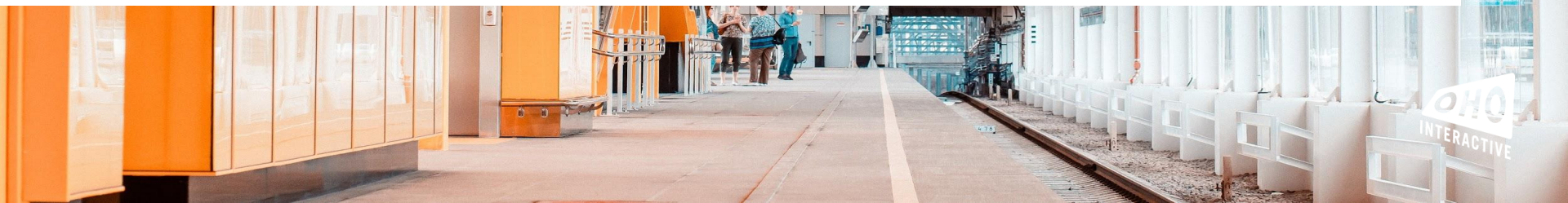




# Content Entry Guide Library

Yale Research - Drupal 9



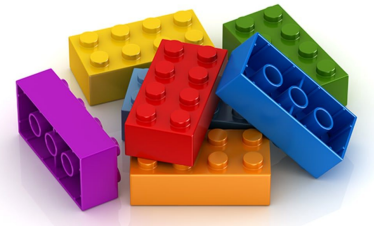
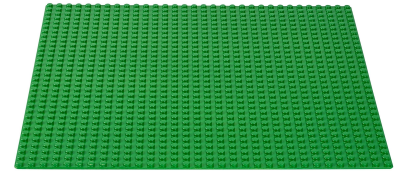
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  - [Checkerboard](#)
  - [Featured Media Gallery](#)
  - [Promo Banner](#)
  - [News Feature](#)
  - [Listing Intro](#)
- [Subcomponents](#)
- [Taxonomies, Blocks, Wrapper, & Navigation](#)

# Drupal Overview

## Basic Terminology

- **Template:** Unique page types with specific layouts (some elements may be reorderable, some may not) designed to fulfill specific communications purposes — imagine this is the LEGO baseplate.
- **Component:** Structured pieces of content that can be re-used on a recurring basis across a site, swapped in and out of a template to meet page goals — imagine these are LEGO bricks. (ex. Checkerboard on an About page vs on a Program page)
- **Block:** A piece of content that can appear on a specific page, or on multiple pages (the same content) (ex. footer)
- **Workflow:** The flow of content from initial creation to publication. For example, “Draft → Needs Reviews → Published”



## Created Once, Used Multiple Places!

In Drupal, content can appear in various places in various ways.

For example, a single News item will be created, and it can appear in multiple places:

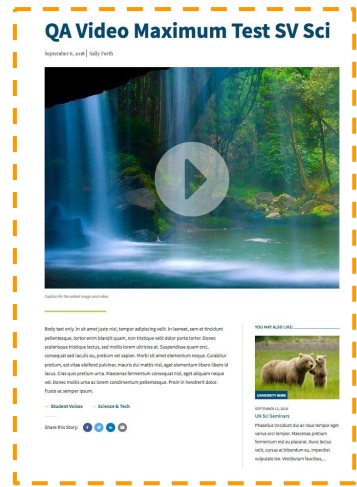
1. It will automatically create a “News Detail” page
2. It will automatically be added to the News Listing page
3. It may be pulled into the Newsroom page
4. It can be pulled into a featured News component, which is available on:
  - a. General pages
  - b. Program Detail pages

See [next slide](#) for visual to accompany this information

# Created Once, Used Multiple Places!

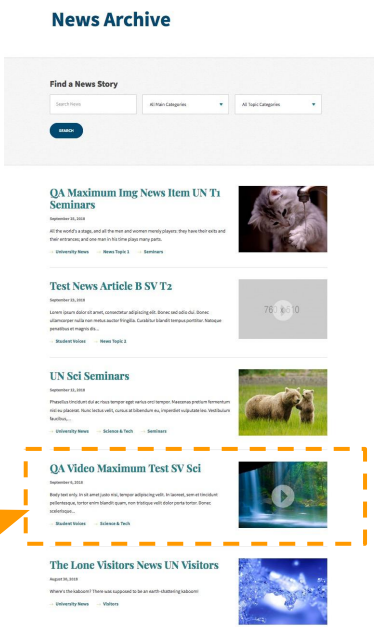
## News Detail

Using full content - Title, image, author, full text, related items, etc.



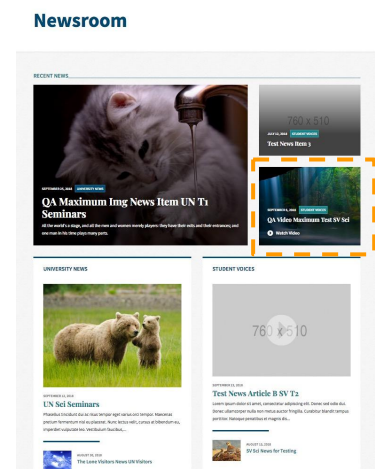
## News Listing

Using partial content - Image, date, summary, title, categories



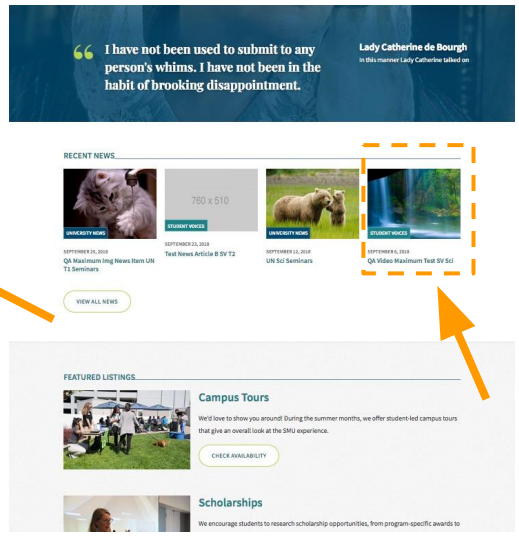
## Newsroom

Using partial content - Image, date, title, Main Category

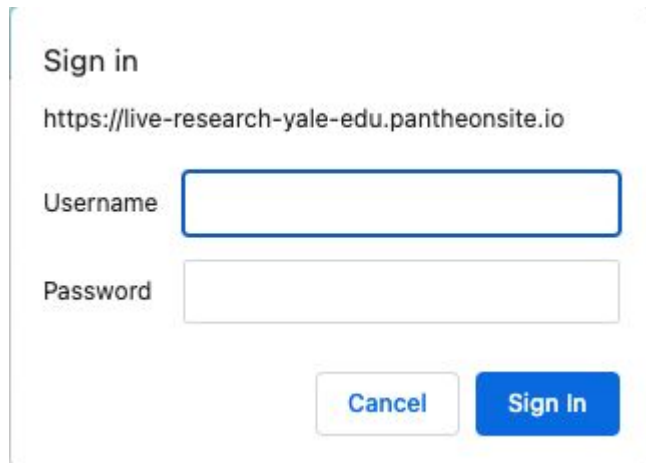


## News component

Using partial content - Image, date, title, Main Category



**Logging In**



Sign in

<https://live-research-yale-edu.pantheonsite.io>

Username

Password

- Go to <https://live-research-yale-edu.pantheonsite.io/user>
- The first time you go to the site you will be asked for authentication info
  - username: admin
  - pw: oho-site1100



# Log in

Username\*

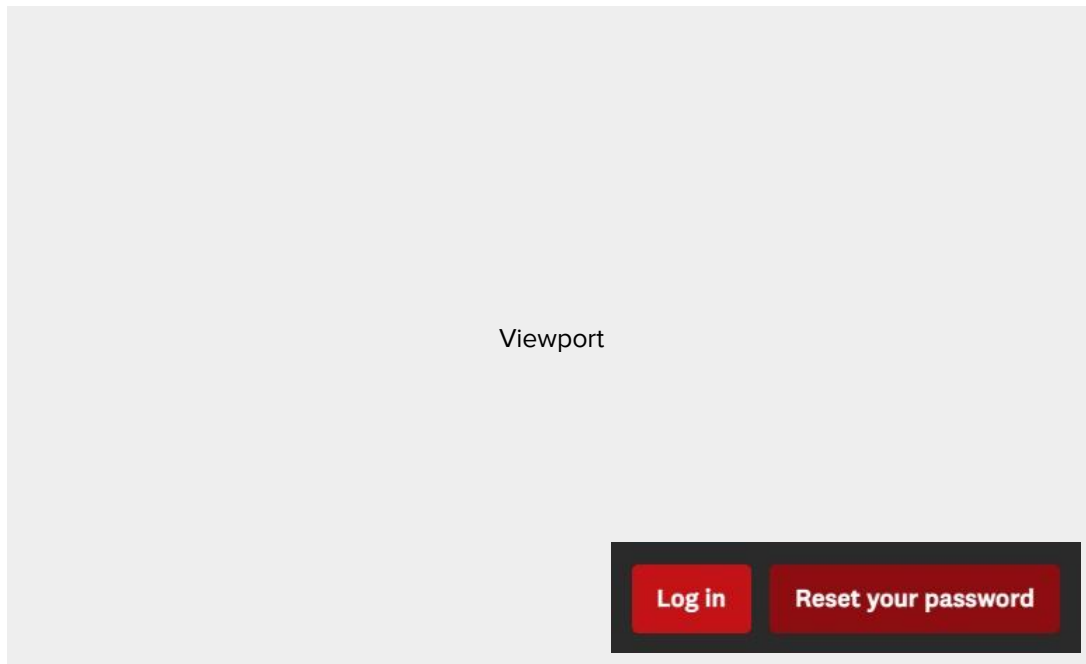
*Enter your Yale Research username.*

Password\*

*Enter the password that accompanies your username.*

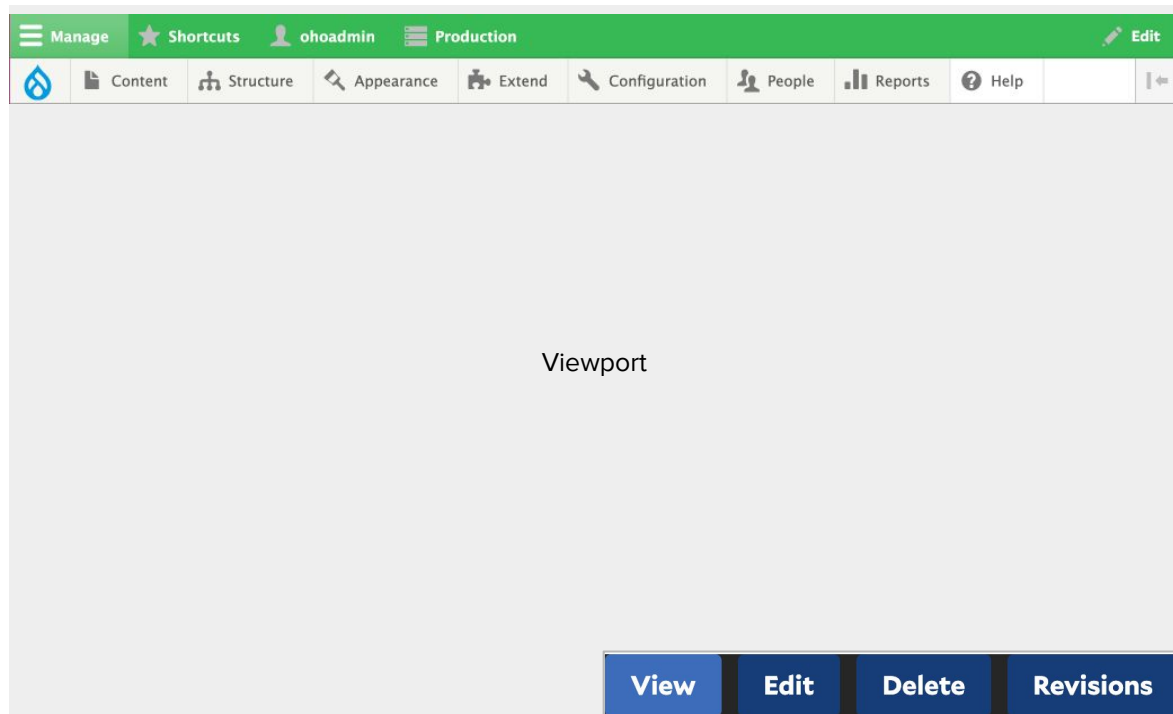
**Log in**

- Enter your username and password, as provided by your administrator



## Reset your password

- On the login page, you also have access to a button to Reset your password.



- Once in, you should see a new navigation at the top of your screen, and buttons at the bottom.
- The buttons at the bottom right will vary depending on what page you're on.
  - On login (the “view profile”) page, there will be one set of buttons, depending on your permissions.
  - Most other pages will have a set of buttons to work with the page being viewed, most importantly, an Edit button.

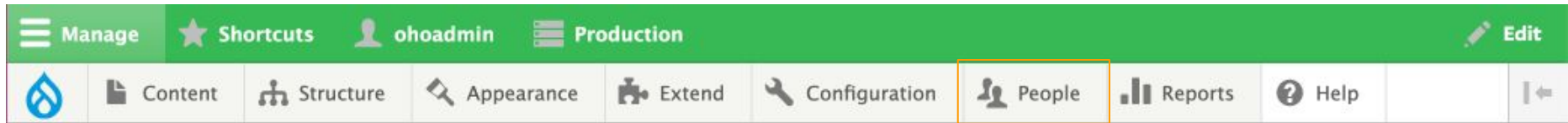


# User Management

## Managing Users

The ability to manage users depends on your user permissions.

- Click “People” tab



# User Listing

- Create a new user by clicking “+Add User”
- Edit existing users by clicking on their username or the “Edit” button under Operations column

Home > Administration

## People

[List](#)   [Permissions](#)   [Roles](#)   [Role settings](#)

[+ Add user](#)

Name or email contains:    Status:    Role:    Permission:    [Filter](#)

Action:

[Apply to selected items](#)

<input type="checkbox"/>	Username	Status	Roles	Member for	Last access	Operations
<input type="checkbox"/>	<a href="#">Christian Camerota</a>	Active	<ul style="list-style-type: none"> <li>Content editor</li> <li>Content publisher</li> <li>Content admin</li> </ul>	5 minutes 7 seconds	never	<a href="#">Edit</a>

## Masquerade as another user

This functionality is usually limited to administrator users only.

- In the “People Listing” find the user you would like to Masquerade as
- Under “Operations” column, select the small carrot to open a menu and select “Masquerade as”
- The site will reload and bring you to the homepage so you can view the site from their log in role (see next slide)

<input type="checkbox"/>	USERNAME	STATUS	ROLES	MEMBER FOR	LAST ACCESS	OPERATIONS
<input type="checkbox"/>	qacentered2	Active	• Center editor	5 days 23 hours	5 days 22 hours ago	<div style="border: 1px solid orange; padding: 2px;"><ul style="list-style-type: none"><li>Edit</li><li>Devel</li><li><b>Masquerade as</b></li><li>Roles</li><li>Edit</li></ul></div>
<input type="checkbox"/>	qaauth	Active		6 days 22 hours	6 days 22 hours ago	
<input type="checkbox"/>	qaprofed	Active	• Profile editor	6 days 22 hours	6 days 22 hours ago	
<input type="checkbox"/>	qaced	Active	• Content editor	6 days 22 hours	5 days 22 hours ago	<div style="border: 1px solid gray; border-radius: 4px; padding: 2px;">Edit ▾</div>
<input type="checkbox"/>	qacentereditor	Active	• Center editor	6 days 22 hours	5 days 22 hours ago	<div style="border: 1px solid gray; border-radius: 4px; padding: 2px;">Edit ▾</div>

## Masquerade: Exiting Masquerade Mode

- In the masquerade mode, you can see the top content entry tab has changed and the bottom quick buttons have changed to reflect what the user you have masqueraded has access to
- To unmasquerade and return to your normal permissions, click “Unmasquerade” in the top bar





# Creating Content

# Publishing New or Edited Content

## Draft permissions only

- If this is a brand new page, on “Save”, the page will save as an Unpublished draft for someone to review and publish.
- If this is an edit to a page, on “Save”, a new revision of the page will be created and be called “Latest Version.” The reviewer can click on the “Latest Version” tab (in the lower right of the view page, or upper left of the edit page) to view the changes. From there, the changes can be published using the options in the “Change To” dropdown and clicking “Save.”

## Publish permissions

- Publish - If the user has Publish permission, then the the page can be published at any time.
- Draft - This user can also create a new Draft version (e.g., “Latest Version”); the page remains published.
- Unpublished - Choosing “Unpublished” will unpublish the page entirely (make it not visible to site users who are not logged in). The page can be published again at any time; it does not get deleted from the site.

### Note:

Deleting content on the site is permanent. Consider unpublishing content rather than deleting it.

Current state: Published

Change to

Under Revision

✓ Published

Unpublished

Save

 Delete

# Published vs. Unpublished Content

## Published Content

- Published content will appear on the site to “anonymous” (not logged in) site users.
- If a page is published, all of the content created on that page will appear on it.
  - Individual components on a page can not be unpublished from a published page, with 1 exception: If there is a component that is pulling in content, such as the Featured Cores component (as described in the “Created once, used multiple places” section [above](#)), it will only pull in Published items. If there is a Core Detail item that fits the criteria to appear in the Featured Cores component, but it is Unpublished, then it will not appear, and the next matching items will appear instead.

## Unpublished Content

- Unpublished content is only visible to some logged in users, depending on their permissions.

# Create Content

Home > Administration

## Content

Content Files Media

Overview Content to review

**+ Add content**

Title Content type Published status Author

- Any - - Any -

Action

Archive current revision

Apply to selected items

<input type="checkbox"/>	Title	Content type	Author
<input type="checkbox"/>	<a href="#">Test Offering Maximum</a>	Offering	<a href="#">dev_test</a>

Back to site Manage Shortcuts ohoadmin Proc

Content Structure Appearance Extend

Add content

- Announcement
- Center
- Core/Facility
- General Page
- Home
- Offering
- Resource

Overview

**+ Add content**

Title Content type

- Any -

Action

Archive current revision

Apply to selected items

<input type="checkbox"/>	Title	Content type
<input type="checkbox"/>	<a href="#">Test Offering Maximum</a>	Offering

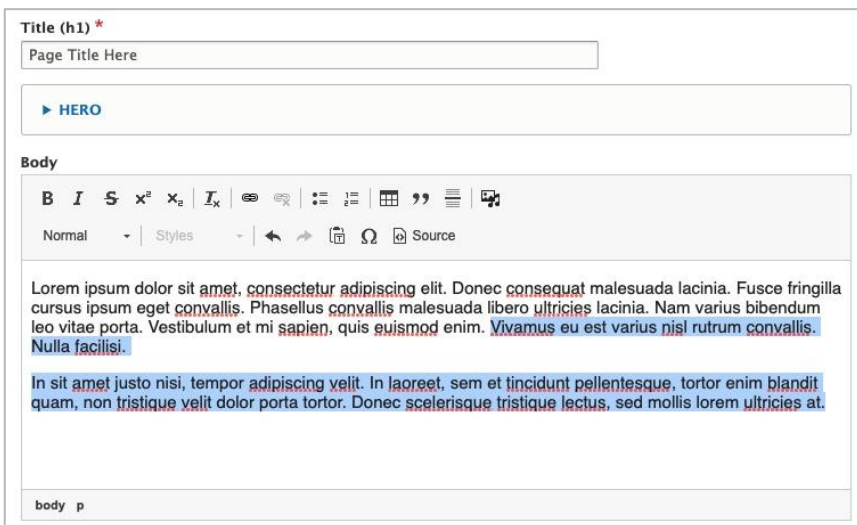
<https://live-research-yale-edu.pantheonsite.io/node/add>

To create new content, click the “Add content” button.

Or, from the navigation, hover over Content > Add content > and select the type of content you’d like to create.

## Edit/Delete Content – Form field content and Components

You can Edit or Delete form field content by selecting the content and using the Delete button.

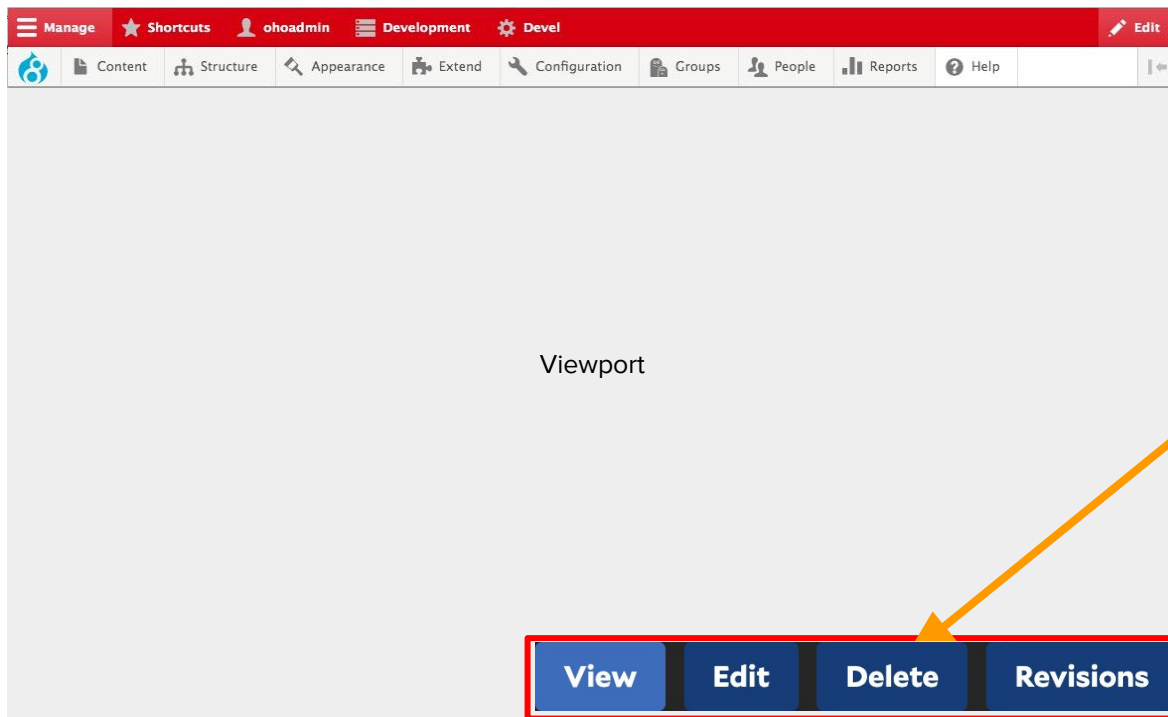


The screenshot shows a CMS form editor interface. At the top, there is a "Title (h1) \*" field with the placeholder text "Page Title Here". Below this is a "HERO" component with a blue arrow icon. The main section is labeled "Body" and contains a rich text editor. The editor has a toolbar with various icons for bold, italic, strikethrough, text color, background color, link, unlink, bulleted list, numbered list, table, quote, indent, and outdent. Below the toolbar, there are two paragraphs of placeholder text. The first paragraph is "Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec consequat malesuada lacinia. Fusce fringilla cursus ipsum eget convallis. Phasellus convallis malesuada libero ultricies lacinia. Nam varius bibendum leo vitae porta. Vestibulum et mi sapien, quis euismod enim. Vivamus eu est varius nisl rutrum convallis. Nulla facilisi." The second paragraph is "In sit amet justo nisi, tempor adipiscing velit. In laoreet, sem et tincidunt pellentesque, tortor enim blandit quam, non tristique velit dolor porta tortor. Donec scelerisque tristique lectus, sed mollis lorem ultricies at." At the bottom of the form, there is a "body p" label.

To edit other types of content, see the following sections in this training guide:

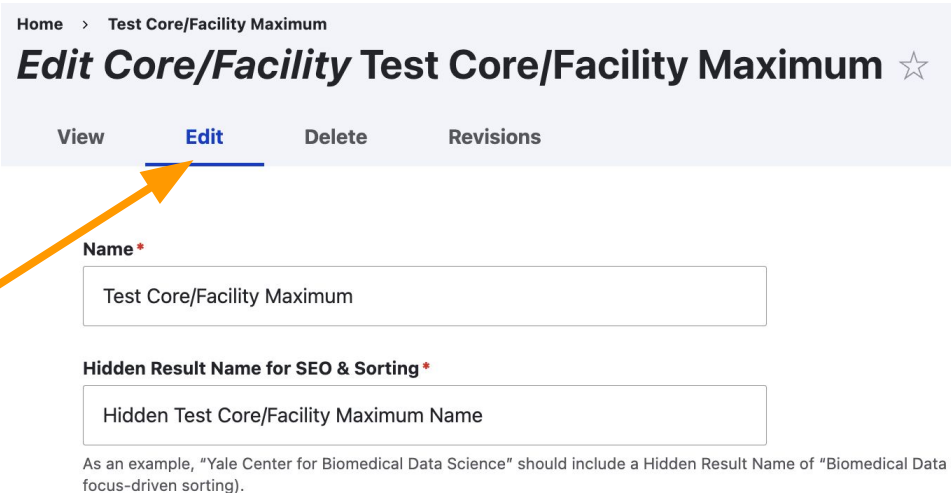
- Media
  - [Remove \(or replace\) a media item](#)
- Flexible Area component
  - [Remove a component from the Flexible Components Area](#)
- Prescribe Order component
  - [Remove a component that is in a “Prescribed Order”](#)

## Edit/Delete Content – Page



You can Edit or Delete a page from the page view itself using the tab buttons in the bottom right of the page (depending on your permissions).

## Edit/Delete Content – View page from Edit screen



Home > Test Core/Facility Maximum

### *Edit Core/Facility Test Core/Facility Maximum* ☆

[View](#) [Edit](#) [Delete](#) [Revisions](#)

**Name\***

**Hidden Result Name for SEO & Sorting\***

As an example, "Yale Center for Biomedical Data Science" should include a Hidden Result Name of "Biomedical Data S focus-driven sorting).

From the Edit screen, you can also return to view the page using the “View” button.

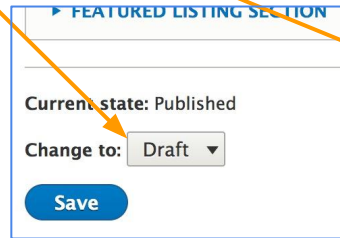
Note: Be sure to save any changes first!

# Saving New or Edited Content

Click the “Save” button to save your content.

Depending on your permissions, you may be:

1. Able to save a Draft only (a 1st draft or a revision to an existing Draft or Published item)
2. Able to Publish the new or edited item immediately

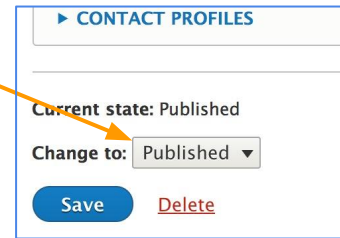


▶ FEATURED LISTING SECTION

Current state: Published

Change to:

[Save](#)



▶ CONTACT PROFILES

Current state: Published

Change to:

[Save](#) [Delete](#)



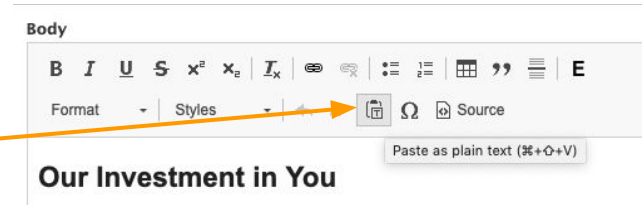
## Copying & Pasting “Clean” Text (without inline styles tagging along)

When copying and pasting from documents like Word, inline styles may paste with your content. When inline styles are pasted, they override the CSS styles selected in the WYSIWYG.

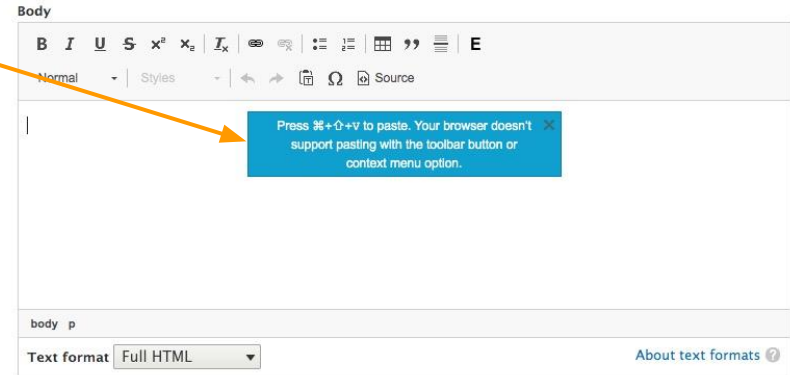
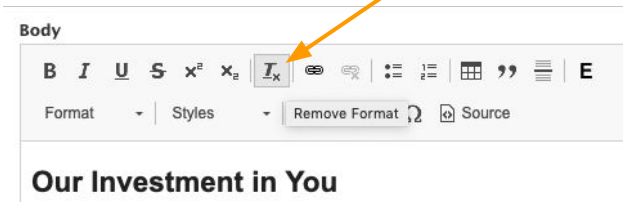
When pasting, be sure to use the Mac or PC hotkey shortcuts:

- Mac - Command+Shift+V
- PC - Ctrl+Shift+V

You can also rollover or click the “Paste as plain text” button for instructions.



If you paste with inline styles and need to remove them, you can select the Remove Format button:



## Flexible Component Area

The site may include one or more Flexible Components Areas. This is a designated section of a template in which a number of specific components can be added in any order, as many times as desired, or not at all.

Each component is:

- Reorderable
- Repeatable
- Optional

The flexible component area allows for unlimited components.

The annotations will specify exactly which part of the template is the Flexible Components Area and which components are available.

**When creating a template that includes this, the editor will see a section of the template that looks something like this:**

**PAGE COMPONENTS**

*No Component added yet.*

**Component type**

Checkerboard ▼

**Add Component** to Page Components

## Flexible Component Area

To start creating component, click the “Page Components” dropdown to select a component to create. On click, the chosen component’s fields will be added to the form.

Repeat this for each subsequent component.

Components appear in the order they are added, but they can be reordered, using drag and drop.

### ^ Page Components

#### Page Components

##### Page Component type

- ✓ Announcement Section
- Body Section
- Card Section
- Checkerboard
- Gallery
- News Section
- Profile Section
- Stats Section
- Webform Section

to Page Components

Save a

## Flexible Component Area

The fields for the chosen component will load, such as the example of a News Section component below. Content can be added per the requirements in the Annotations.

### Page Components

News Section Collapse ⋮

**Title \***

**Yale News Link \***

**URL \***

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nofollow>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

**Link text \***

On site launch, use the Yale News homepage URL. Once Yale News incorporates a "Research" topic, update this URL to a view of news filtered by "Research"

## Flexible Component Area - Remove a component

If the News Section component has been added, the editor can delete it by clicking the three dots to reveal the “Remove” button.



You will NOT be asked to confirm removal so be sure before you click the “Remove” button.

**Note that any content that had been added to this component will be permanently deleted.**

## Flexible Component Area

### When a component has multiple items

Some components allow for multiple items in the component, such as:

- Checkerboard
- Gallery
- Differentiators

In these cases, any top level fields will be exposed (e.g., Title, Description, Link), but only the fields for an initial item will be exposed at first.

For example, you will see all the fields to create the first Image/Video Gallery item, as in the example to the right.

To create additional Gallery items, click the “Add [item]” button under the 1st item’s fields. This will add a set of fields for an additional item. Repeat as needed.

This example is an Image/Video Gallery, showing the fields that appear initially:

Component Title

Component Description

Only 1 set of fields appears initially, to create the 1st item in the Gallery. (Image, video, title, link, and description)

Add another item

All the fields needed to create a Gallery component

Add Gallery Item to Gallery Items

Add another item

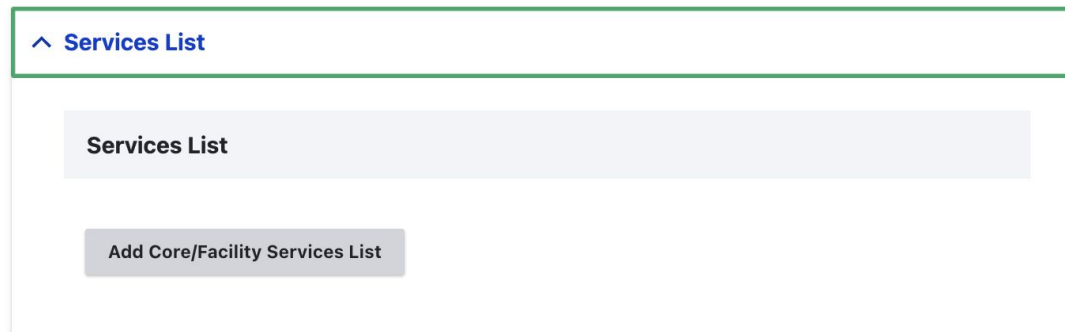
## Prescribed Order Components

A template may include one or more “Prescribed Order” Components. These components must appear in a certain order on the template, so they are not reorderable. They may, however, be optional to add to the template.

An example could be a Services List on a Core/Facility Detail page.

If a Services List is added, it will always appear in a designated location, such as just below the Instruments/Equipment List content

**When creating a template that includes this, the editor may see a section of the template that looks something like this:**



## Prescribed Order Components

Prescribed Order Components

- ▼ Promo Banner
- ▼ Body Section
- ▲ Contact Section
  - Contact Section
  - Add Facility Contact Section

If an editor clicks the “Add Contact Section” button, that section will expand to display the Contact Section form fields.

Since some fields are required, once the component is added to the template, the editor must fill out required fields before they can save the template.

**The Contact Section is not required.**

If an editor does not wish to include a Contact Section with the Core/Facility Detail, the template can be saved without adding a Contact Section.

Contact Section

Contact Section

Facility Contact Se... Collapse

Description

B I [Icons] Source

Contact Items \*

Facility Contact Item Collapse

Service Title \*

Service Description

Contact Name \*

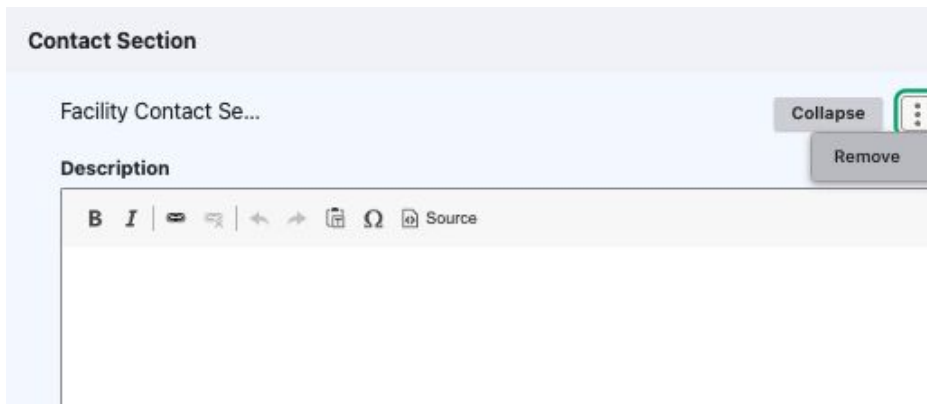
Contact Titles

Add another item



## Prescribed Order Components - Remove a component

If the Contact Section component has been added, the editor can delete the Contact Section by clicking the “Remove” button.



The screenshot displays a CMS editor interface for a 'Contact Section' component. The component title is 'Contact Section'. Below the title, the text 'Facility Contact Se...' is visible. To the right of the text, there are two buttons: 'Collapse' and 'Remove'. The 'Remove' button is highlighted with a red arrow. Below the text, there is a 'Description' field with a rich text editor toolbar containing icons for bold, italic, link, unlink, undo, redo, insert link, insert image, and source.

**Note that any content that had been added to this component will be permanently deleted on confirmation.**

## Creating a New Webform

The screenshot displays the Drupal administration interface. The top navigation bar includes tabs for Content, Structure, Appearance, Extend, Configuration, and People. The 'Structure' tab is highlighted with an orange box. Below it, a dropdown menu lists various structure-related options: Block layout, Content types, Context, Display modes, Media types, Menus, Paragraph types, Taxonomy, and Views. The 'Webforms' option is highlighted with an orange box. Below the 'Webforms' option, a sub-menu is visible with options: Forms, Submissions, Options, Configuration, Add-ons, and Help. The 'Forms' option is highlighted with an orange box. An orange arrow points to a blue button labeled '+ Add webform' located below the 'Forms' option. The main content area shows a 'Webforms' section with a 'Filter webforms' section below it.

To create new web form use the navigation to get to Structure > Webforms > Forms and the client the “Add Form” button.

## Creating a New Webform

**Add webform** ×

**Title\***

Administrative description

Format | B | I | X<sub>2</sub> | X<sup>2</sup> | Ω | [Link] | [Unlink] | [List] | [List] | [Indent] | [Outdent] | [Undo] | [Redo] | Source | [Fullscreen]

Category

- None - ▾

Status

Open  Closed

Save

- Give the webform a title. This is for administrative purposes only; it will not display in the form.
- Click the Save button; this creates the framework of your webform and takes you to the "Build" tab.

## Creating a New Webform

View Test Results

Elements Source

The **Elements** page allows users to add, update,

+ Add element

+ Add page

+

Title

Key

Please add elements to this webform.

Save elements

Reset

### Select an element

Filter by element name

Show preview

Collapse all

#### Basic elements

##### Type

###### [Checkbox](#)

Provides a form element for a single checkbox.

Add element

###### [Hidden](#)

Provides a form element for an HTML 'hidden' input element.

Add element

###### [Textarea](#)

Provides a form element for input of multiple-line text.

Add element

###### [Text field](#)

Provides a form element for input of a single-line text.

Add element

#### Advanced elements

##### Type

###### [Autocomplete](#)

Provides a text field element with auto completion.

Add element

###### [CodeMirror](#)

Provides a form element for editing code in a number of programming languages and markup. Code editing support is provided by the [CodeMirror](#) library.

Add element

###### [Color](#)

Provides a form element for choosing a color.

Add element

- On the "Build" tab, you can add the desired elements to your form. A "Submit" button will be automatically added.
- Click the "Save elements" button.

## Creating a New Webform

View	Test	Results	Build	<b>Settings</b>	References	Export	Devel
General	Form	Submissions	<b>Confirmation</b>	Emails / Handlers	CSS / JS	Access	

The **Confirmation** settings page allows the submission confirmation type, message and URL to be customized.

[▶ Watch video](#)

### Confirmation type

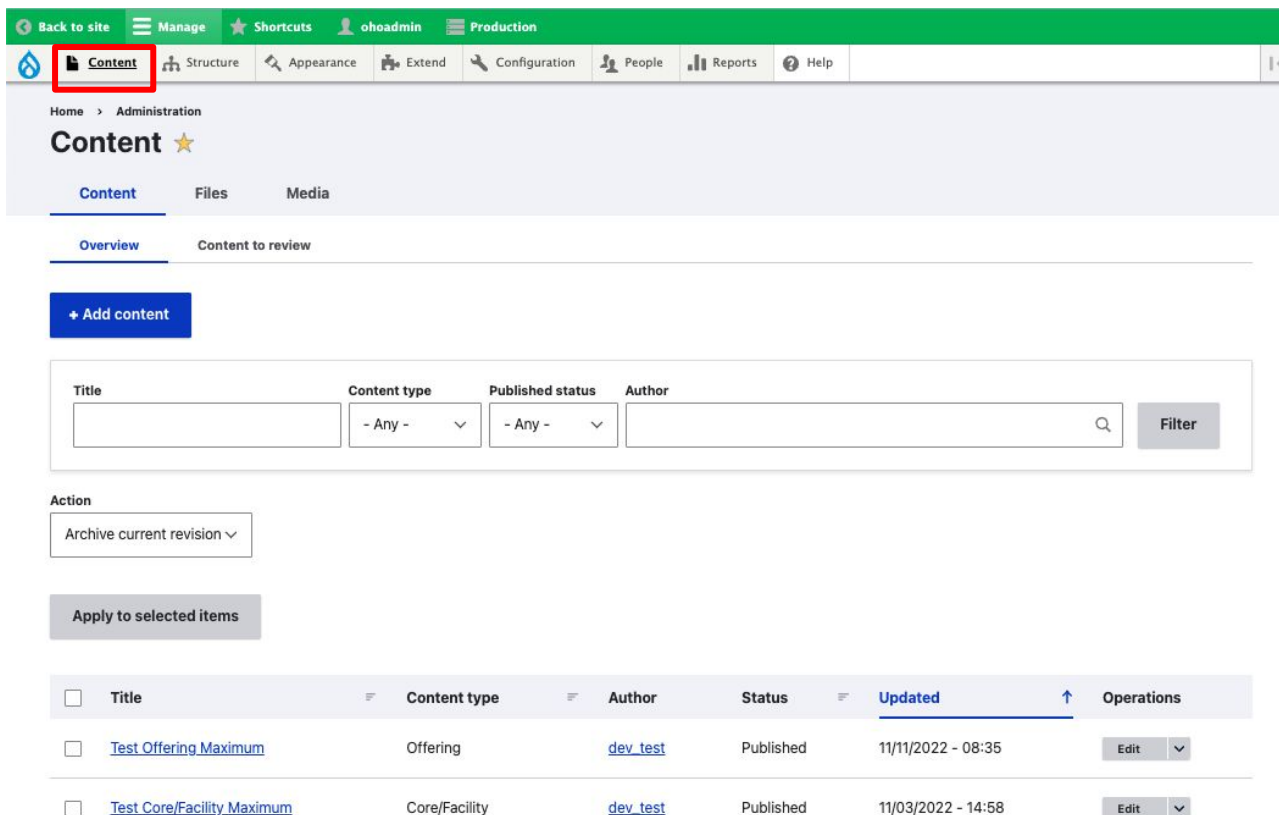
#### Confirmation type

- Page (redirects to new page and displays the confirmation message)
  - Inline (reloads the current page and replaces the webform with the confirmation message)
  - Message (reloads the current page/form and displays the confirmation message at the top of the page)
  - Modal (reloads the current page/form and displays the confirmation message in a modal dialog)
  - URL (redirects to a custom path or URL)
  - URL with message (redirects to a custom path or URL and displays the confirmation message at the top of the page)
  - None (reloads the current page and does not display a confirmation message)
- Display confirmation when submission is updated [?](#)

- In the webform, click the "Settings" tab, and then choose the "Confirmation" sub-tab.
- You can choose what type of confirmation you want on submit of a form, e.g., do you want the page to refresh with a confirmation message in place of the form ("Inline") or have users redirected to a specific URL ("URL with message")?
- Fill out any desired fields.
- Click the Save button.

# Content Listing

# Content Listing - Overview



The screenshot shows the CMS interface for the 'Content' section. The top navigation bar includes 'Back to site', 'Manage', 'Shortcuts', 'ohoadmin', and 'Production'. The 'Content' tab is highlighted with a red box. Below the navigation bar, the page title is 'Content' with a star icon. The main content area features a search and filter section with fields for 'Title', 'Content type', 'Published status', and 'Author', along with a 'Filter' button. Below this is an 'Action' section with a dropdown menu set to 'Archive current revision' and an 'Apply to selected items' button. The bottom section is a table listing content items.

<input type="checkbox"/>	Title	Content type	Author	Status	Updated	Operations
<input type="checkbox"/>	<a href="#">Test Offering Maximum</a>	Offering	<a href="#">dev_test</a>	Published	11/11/2022 - 08:35	<a href="#">Edit</a> <input type="checkbox"/>
<input type="checkbox"/>	<a href="#">Test Core/Facility Maximum</a>	Core/Facility	<a href="#">dev_test</a>	Published	11/03/2022 - 14:58	<a href="#">Edit</a> <input type="checkbox"/>

Clicking on the “Content” tab will take you to this screen, where you can see a searchable, filterable list of all Nodes on the site.

# Filter Content

The screenshot shows the CMS interface for managing content. The top navigation bar includes links for 'Back to site', 'Manage', 'Shortcuts', 'ohoadmin', and 'Production'. Below this, a secondary navigation bar contains icons for 'Content', 'Structure', 'Appearance', 'Extend', 'Configuration', 'People', 'Reports', and 'Help'. The main content area is titled 'Content' and has tabs for 'Content', 'Files', and 'Media'. Under the 'Content' tab, there is an 'Overview' section with a 'Content to review' link and a '+ Add content' button. A red box highlights the filter section, which includes a search input for 'Title', a dropdown for 'Content type' (currently showing '- Any -'), a dropdown for 'Published status' (currently showing '- Any -'), and a 'Filter' button. Below the filter section, there is an 'Action' dropdown set to 'Archive current revision' and an 'Apply to selected items' button. At the bottom, a table displays a list of content items with columns for 'Title', 'Content type', 'Author', 'Status', 'Updated', and 'Operations'.

<input type="checkbox"/>	Title	Content type	Author	Status	Updated	Operations
<input type="checkbox"/>	<a href="#">Test Offering Maximum</a>	Offering	<a href="#">dev_test</a>	Published	11/11/2022 - 08:35	Edit <input type="button" value="v"/>
<input type="checkbox"/>	<a href="#">Test Core/Facility Maximum</a>	Core/Facility	<a href="#">dev_test</a>	Published	11/03/2022 - 14:58	Edit <input type="button" value="v"/>

To filter your content:

- Type your search in the “Title” field
- Select your content type or published status from the dropdown
- Click the “Filter” button
- To clear all current filters, click “reset”



# Sort Content

The screenshot shows the CMS interface for managing content. The top navigation bar includes links for Back to site, Manage, Shortcuts, oheadmin, and Production. Below this is a secondary navigation bar with icons for Content, Structure, Appearance, Extend, Configuration, People, Reports, and Help. The main content area is titled "Content" and includes sub-sections for Content, Files, and Media. There is an "Add content" button and a search filter section with fields for Title, Content type, Published status, and Author. Below the search section is an "Action" dropdown menu and an "Apply to selected items" button. At the bottom, a table of content items is displayed, with the column headers highlighted by a red box.

<input type="checkbox"/>	Title	Content type	Author	Status	Updated	Operations
<input type="checkbox"/>	<a href="#">Test Offering Maximum</a>	Offering	<a href="#">dev_test</a>	Published	11/11/2022 - 08:35	Edit <input type="button" value="v"/>
<input type="checkbox"/>	<a href="#">Test Core/Facility Maximum</a>	Core/Facility	<a href="#">dev_test</a>	Published	11/03/2022 - 14:58	Edit <input type="button" value="v"/>

To sort your content:

- Click on the header of the column you'd like to sort by (e.g. to sort by Title, click the word "Title").
- You can reverse the order it's sorted by clicking the header again.

# Edit/Delete Content

The screenshot displays the Drupal CMS interface for managing content. The top navigation bar includes links for Back to site, Manage, Shortcuts, and the user profile (oheadmin) in the Production environment. The main content area is titled 'Content' and includes tabs for Content, Files, and Media. A '+ Add content' button is visible. Below this is a search and filter section with fields for Title, Content type (set to '- Any -'), Published status (set to '- Any -'), and Author, along with a 'Filter' button. An 'Action' dropdown menu is set to 'Archive current revision'. An 'Apply to selected items' button is also present. The main content table has the following structure:

<input type="checkbox"/>	Title	Content type	Author	Status	Updated	Operations
<input type="checkbox"/>	<a href="#">Test Offering.Maximum</a>	Offering	<a href="#">dev_test</a>	Published	11/11/2022 - 08:35	<a href="#">Edit</a> <a href="#">Delete</a>
<input type="checkbox"/>	<a href="#">Test Core/Facility.Maximum</a>	Core/Facility	<a href="#">dev_test</a>	Published	11/03/2022 - 14:58	<a href="#">Edit</a>

The “Operations” column has dropdown buttons which allow you to edit or delete a piece of content quickly.

## Bulk Operations - Delete

Home > Administration

### Content

Content Files Media

Overview Content to review

+ Add content

Title Content type Published status Author

- Any - - Any -

Filter

Action

Archive current revision

Apply to selected items

<input type="checkbox"/>	Title	Content type	Author	Status	Updated	Operations
<input type="checkbox"/>	<a href="#">Test Offering Maximum</a>	Offering	<a href="#">dev_test</a>	Published	11/11/2022 - 08:35	Edit
<input type="checkbox"/>	<a href="#">Test Core/Facility Maximum</a>	Core/Facility	<a href="#">dev_test</a>	Published	11/03/2022 - 14:58	Edit

To delete content in bulk:

- Check the boxes you'd like to affect
- Select the Action you'd like to take
- Click "Apply to Selected Items"

# Global Functionality


# MEDIA LIBRARY


Select video ✕


[Library](#) [Add Videos](#)


Media name  Media tag - Any - ▾


[Filter](#)

 **Guinea Pig Bridge**

 **Two Hamsters One Wheel**

 **Autumn and Music**

 **The 6-second Flower Video**

 **Demo YouTube URL**

[Place video](#)

# Overview of the Media Library

## Features

- The media library
  - Allows access to previously uploaded items of all types
  - Allows the upload of the most common types of items
  - Allows for a search and filter to find what you need
  - Places selected media at the point of entry

## Media Types

1. Document
2. Icon
3. Image
4. Remote Video Embed (*play-in-place or lightboxed videos*)
5. Remote Video File (*only used if ambient hero videos on the site*)

## The slides below describe the Media module's user interface and outline 3 main tasks

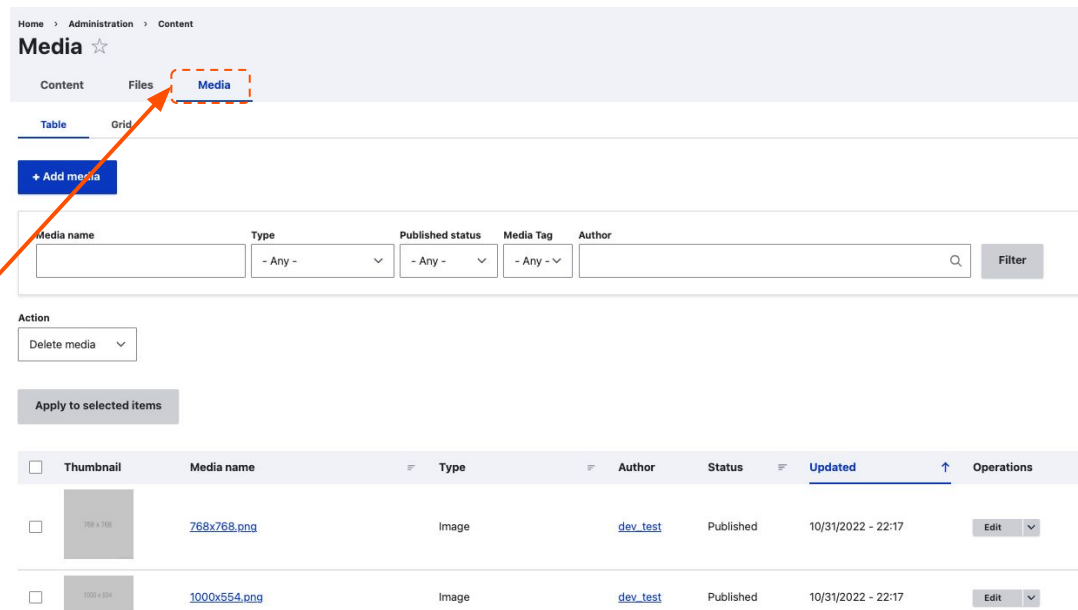
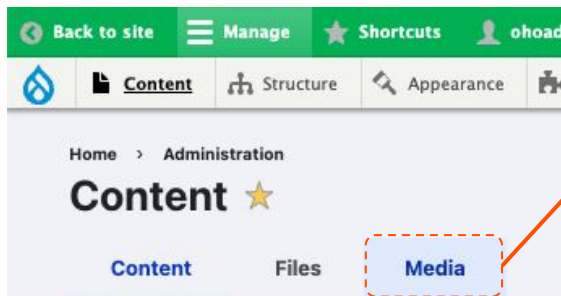
- Overview of the Media tab
- **Task:** Uploading media items in the Media tab
- **Task:** Uploading media item at point of entry, using the Media popup
- **Task:** Removing and replacing media at point of entry

*Misc. note: If the site uses .svg files for icons, only the highest level administrators can add certain icons to the Media Library for security reasons.*



# Media tab

To access the Media tab, go to the Content menu.

Click “Media” in the dropdown or click the “Media” tab next to the “Content tab.



A screenshot of the Media tab interface. The breadcrumb trail is 'Home > Administration > Content'. The 'Media' tab is selected. Below the breadcrumb trail, there are tabs for 'Table' and 'Grid', with 'Table' selected. A blue '+ Add media' button is visible. Below the button is a search and filter section with fields for 'Media name', 'Type' (set to '- Any -'), 'Published status' (set to '- Any -'), 'Media Tag' (set to '- Any -'), and 'Author'. A 'Filter' button is to the right. Below this is an 'Action' dropdown menu set to 'Delete media'. An 'Apply to selected items' button is also present. The main content area is a table with the following columns: 'Thumbnail', 'Media name', 'Type', 'Author', 'Status', 'Updated', and 'Operations'. Two media items are listed:

Thumbnail	Media name	Type	Author	Status	Updated	Operations
	<a href="#">768x768.png</a>	Image	<a href="#">dev_test</a>	Published	10/31/2022 - 22:17	<a href="#">Edit</a>
	<a href="#">1000x554.png</a>	Image	<a href="#">dev_test</a>	Published	10/31/2022 - 22:17	<a href="#">Edit</a>

# Media tab

The layout of the Media tab is similar to the Content tab.

## Options in the Media tab:

- View items in table format or grid format
- Add new media items
- Edit existing media items
- Filter and search for media items
- Additional bulk actions in a dropdown

Home > Administration > Content

## Media ☆

Content Files **Media**



Table Grid

[+ Add media](#)

Media name Type Published status Media Tag Author

Action

Delete media

<input type="checkbox"/>	Thumbnail	Media name	Type	Author	Status	Updated	Operations
<input type="checkbox"/>		<a href="#">768x768.png</a>	Image	<a href="#">dev_test</a>	Published	10/31/2022 - 22:17	<input type="button" value="Edit"/>
<input type="checkbox"/>		<a href="#">1000x504.png</a>	Image	<a href="#">dev_test</a>	Published	10/31/2022 - 22:17	<input type="button" value="Edit"/>



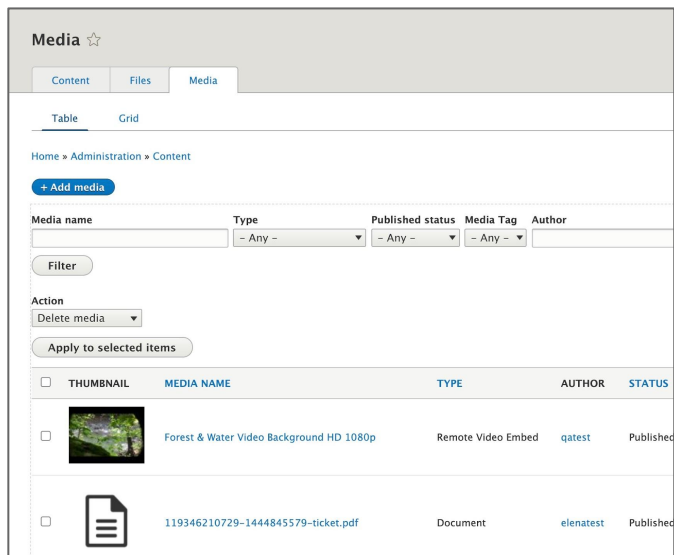
# Adding Media items

Media items can be added in a couple of ways.

## 1. Media tab - Found next to the Content tab

Here you can view and add media content and perhaps edit and delete depending on your permissions. Media added here is available to add to a page template.

### 1. Media tab



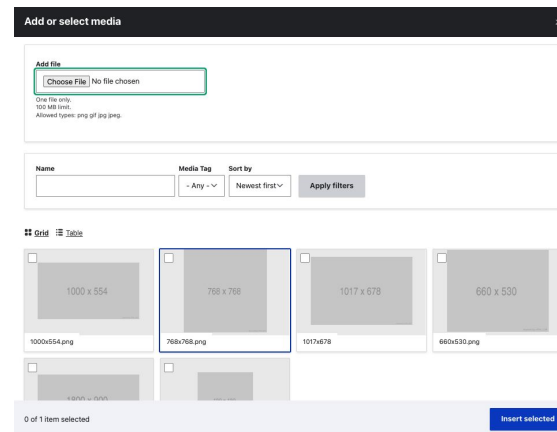
## 2. Media popup - Found at point of entry

Points of entry include:

- Full HTML WYSIWYG text areas
- Upload image or video

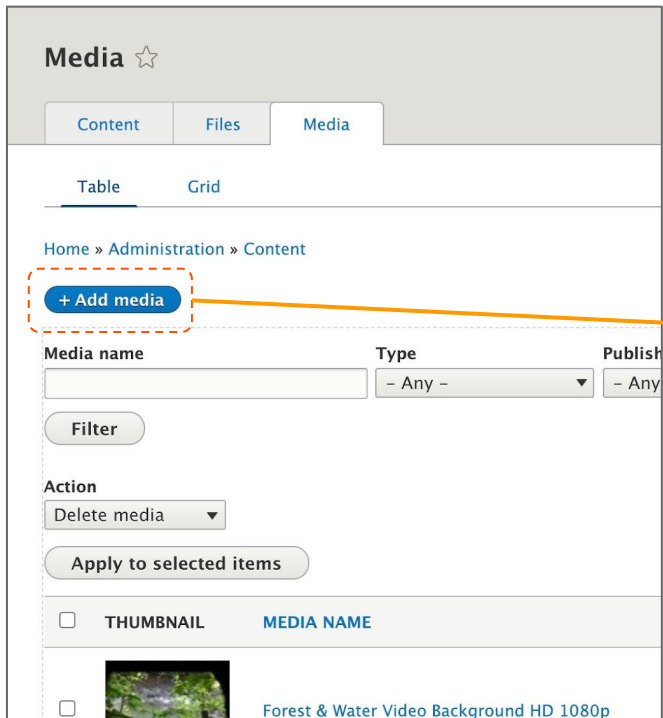
Media added at point of entry will be added to the page template as well as be available in the Media Library to be added elsewhere in the site, as needed.

### 2. Media popup (on page template at point of entry)



# 1. Media tab – “Add” button

Media tab’s “Add media”:



The screenshot shows the Media tab interface. At the top, there are tabs for 'Content', 'Files', and 'Media'. Below these are 'Table' and 'Grid' view options. A breadcrumb trail reads 'Home » Administration » Content'. A blue button labeled '+ Add media' is highlighted with a red dashed box. Below this is a form with fields for 'Media name', 'Type' (set to '- Any -'), and 'Publish'. There is a 'Filter' button and an 'Action' dropdown menu set to 'Delete media'. An 'Apply to selected items' button is also present. At the bottom, a table header shows 'THUMBNAIL' and 'MEDIA NAME'. A single row is visible with a thumbnail image and the text 'Forest & Water Video Background HD 1080p'.

Add media item: Choose desired media type here

Home

## Add media item ☆

### > Document

A locally hosted document, such as a PDF.

### > Icon

Locally hosted icon images.

### > Image

Locally hosted images.

### > Remote Video Embed

A remotely hosted video embed from YouTube or Vimeo.

### > Remote Video File

A remotely hosted video file.

# 1. Adding images in the media tab

## Upload Images

To upload an image, type a Name, browse to and select the desired image file, and add any Media Tags. *(Or, in the Media Popup, you can drag and drop an image into the popup.)*

When uploading image, use the following best practices:

- Use dashes - not underscores `_`; Do not use spaces and 255 characters max
- Example: 720x480-first-year-orientation-student.jpg

Home > Add media item

## Add Image ☆

Name\*

^ Image\*

Add a new file\*

 No file chosen

One file only.  
100 MB limit.  
Allowed types: png gif jpg jpeg.

Media Tags

**Revision information**  
No revision

**Authoring information**  
By ohoadmin (1) on 2022-12-07

**Revision log message**

Briefly describe the changes you have made.

# 1. Adding videos in the media tab

## Upload “Remote Video Embed” Video

*(this is for videos that play in a lightbox or in place on the page)*

Type a Name, add the Video URL, and add any desired Media Tags.

This type of video takes a Video URL such as:

<https://vimeo.com/176449397>

### Add Remote Video Embed ☆

Name \*

Remote video URL \*

You can link to media from the following services: YouTube, Vimeo

Media Tags

#### Revision information

No revision

#### Authoring information

By ohoadmin (1) on 2022-12-07

#### Revision log message

Briefly describe the changes you have made.

Save

## Upload “Remote Video File” Video

*(this is for muted ambient videos, usually used in the Hero section)*

Type a Name, add the Video URL, and add any desired Media Tags.

This type of video takes a Video URL such as:

[https://player.vimeo.com/external/410192281.hd.mp4?s=6811ce430a3ab37bec0a79183292debd6bf4cd62&profile\\_id=175](https://player.vimeo.com/external/410192281.hd.mp4?s=6811ce430a3ab37bec0a79183292debd6bf4cd62&profile_id=175)

*(For information on how to access a URL like this, visit the [Vimeo Help Center](#))*

### Add Remote Video File ☆

Name \*

Remote Video File \*

Media Tags

#### Revision information

No revision

#### Authoring information

By ohoadmin (1) on 2022-12-07

#### Revision log message

Briefly describe the changes you have made.

Save

# 1. Adding documents in the media tab

## Upload Documents

Type a Name, browse to and select the desired file, and add any Media Tags.

Home > Add media item

### Add Document ☆

Name \*

^ File \*

Add a new file \*

No file chosen

One file only.  
100 MB limit.  
Allowed types: doc docx pdf csv ppt pptx xls.xlsx jpg jpeg png.

Media Tags

**Revision information**  
No revision

**URL alias**  
Automatic alias

**Authoring information**  
By ohoadmin (1) on 2022-12-07

**Revision log message**

Briefly describe the changes you have made.

# 1. Adding icons in the media tab

## Upload Icons

Type a Name, browse to & select desired icon file, and add any Media tags.

*If “allowed types” include .svg files, adding icons may be restricted to Administrators.*

Home > Add media item

### Add Icon ☆

Name \*

^ Image \*

Add a new file \*

No file chosen

One file only.  
100 MB limit.  
Allowed types: png.

Media Tags

**Revision information**  
No revision

**Authoring information**  
By ohoadmin (1) on 2022-12-07

**Revision log message**

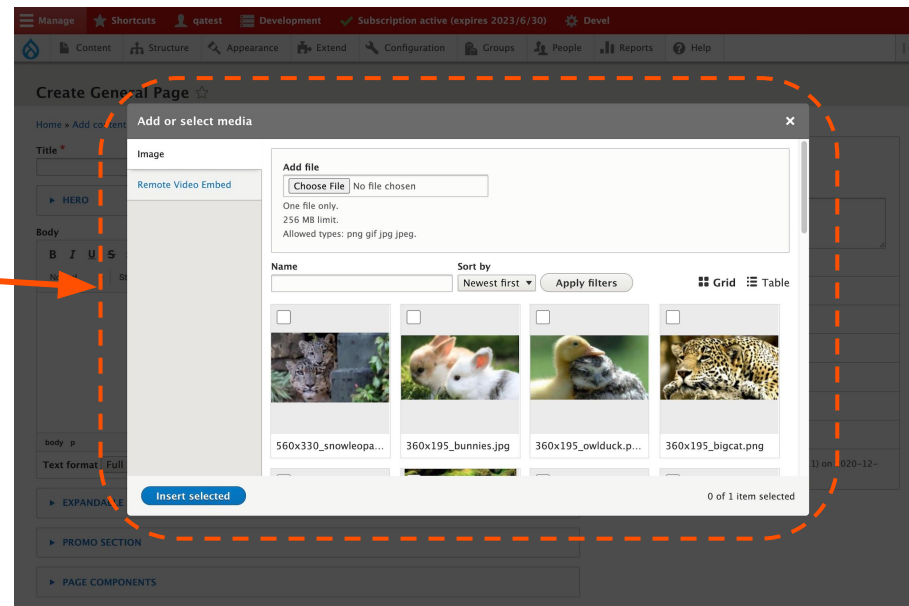
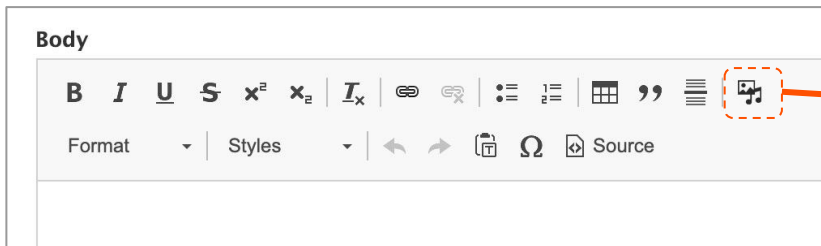
Briefly describe the changes you have made.

## 2. Media popup - Features

The screenshot on this slide shows the most generalized version of the media popup, for example, this is what appears on click of the “Insert from Media Library” in a Full HTML text area. In some cases, when the template specifically calls for an image or a video, the media popup may show a more limited/filtered view.

See next slides to see a larger view of the Media Popup and examples of filtered popups.

### Full HTML text area’s “Insert from Media Library” icon



## 2. Media popup - various media (tab options)

Add or select media
✕

Image

Remote Video Embed

**Add file**

No file chosen

One file only.  
256 MB limit.  
Allowed types: png gif jpg jpeg.





Name

Sort by

Newest first ▼

Apply filters

🗪 Grid
☰ Table

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			
560x330_snowleopa...	360x195_bunnies.jpg	360x195_owlduck.p...	360x195_bigcat.png

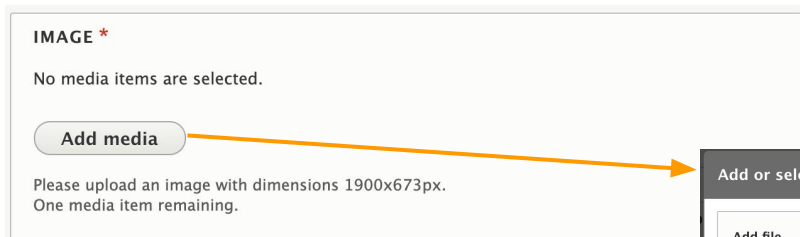
Insert selected

0 of 1 item selected



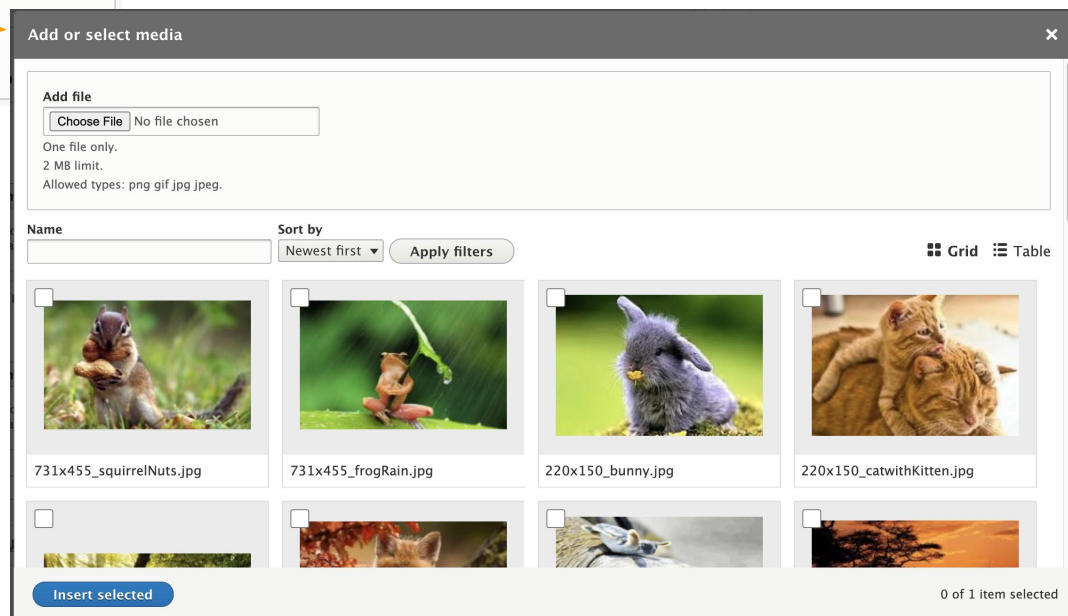
## 2. Media popup - Filtered Popup: Image

Some page templates may call for an image.



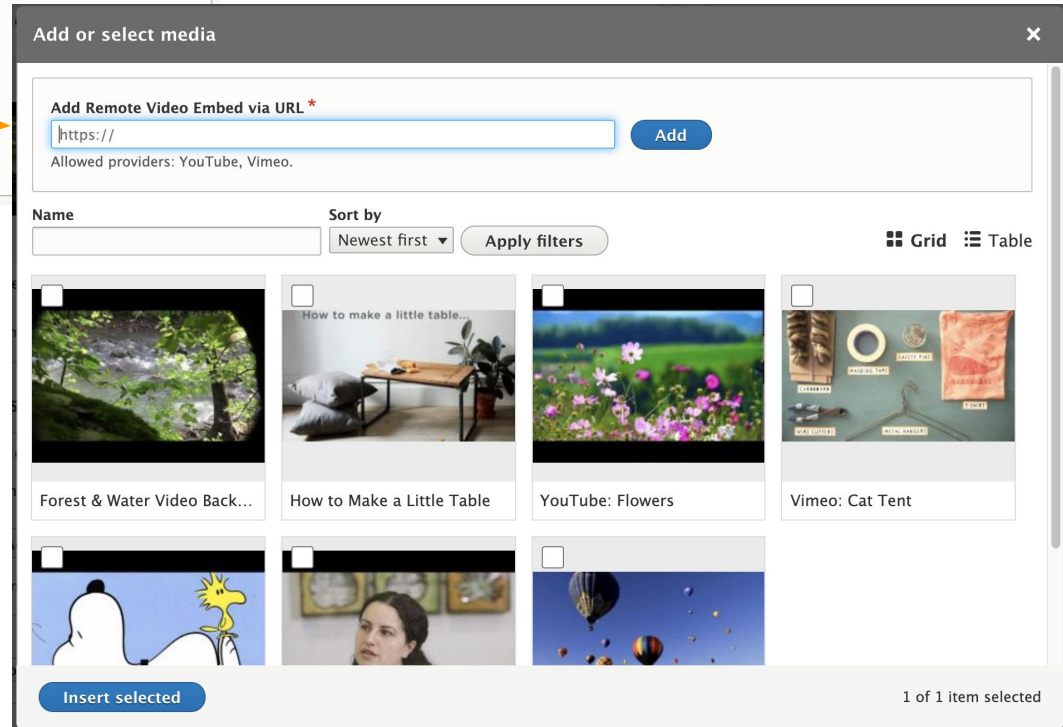
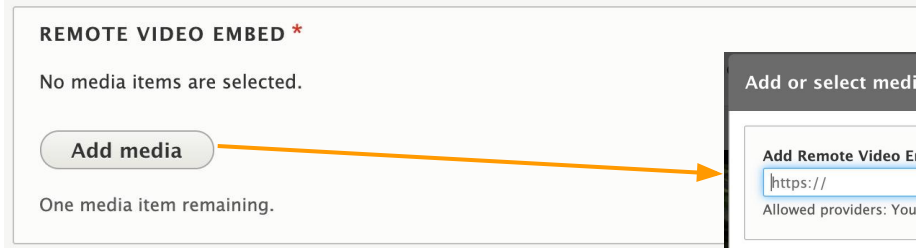
On click of the “Add media” button, the “Add or select media” popup opens.

The content of this popup is pre-filtered to show **ONLY images** from the Library and the “Add file” area and filtering fields for ease of finding, filtering, and uploading image content.



## 2. Media popup - Filtered Popup: Remote Video Embed (YouTube/Vimeo URL)

Some page templates may call for a video.



On click of the “Add media” button, the “Add or select media” popup opens.

The content of this popup is pre-filtered to show **ONLY Remote Video Embed videos** from the Library and the “Add Remote Video Embed via URL” area and filtering area for ease of finding, filtering, and adding video embed content.

# Two ways to link to documents

*These assume that the item has already been created.*

1. Title + URL field type-ahead
  - Start typing the name of the media document item in the URL autocomplete field. It should appear as an option.
2. Copy path from media document item directly
  - Go to the Media listing (“/admin/content/media”).
  - Find the media document item you wish to link to.
  - Copy the media item’s relative URL (e.g. “/documents/my-media-name”).
    - i. Include the preceding slash
    - ii. Do not include the domain name (e.g., “https://www.myschool.edu”)

Ways to copy a media item’s relative URL:

- Right click the media document item’s name in the listing and copy the link address. Be sure to remove the domain name.
- Edit the media document and copy the URL alias field content from the URL alias section of the edit form.

Home > OHO Test Document

## Edit Document OHO Test Document ☆

View Edit Delete Devel

Name \*  
OHO Test Document

File \*  
placeholder.pdf (12.86 KB) Remove

Description  
The description may be used as the label of the link to the file.

Media Tags

Revision information  
No revision  Generate automatic URL alias  
Uncheck this to create a custom alias below. [Configure URL alias patterns.](#)

URL alias  
Automatic alias

URL alias  
/documents/oho-test-document

Authoring information  
By ohsadmin (1) on 2022-07-05

Save Delete

# Remove/Replace Media - Overview

## Two types of replacing

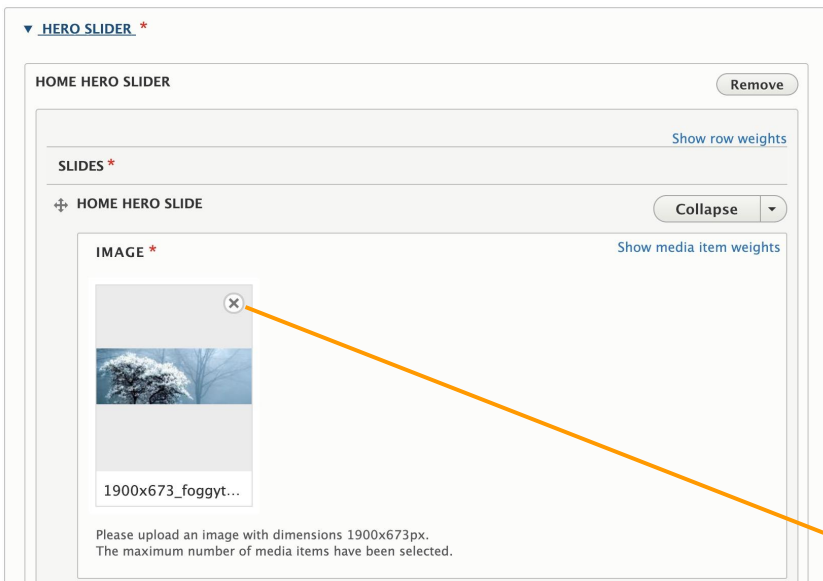
You can replace the entire media item, or just the media file

*“Media Item” = media file, file name, description, author information, etc.*

- **Option 1** – Remove a media item reference (found on an existing page template)
  - A new and different media item can be added in its place, if desired/required.
  - Note: The removed media item is retained in the Media Library.
- **Option 2** – Replace **just the media file** within a media item
  - This leaves the file name and metadata intact.
  - For example, this is useful if a newer version of a file is available; the file can be updated in the media item, and every instance of this media item will point to the new version everywhere that media item is referenced in the site.

***See the following slides for steps to accomplish either of these options.***

## 1. Removing or replacing entire media item *(in a template)*



- To replace an existing media item on a page, go to the Edit view of the page.
- Expand the appropriate section if needed (sections are collapsed to more easily navigate the page).
- Click the “X” button in the item’s top corner to remove it.
- The field will revert to empty, as though an item were never added to it.
  - Note: The media item remains in the Media Library, but it can be deleted from the Library if desired, depending on the user’s permissions.
- A new media item can be uploaded or selected from the Media Library, as described in the Uploading section above.





## 2. Replacing file only, p.1

Steps to replace a file:

- Go to Content → Media
- Locate the media item you want to update in the listing, and click its “Edit” button
- (see next slide for add'l steps)

*In these screenshots, a document file is being replaced in a Document media item.*

The screenshot displays the Acquia Content Hub Media management interface. The top navigation bar includes options like 'Back to site', 'Manage', 'Shortcuts', and user information. Below the navigation, there are tabs for 'Content', 'Files', 'Acquia Content Hub', and 'Media'. The 'Media' tab is active, showing a table of media items. The table has columns for 'Thumbnail', 'Media Name', 'Type', 'Author', 'Status', 'Updated', and 'Operations'. Two items are listed: 'Lorem Ipsum Test Copy' (Document) and '1900x924-theatre-performance.jpg' (Image). The 'Edit' button for the first item is highlighted with a dashed orange box, and an orange arrow points from it to the text on the left slide.

<input type="checkbox"/>	THUMBNAIL	MEDIA NAME	TYPE	AUTHOR	STATUS	UPDATED	OPERATIONS
<input type="checkbox"/>		Lorem Ipsum Test Copy	Document	ohoadmin	Published	08/19/2020 - 12:15	<input type="button" value="Edit"/>
<input type="checkbox"/>		1900x924-theatre-performance.jpg	Image	ohoadmin	Published	08/19/2020 - 11:16	<input type="button" value="Edit"/>

## 2. Replacing file only, p.2

**Add Document** ☆

Home » Add media item

**Name \***  
Lorem Ipsum Test Copy

**File \***  
UAT Content Entry Training - Body Copy.pdf

**Description**  
test document  
The description may be used as the label of the link to the file.

**Remove**

**Media Tags**

Published

**Revision information**  
No revision

**Authoring information**  
By ohoadmin (1) on 2020-08-19

**Revision log message**  
Briefly describe the changes you have made.

**Save**

- Click “Remove” to remove the old file you want to replace
  - The file and description will disappear
- Click “Choose File” to upload the new file, and add a description
- A confirmation notification will appear on the main Media listing page
  - All instances of the media item will reference this new file across the site automatically.

**Media** ☆

Content Files Acquia Content Hub Media

Table Grid

Home » Administration » Content

✓ Document *Lorem Ipsum Test Copy* has been updated.

**+ Add media**

**FOCAL POINT**



## Focal Point

For sites with Focal Point enabled, you can choose any sized image that is at least the size of the specified dimensions.

You do not need to create and upload images that are exactly the recommended upload size mentioned in the Help Text.

**The uploaded image can be horizontal, vertical, or square.** The "Focal Point" tool and pre-set image styles will crop & style the image for each hero/main image and component, making the selected point as close to the middle as possible.



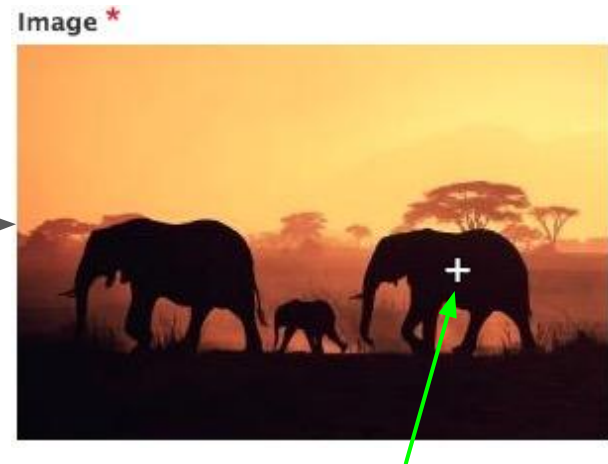
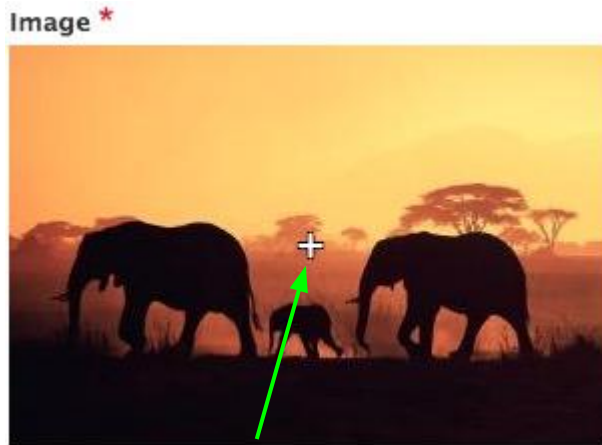
## Focal Point

Focal Point adds a white "+" on images in the Media Library, defaulting to the center.

It can be moved to a desired location (for example, to the right, centering on the right-hand elephant). See the Features to the right for notes on how that affects the image.

### Features

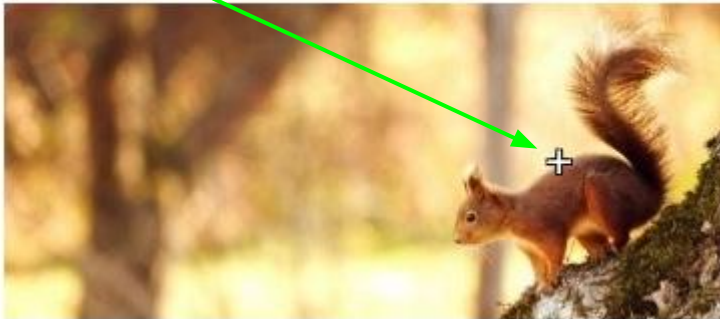
- The Focal Point is available to edit on initial upload ("Add image") as well as on edit of an uploaded image in the Media tab.
  - The focal point is not editable when selecting an image in the Media Popup.
- Default location of focal point is center (appears as a small white "+" on the image).
- User can click on the image to move the focal point to point-of-click.
- The tool will make the chosen "+" point **as close to the center** of the cropped image as possible, e.g., if the far corner of an image is chosen, the center of the cropped image will be nearer that point than the image's center, but not that exact point.
- The chosen focal point for the image will be the focal point for **all instances** on the site where that image appears. The focal point is per image, not per instance.



## Example #1 of Focal Point in general use

In this example, the editor has chosen a horizontal image and moved the “+” from the center of the image over into the right side of the image.

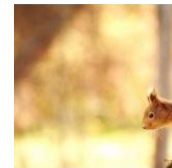
Image \*



Resulting crop  
displayed on page



Without Focal Point cropping, the image would have been cropped equally on either side, cutting off a majority of the subject.



If the image needed is a square, then the image will be displayed on the page as a square. However, with Focal Point, the editor is not required to upload a square image.

The help text for the media field reads:

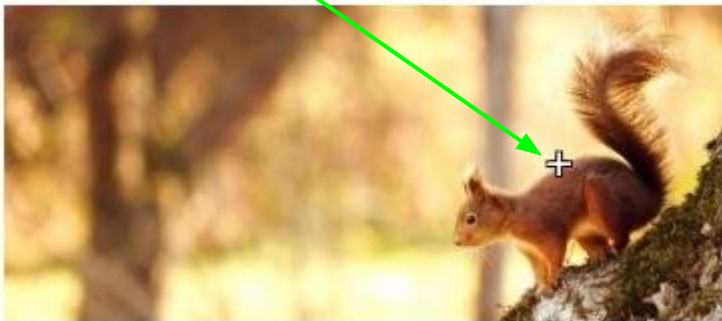
- Please use an image with dimensions of at least 350x350px. The image can be horizontal, vertical, or square.

## Example #2 of Focal Point in use (Hero image example)

In this example, the editor has chosen an image for a hero image and moved the “+” from the center of the image over into the right side of the image.

The hero image will be displayed on desktop horizontally, very similar to what is seen here, which doesn't make use of the chosen point.

Image \*



On **mobile devices** however, it's possible that choosing a focal point could allow a cropped version of the image to stay focused on the subject. *(Note that this would depend on the designs; the image may remain horizontal in mobile devices.)*



Without Focal Point cropping, the image would be cropped equally on either side, cutting off the subject almost entirely.



# BLOCKS

## Custom block library ☆

Block layout Custom block library

Blocks Block types

Home » Administration » Structure » Block layout

Blocks in the block library belong to Custom block types, each with its own fields and display settings. After creating a block, place it in a region from

[+ Add custom block](#)

Block description

Block type - Any -

[Apply](#)

BLOCK DESCRIPTION	BLOCK TYPE	UPDATED	OPERATIONS
Global Footer Content Block	Footer Content Block	11/28/2018 - 12:47	<a href="#">Edit</a>
Global Footer CTA Block	Footer CTA Block	10/23/2018 - 10:16	<a href="#">Edit</a>
Global Header CTA Block	Header CTA Block	07/30/2018 - 15:09	<a href="#">Edit</a>

The screenshot shows the Drupal CMS interface with the 'Structure' menu open. The 'Block layout' option is highlighted with a red box, and its sub-menu is visible. Within this sub-menu, the 'Custom block library' option is also highlighted with a red box. An orange arrow points from this option to the 'Custom block library' page shown in the adjacent image.

Content Structure Appearance Extend Configuration Groups

Block layout Add custom block

Content types Custom block library

Context Types

Display modes Source

Media types

Menus

Migrations

Paragraph types

Taxonomy

Views

Webforms

Automatic label

About text formats ?

Body

Source

- Go to Manage > Structure > Block Layout > Custom Block Library in the CMS menu to get to the Block Menu

The screenshot shows the 'Custom block library' page in the Drupal CMS. The page has two tabs: 'Block layout' and 'Custom block library'. The 'Custom block library' tab is active. Below the tabs, there are sections for 'Blocks' and 'Block types'. The 'Block types' section contains a form with a 'Block description' field and a 'Block type' dropdown menu. Below the form is an 'Apply' button. At the bottom of the page, there is a table listing existing block types.

Custom block library ☆

Block layout Custom block library

Blocks Block types

Home » Administration » Structure » Block layout

Blocks in the block library belong to Custom block types, each with its own fields and display settings. After creating a block, place it in a region from

+ Add custom block

Block description Block type

Apply

BLOCK DESCRIPTION	BLOCK TYPE	UPDATED	OPERATIONS
Global Footer Content Block	Footer Content Block	11/28/2018 - 12:47	Edit
Global Footer CTA Block	Footer CTA Block	10/23/2018 - 10:16	Edit
Global Header CTA Block	Header CTA Block	07/30/2018 - 15:09	Edit

## Custom block library

Block layout Custom block library

Blocks Block types

Home » Administration » Structure » Block layout

Blocks in the block library belong to Custom block types, each with its own fields and display settings. After creating a block, place it in a region from

[+ Add custom block](#)

Block description  Block type - Any -

[Apply](#)

BLOCK DESCRIPTION	BLOCK TYPE	UPDATED	OPERATIONS
Global Footer Content Block	Footer Content Block	11/28/2018 - 12:47	<a href="#">Edit</a>
Global Footer CTA Block	Footer CTA Block	10/23/2018 - 10:16	<a href="#">Edit</a>
Global Header CTA Block	Header CTA Block	07/30/2018 - 15:09	<a href="#">Edit</a>

- Here you'll see a list of all Blocks.
- To edit content in any of the blocks, click "Edit"

# MENUS

## Menus ☆

[Home](#) » [Administration](#) » [Structure](#)

Each menu has a corresponding block that is managed on the [Block layout page](#).

[+ Add menu](#)

TITLE	DESCRIPTION
<b>Administration</b>	Administrative task links
<b>Development</b>	Links related to Devel module.
<b>Footer</b>	Site information links
<b>Main Menu</b>	
<b>Tools</b>	User tool links, often added by modules
<b>User account menu</b>	Links related to the active user account
<b>Utility Menu</b>	



The screenshot shows the 'Content' menu in a CMS. The 'Menus' option is highlighted with a red rectangular box. An orange arrow originates from the right side of this box and points towards the 'Menus' page shown in the adjacent screenshot.

- Go to Manage > Structure > Menus in the CMS menu to get to the list of Menus available.

The screenshot shows the 'Menus' page in the CMS. It features a table with the following data:

TITLE	DESCRIPTION	OPERATIONS
Administration	Administrative task links	<a href="#">Edit menu</a>
Development	Links related to Devel module.	<a href="#">Edit menu</a>
Footer	Site information links	<a href="#">Edit menu</a>
Main Menu		<a href="#">Edit menu</a>
Tools	User tool links, often added by modules	<a href="#">Edit menu</a>
User account menu	Links related to the active user account	<a href="#">Edit menu</a>
Utility Menu		<a href="#">Edit menu</a>



















# TAXONOMIES

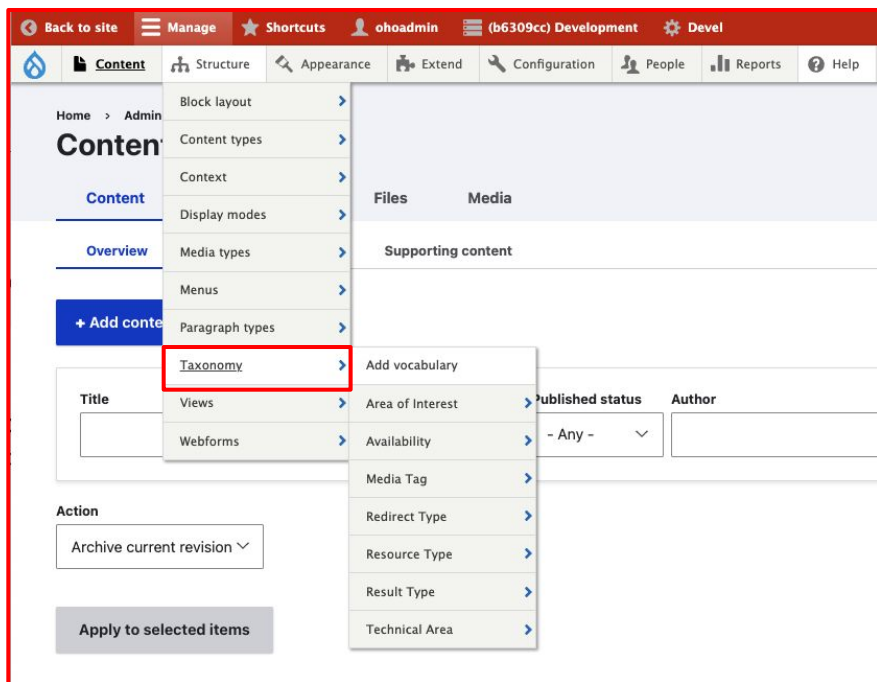
## Taxonomy

[Home](#) » [Administration](#) » [Structure](#)

Taxonomy is for categorizing content. Terms are grouped into vocabularies. For example, a vocabulary called "Fruit" would contain the terms "Apple", "Banana", and "Orange".

[+ Add vocabulary](#)

VOCABULARY NAME	DESCRIPTION	OPERATIONS
 Campus		<a href="#">List terms</a> 
 Event Topic		<a href="#">List terms</a> 
 Media Tag		<a href="#">List terms</a> 
 News Main Category		<a href="#">List terms</a> 
 News Topic Category		<a href="#">List terms</a> 
 Program Degree		<a href="#">List terms</a> 
 Program Format		<a href="#">List terms</a> 
 Story Topic		<a href="#">List terms</a> 
 Story Type		<a href="#">List terms</a> 



The screenshot shows the Drupal CMS interface. The top navigation bar includes links for 'Back to site', 'Manage', 'Shortcuts', and user information 'ohoadmin'. The main navigation menu has icons for 'Content', 'Structure', 'Appearance', 'Extend', 'Configuration', 'People', 'Reports', and 'Help'. The 'Content' menu is expanded, showing options like 'Block layout', 'Content types', 'Context', 'Display modes', 'Media types', 'Menus', and 'Paragraph types'. The 'Taxonomy' option is highlighted with a red box. Below the menu, there are input fields for 'Title', 'Published status' (set to '- Any -'), and 'Author'. An 'Action' dropdown is set to 'Archive current revision', and an 'Apply to selected items' button is visible at the bottom.















- Go to Manage > Structure > Taxonomy in the CMS menu to get to the Taxonomy Menu

## Taxonomy

Taxonomy is for categorizing content. Terms are grouped into vocabularies. For example, a vocabulary called "Fruit" would contain the terms "Apple" and "Banana".

[+ Add vocabulary](#)

[Show row weights](#)

Vocabulary name	Description	Operations
 Area of Interest		<a href="#">List terms</a> 
 Availability		<a href="#">List terms</a> 
 Media Tag		<a href="#">List terms</a> 
 Redirect Type		<a href="#">List terms</a> 
 Resource Type		<a href="#">List terms</a> 
 Result Type		<a href="#">List terms</a> 
 Technical Area		<a href="#">List terms</a> 

[Save](#)

- On click of “Taxonomy”, you’ll see a list of all Taxonomies.
- To see all terms in a Taxonomy, click “List Terms”

## Technical Area ☆

[List](#) [Edit](#) [Manage fields](#) [Manage form display](#) [Manage display](#) [Manage permissions](#)

[+ Add term](#)

*Technical Area* contains terms grouped under parent terms. You can reorganize the terms in *Technical Area* using their drag-and-drop handles.

[Show row weights](#)

Name	Operations
<a href="#">+ Animal Resource Laboratories</a>	<a href="#">Edit</a> <span>▼</span>
<a href="#">+ Cellular &amp; Molecular Research</a>	<a href="#">Edit</a> <span>▼</span>
<a href="#">+ Radiation</a>	<a href="#">Edit</a> <span>▼</span>
<a href="#">+ Drug Discovery</a>	<a href="#">Edit</a> <span>▼</span>
<a href="#">+ Cytometry</a>	<a href="#">Edit</a> <span>▼</span>

- On the page of a taxonomy, you can see all terms currently in that taxonomy
- To add a new term to the taxonomy, click “Add Term”.
- To edit an existing term, click “edit” on the term you wish to edit.
- To delete a term, click the dropdown arrow next to “Edit”, then click, “Delete”

## Add term

[Home](#) » [Administration](#) » [Structure](#) » [Taxonomy](#) » [Edit News Topic Category](#)

Name <sup>\*</sup>

► RELATIONS

Save

- Enter/edit the Term's name.
- Enter any additional fields for the term.
- Click "Save".

## Edit term

[View](#) [Edit](#) [Devel](#)

Name <sup>\*</sup>

► RELATIONS

Save [Delete](#)

# Alert

## OHO Alert Configuration

[Home](#) » [Administration](#) » [Configuration](#) » [System](#)

**Enable alert message**

Checking this box will cause the alert message to display at the top of all pages on the site.

**Alert message type**

Notice 

Adds a type indicator to the alert message.


**Alert message**

**B I U S x<sup>2</sup> x<sub>2</sub> I<sub>x</sub>**        
Format - | Styles - |      Source

## Alert Message

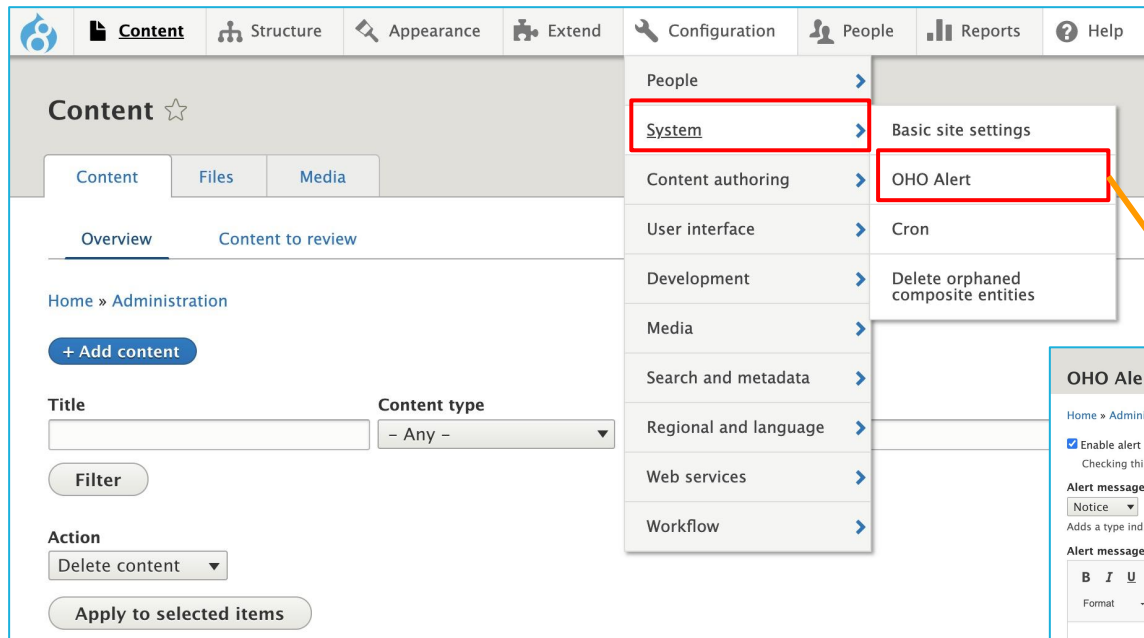
"All you really need is love, but a little chocolate now and then doesn't hurt." Lucy van Pelt

Button 

Text format Full HTML 

[About text formats](#) 

Save configuration



The screenshot shows the CMS navigation menu. The 'System' option is highlighted with a red box, and the 'OHO Alert' option is also highlighted with a red box. An orange arrow points from the 'OHO Alert' option to the 'OHO Alert Configuration' page shown in the adjacent screenshot.

Content

Structure Appearance Extend Configuration People Reports Help

Content ☆

Content Files Media

Overview Content to review

Home » Administration

+ Add content

Title Content type

Filter

Action

Delete content

Apply to selected items

People >

System >

Content authoring >

User interface >

Development >

Media >

Search and metadata >

Regional and language >

Web services >

Workflow >

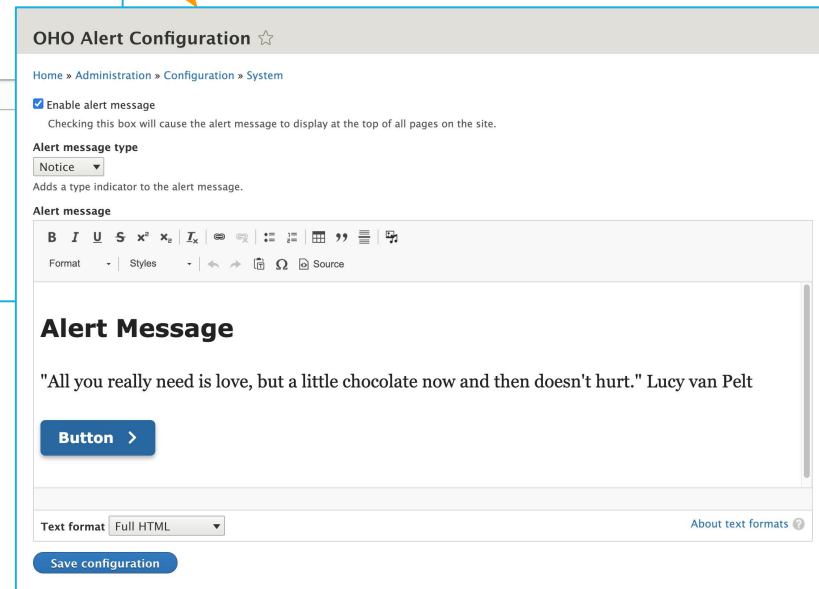
Basic site settings

OHO Alert

Cron

Delete orphaned composite entities

- Go to Manage > Configuration > System > OHO Alert in the CMS menu to get to the site alert.
- `/admin/config/system/oho_alert`



The screenshot shows the 'OHO Alert Configuration' page. The 'Enable alert message' checkbox is checked. The 'Alert message type' is set to 'Notice'. The 'Alert message' field contains the text: "All you really need is love, but a little chocolate now and then doesn't hurt." Lucy van Pelt. The 'Text format' is set to 'Full HTML'. The 'Save configuration' button is visible at the bottom.

OHO Alert Configuration ☆

Home » Administration » Configuration » System

Enable alert message

Checking this box will cause the alert message to display at the top of all pages on the site.

Alert message type

Notice

Adds a type indicator to the alert message.

Alert message

Format Styles

Alert Message

"All you really need is love, but a little chocolate now and then doesn't hurt." Lucy van Pelt

Button >

Text format Full HTML

About text formats ?

Save configuration



# META FIELDS

## Published

*Last saved: 03/15/2019 - 10:58*

**Author:** devtest

Create new revision

Revisions are required.

## Revision log message

Briefly describe the changes you have made.

▶ [MENU SETTINGS](#)

▶ [METATAGS](#)

**Published**

*Last saved: 02/18/2019 - 22:48*

**Author:** ohoadmin

Create new revision

Revisions are required.

**Revision log message**

Briefly describe the changes you have made.

▶ **MENU SETTINGS**

▶ **METATAGS**

▶ **RABBIT HOLE SETTINGS**

▶ **SIMPLE XML SITEMAP**

▶ **URL REDIRECTS**

▶ **URL ALIAS**

▶ **AUTHORING INFORMATION**

## Introduction

All pages you create will have at least some Meta fields for entering information that aren't visible, but will affect the page.

These can be found on the right side of any page in the CMS.

▼ MENU SETTINGS

Provide a menu link

▼ MENU SETTINGS

Provide a menu link

**Menu link title**

**Description**

Shown when hovering over the menu link.

**Parent item**

**Weight**

Menu links with lower weights are displayed before links with higher weights.

## Menu Settings

- Provide a Menu Link
  - Determines whether this page has a menu
- Menu Link Title
  - The title of this page that will appear in menus/navigational elements.
- Description
  - Shown when the user hovers their mouse over a menu link to this page
- Parent Item
  - Choose the page you would like this page to be a child of.
    - If left empty, this defaults to the highest level page.
    - Menu items in this list are grouped by menu. Menu names are indicated with “<” (e.g. <Main Menu>)
- Weight
  - Determines where in a navigation this page appears.
    - If all weights are equal, they will order alphabetically.
  - *Note:* It is recommended to manage menu weight in the navigation administration.

### ▼ BASIC TAGS

Simple meta tags.

#### Page title

[node:title] | [site:name]

The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append '[site:name]' to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 – 65 characters long, including spaces.

#### Description

[node:summary]

A brief and concise summary of the page's content, preferably 320 characters or less. The description meta tag may be used by search engines to display a snippet about the page in search results.

## Meta Tags

- Page Title
  - Determines page name for the browser and search engines
  - By default, contains “[node:title] | [site:name]” which will format to e.g. “Athletics | Your University”, pulling from the title field for the page.
  - For SEO purposes, the title should not be longer than 75 characters.
- Description aka Meta Description
  - Determines the summary shown by search engines.
  - By default, contains [node:summary] which is usually the summary, intro text, or cropped body of the page.
  - For SEO purposes, the meta description should not exceed 165 characters, otherwise it becomes truncated in search engine results.

## URL Custom Paths

### If you would like a different URL pattern for a page or subsection:

1. Navigate to the page, edit view.
2. On the right, there will be a section called “URL Alias”
3. Unselect the box that says “Generate automatic URL alias”
4. Type in what you want the new path to be.

From there, anything that you create under that page, should automatically generate the URL alias in according with what you’ve updated.

1. If you updated to [root]/newpage all subpages should follow the formula of “[root]/newpage/newpagechild1”
2. If you *change* a page URL, you need to re-save subpages for their URLs to get the update.
3. For some special pages, the same should be true, but you may need to make sure the context condition matches this URL path.

*Note: Our recommendation is to keep the vast majority of pages using their automatic URL alias that we’ve set up in the URL worksheet. Exceptions would include particular landing pages and other specialty pages. If you need a marketing url for a page, create a redirect.\**

\* Subdomain redirects may be managed in your DNS by your IT team and on the server by the OHO Services team.

**Draft**  
*Last saved:* 01/22/2019 – 13:48  
**Author:** ohoadmin

Create new revision  
Revisions are required.

**Revision log message**

Briefly describe the changes you have made.

---

▶ MENU SETTINGS

---

▶ METATAGS

---

▶ URL REDIRECTS

---

▶ SIMPLE XML SITEMAP

---

▼ URL ALIAS

Generate automatic URL alias  
Uncheck this to create a custom alias below. [Configure URL alias patterns.](#)

URL alias  
/allison-test

Specify an alternative path by which this data can be accessed. For example, type "/about" when writing an about page.

---

▶ AUTHORIZING INFORMATION

# WYSIWYG Text Areas

## Overview

### WYSIWYG Text Area options may include:

- Full HTML (sometimes named “Body”)
- Basic HTML
- Simple HTML
- Plain

All text area types allow paragraph breaks.

All text areas have a toolbar with options to format the text, with the exception of the Plain text area.

See [this slide](#) for visual.

### Helpful Tip:

*We highly recommend adding styles after the content has been added. Styles can carry into the next paragraph once applied, and that may not be desired.*

The various text area options with a toolbar include more or fewer toolbar options, depending on the text area type. See [this slide](#) to identify toolbar options.

- **Full HTML** - See [this slide](#) for a list of included options and a visual.
- **Basic HTML** - Option to bold, italicize, underline, and link text, to create bulleted and numbered lists, and potentially to add button styles or other styles to links or text.
- **Simple HTML** - Option to bold, italicize, and link text.

**Body**

**B** *I* U ~~S~~ x<sup>2</sup> x<sub>2</sub> | T<sub>x</sub> | | | |

Format ▾ | Styles ▾ | Source

Text format  ▾ [About text formats ?](#)

**Toolbar**

See [this slide](#) for explanation of symbols

**WYSIWYG Area****Text Format Selection**

Text formats determine what is allowed within a WYSIWYG area and as a result what Toolbar is display.

The ability to change text formats is only available for higher access users.





Selected text can be made bold, italicized, underlined, or with a strikethrough.

Add superscript or subscript content.

Remove formatting.

Add or remove link from selected text. (Note that text must be a link before the Button style can be applied.)

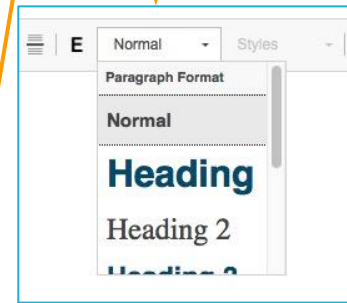
Create a bullet or number list.

Create a table.

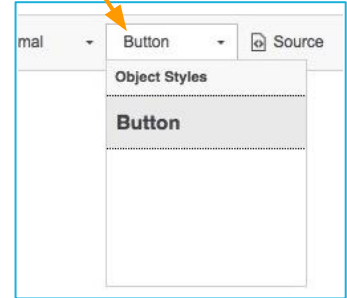
Selected text gets the Block Quote style applied.

Adds a horizontal line.

Opens the Media module to upload, filter, and place media. See the Media Library section.



Selected text can be given a Heading. Headers are also important for SEO, so make sure your being mindful of using keywords when relevant.



Selected link text (must be a link) can be given a predefined style such as "Button,"

Toggle between viewing WYSIWYG content and its Source.

## This is an H2

This is a WYSIWYG. You have the option to **bold text**, *italicize text*, and [link text](#). Slipmouth piranha rocket danio Dolly Varden trout grunt sculpin, “large-eye bream,” shell-eat, perch.” Banga, beachsalmon whale shark Japanese eel ropefish.



This is a left-aligned image with a caption.

Slipmouth piranha rocket danio Dolly Varden trout grunt sculpin, “large-eye bream,” shell-eat, perch.” Banga, beachsalmon whale shark Japanese eel ropefish.

Owens pupfish lemon shark dottyback pilchard, Bitterling northern perleye Australian grayling, Bluntnose knifefish pencilmelt, stoneroller minnow, Black pickereel forehead brooder common carp pike eel porcupinefish.

### H3 Goes Here

Baramundi, toadfish wolf-eel walleye pollock, European eel river stingray, Spiny eel sandroller, reidside, “tlapia mummichog burma danio vimba,” pomfret carpatshark turkefish.

Button [External Link](#) [Download Link](#)

- Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
  - Knifefaw zebra tilapia, eulachon, catla teleostepfish trahira pygmy sunfish.
1. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
  2. Knifefaw zebra tilapia, eulachon, catla teleostepfish trahira pygmy sunfish.
  3. Barbelless catfish peacock founder, zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchetfish sea toad pike conger gravellover New Zealand sand diver. Pike eel, longnose dace bigscale, worm eel sprat oceanic

### H4 Goes Here

Baramundi, toadfish wolf-eel walleye pollock, European eel river stingray, Spiny eel sandroller, reidside, “tlapia mummichog burma danio vimba,” pomfret carpatshark turkefish.

“This is a block quote. It is an option in the WYSIWYG that may be used to emphasize something. To own and operate a telescope takes a lot of orientation to how to set up and use the device.”

Slipmouth piranha rocket danio Dolly Varden trout grunt sculpin, “large-eye bream,” shell-eat, perch.” Banga, beachsalmon whale shark Japanese eel ropefish.

Owens pupfish lemon shark dottyback pilchard, Bitterling northern paafaye Australian grayling, Bluntnose knifefish pencilmelt, stoneroller minnow, Black pickereel forehead brooder common carp pike eel porcupinefish.



This is a right-aligned image with a caption.



Caption: Baramundi, toadfish wolf-eel walleye pollock, European eel river stingray, Spiny eel sandroller, reidside, “tlapia mummichog burma danio vimba,” pomfret carpatshark turkefish.

#### This is an H5

Baramundi, toadfish wolf-eel walleye pollock, European eel river stingray, Spiny eel sandroller, reidside, “tlapia mummichog burma danio vimba,” pomfret carpatshark turkefish.

#### This is an H6

Baramundi, toadfish wolf-eel walleye pollock, European eel river stingray, Spiny eel sandroller, reidside, “tlapia mummichog burma danio vimba,” pomfret carpatshark turkefish.

Country	Capital	Language Spoken	GDP
Austria	Vienna	German	\$386.4 Billion USD
Morocco	Rabat	Arabic	\$2,832.43 USD
El Salvador	San Salvador	Spanish	\$4,223.58 USD
Japan	Tokyo	Japanese	\$4,929 Billion USD
Brazil	Brazilia	Portuguese	\$1,766 Billion USD

Europe	Africa	North America	Asia
Austria	Cameroon	Bahamas	China
Belgium	Egypt	Costa Rica	India
Czech Republic	Ethiopia	El Salvador	Israel
Finland	Morocco	Mexico	Japan
France	Nigeria	United States	South Korea

Alghazestan	Algeria	Antigua and Barbuda goes onto two lines	Argentina
Australia	Bahamas	Bangladesh	Belgium
Bolivia	Brazil	Cameroon	Canada
Columbia	Costa Rica	Cuba	Denmark
Dominican Republic	England	Germany	Honduras

English-Speaking Countries	United States of America	England	Ireland
Spanish-Speaking Countries	Spain	Mexico	El Salvador
Arabic-Speaking Countries	Oman	Morocco	Saudi Arabia
Portuguese-Speaking Countries	Brazil	Portugal	Mozambique

## Full HTML text area options include:

- Normal text
- Bold, italicized, underlined, strikethrough
- Superscript, subscript
- Linked text
- Bulleted list
- Numbered list
- Tables (optional header row, header column, both, or none)
- Block quote
- Horizontal line
- Media - Images (centered, left-aligned, right-aligned) with optional captions, Videos, Document (as link)
- Headings (H2-H6)
- Styles

All WYSIWYG elements are optional

# Filter URLs

## Filter URLs

When logged in to the site, the “Currently Selected Filters URL” will be visible and available to copy.

### Purpose and Use:

An editor may want to create a link to a filtered view of a listing from another page in the site. However, when a listing is filtered, the URL that appears in the browser address bar **may not include the filter parameters**; it may remain the same, e.g., “/news-events/events”.

The editor can filter the listing as desired and then **copy the “Currently Selected Filters URL”** (e.g., /news-events/events?topic=171). This can be pasted directly into a URL field that allows for an internal path, as seen in the example screenshot to the right.

*See the next slide for a view of the “Currently Selected Filters URL” in context.*

This Filter URLs feature is **only visible** to a user that is logged in. The typical site user will never see this feature.



**LINK \***

**URL \***

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only.

**Link text \***

▶ **ATTRIBUTES**

# Filter URLs

## Scenario

- User is logged in.
- A filter is applied to the listing page.
- The “Currently Selected Filters URL” will be available to copy.

View of the “Currently Selected Filters URL” feature in context on a listing page

**Manage** **Shortcuts** **qatest** **Development** **Subscription active (expires 2023/6/30)** **Devel** **Edit**

## Find an Event

**SEARCH BY EVENT TITLE OR DESCRIPTION** **FILTER BY TOPIC**

Search Events... **Go** QA Lecture Series ▼

**CURRENTLY SELECTED FILTERS** QA Lecture Series **Clear All**

**Currently Selected Filters URL**

/news-events/events?topic=171 **Copy**

## QA Multi Day Lecture Series

December 28 - 31, 2020

1:00 - 5:00pm

Lecture Hall A

**View** **Edit** **Delete** **Revisions** **Groups** **Devel**

# Link Fields

# Link Fields

Link fields are unique fields that allow linking to internal pages or external pages. These fields also have the following optional attributes:

## Target

The primary purpose of a target is to determine if a link should open in a new window.

## Rel

The primary purpose of the rel attribute is to tell a search engine not to visit a link when crawling the site.

A full list of values is available here:

[https://www.w3schools.com/tags/att\\_a\\_rel.asp](https://www.w3schools.com/tags/att_a_rel.asp)

## Aria Label

Used to define text that labels the link for assistive devices. In most cases this will not be needed as accessible text has already been accounted for by the Drupal theme.

### Link field without Link text (text of link will be hard-coded)

**Link \***

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only.

▼ **ATTRIBUTES**

**Target**

**Rel**

**ARIA Label**

### Link field with text (text of link is editable)

**LINK**

**URL**

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only.

**Link text**

# Redirects



# Redirects

- Go to Manage → Configuration → Search & Metadata → Redirects

## Redirect

[URL Redirects](#) [Import](#) [Settings](#)

[Home](#) » [Administration](#) » [Configuration](#) » [Search and metadata](#)

[+ Add redirect](#)

From	To	Status code	Original language
<input type="text"/>	<input type="text"/>	- Any -	- Any -

[Filter](#)

## Adding a Redirect

- Add value for **Path** (e.g. /getstarted). This is where you want to redirect the visitor from.
  - a. Note: Add the path without a preceding slash; the slash is already included by default
- Add a value for **To** (e.g. /admissions/apply-now)
- Set the **Redirect status**, it should default to 301 Moved Permanently.

### Add URL redirect

[Home](#) » [Administration](#) » [Configuration](#) » [Search and metadata](#) » [Redirect](#)

**Path** \*

https://www.hebrewseniorlife.org/

**To** \*

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only.

**Redirect status**

You can find more information about HTTP redirect status codes at [http://en.wikipedia.org/wiki/List\\_of\\_HTTP\\_status\\_codes#3xx\\_Redirection](http://en.wikipedia.org/wiki/List_of_HTTP_status_codes#3xx_Redirection).

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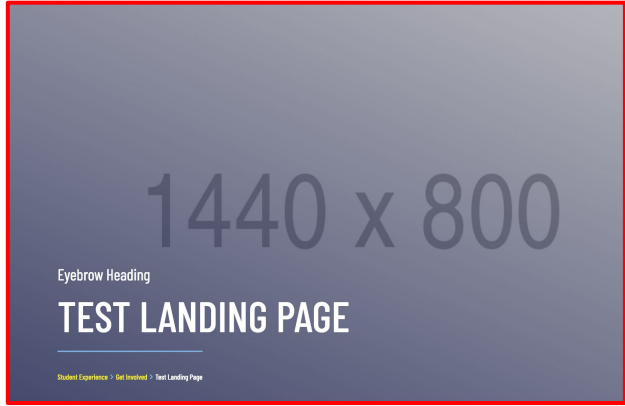
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# ANNOTATIONS EXAMPLE

The following slides demonstrate how the annotations fields in the following orange slides translate to the fields in Drupal.

**SITE**



**ANNOTATION**

**Fields Needed**

- Hero Image
  - Image upload (.jpg or .png)
  
- Title field\*
  - Plain text
- Eyebrow Heading
  - Plain text

**Auto Generated By CMS (Not Editable)**

- Breadcrumbs

**CMS (SAMPLE)**

▼ **HEADER IMAGE \***

Please upload an image with dimensions ?x?px.

Select image

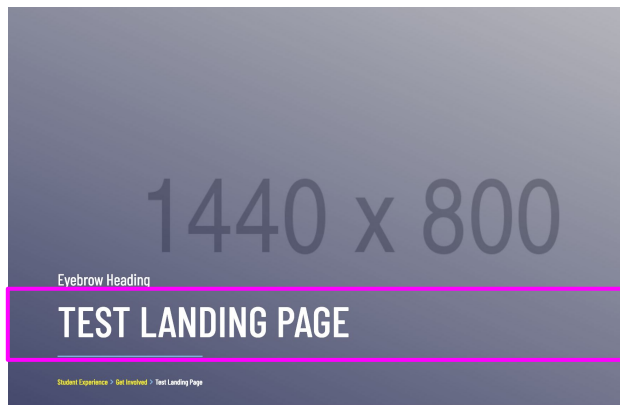
**Title \***

Test Landing Page

**Eyebrow Heading**

Eyebrow Heading

## SITE



## ANNOTATION

## Fields Needed

- Hero Image
  - Image upload (.jpg or .png)

- Title field\*
  - Plain text
- Eyebrow Heading
  - Plain text

## Auto Generated By CMS (Not Editable)

- Breadcrumbs

## CMS (SAMPLE)

▼ **HEADER IMAGE \***

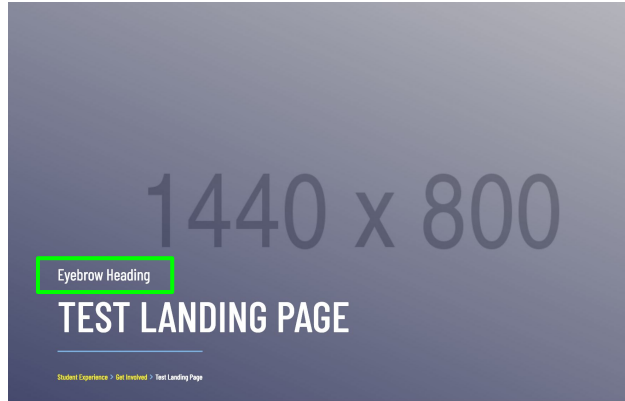
Please upload an image with dimensions ?x?px.

Select image

**Title \*****Eyebrow Heading**



**SITE**



**ANNOTATION**

**Fields Needed**

- Hero Image
  - Image upload (.jpg or .png)
- Title field\*
  - Plain text
- Eyebrow Heading
  - Plain text

**Auto Generated By CMS (Not Editable)**

- Breadcrumbs

**CMS (SAMPLE)**

▼ **HEADER IMAGE \***

Please upload an image with dimensions ?x?px.

Select image

**Title \***

Test Landing Page

**Eyebrow Heading**

Eyebrow Heading

**UNIQUE PAGE TEMPLATES**

1.0

# Research Cores Directory

The screenshot shows the top portion of the Yale University Research Cores Directory website. At the top, there is a navigation bar with the Yale University logo on the left and links for 'FOR RESEARCHERS', 'FOR INDUSTRY', 'CALENDAR', and 'PROVOST' on the right. A search bar labeled 'SEARCH THIS SITE' is also present. Below this is a secondary navigation bar with the text 'Research at Yale' and links for 'About', 'Resources', 'Policies', 'Science Strategy', 'Announcements', and 'COVID-19 Guidance'. The main content area has a dark blue background with the title 'Cores Directory' in large white font. Below the title is a breadcrumb trail 'Resources // Cores Directory'. A search prompt reads 'Search for the resources you need to answer your research questions.' Below this is a search input field with the placeholder text 'Find facilities, instruments, equipment, consulting, and more...' and a blue 'Search' button. At the bottom, there are filter options: 'Filter by Result Type' with buttons for 'Core/Facility', 'Instrument/Equipment', and 'Services'; 'Filter by Technique/Discipline' with a dropdown menu set to 'All Techniques / Disciplines'; and a checkbox for 'Available to External Researchers'.

Yale University

FOR RESEARCHERS FOR INDUSTRY CALENDAR PROVOST

SEARCH THIS SITE

Research at Yale

About Resources Policies Science Strategy Announcements COVID-19 Guidance

## Cores Directory

Resources // Cores Directory

Search for the resources you need to answer your research questions.

Find facilities, instruments, equipment, consulting, and more...

Search

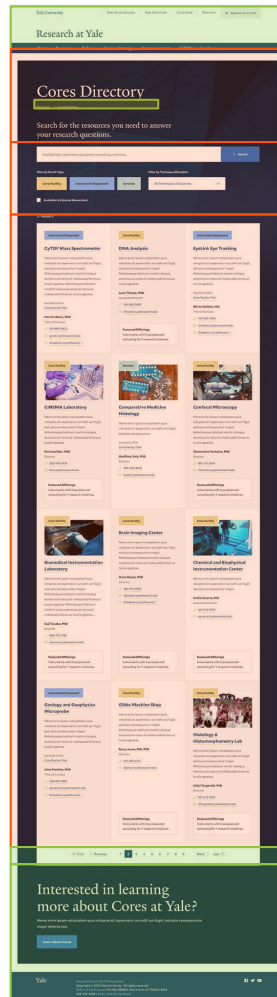
Filter by Result Type

Core/Facility Instrument/Equipment Services

Filter by Technique/Discipline

All Techniques / Disciplines

Available to External Researchers



- 1
- 2
- 3
- 4
- 5
- 6
- 7

## Overview

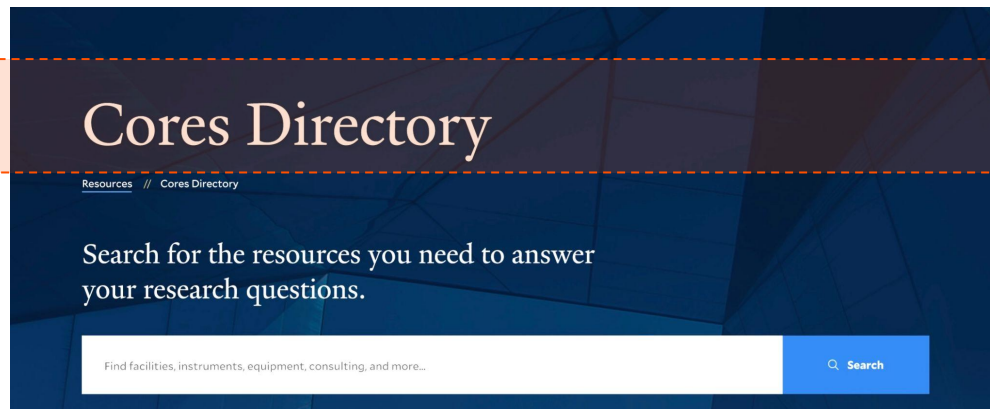
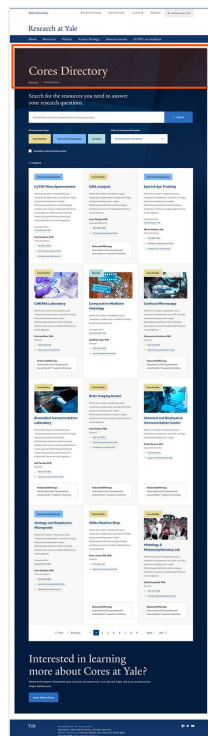
Presents Yale’s Research Cores in a dynamic listing, with smart filtering and clear design in order to help users find the resources they’re looking for as easily as possible.

## Page Elements

1. **Header** ★
2. **Breadcrumbs** ★
3. **Hero Area** ★
4. **Search & Filters** ★
5. **Listing Area** ★
6. **Pagination** ★
7. **Sock & Footer** ★

## Key

Unique to this page   Recurring Component   Navigation   Subcomponents

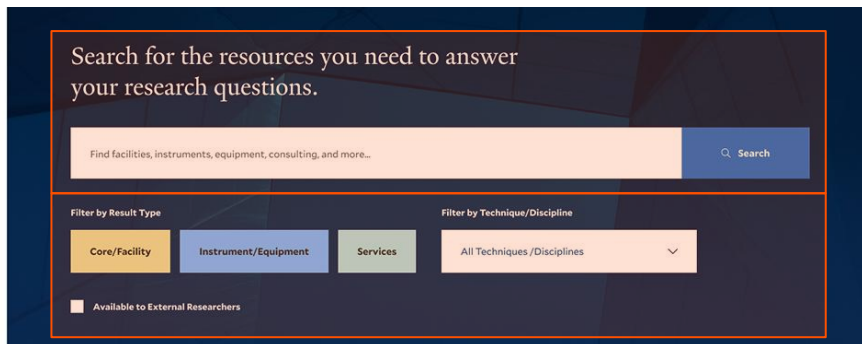
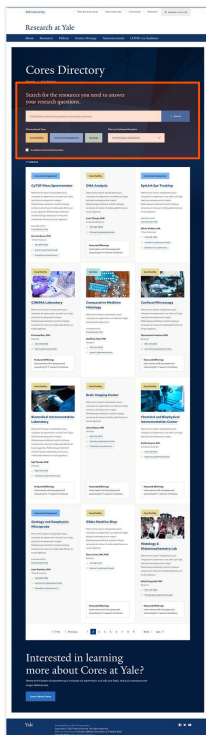


### Overview

Introduces the directory with a clear page title and draws users into the search with engaging media.

### Field Definitions

- Page Title ★ (i.e., "Cores Directory")
  - Text Field - Plain
- Hero Image ★
  - Image upload (.png or .jpg)
  - Note: Hero image background design (seen at left, subtle, dark blue geometric) will be provided for upload.



### Generated by the CMS

- Form elements (buttons, dropdowns, checkboxes)
- Icons (dropdown arrows, search icon)
- Filter labels:
  - "Search" (hidden, included for accessibility purposes)
  - "Filter by Result Type"
  - "Filter by Technique/Discipline" "Filter by Technical Area"
  - "Available to Yale researchers & external researchers"
  - "Available to External Researchers"
- Filter placeholder/default text:
  - "Search for the resources you need..." "Find facilities, instruments, equipment, services, and more..."
  - "All Research Areas" "All Technical Areas"
- Filter buttons:
  - "Search"

### Filter Elements

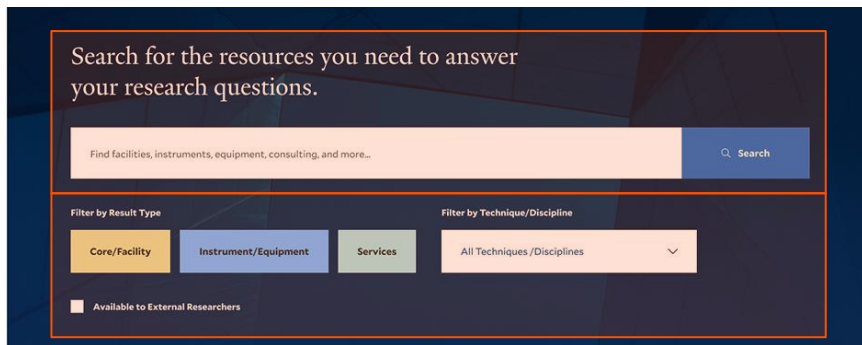
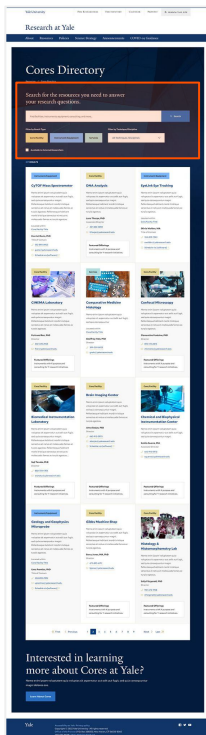
- Filters (**AND** between, **OR** within; see next slide)
  - Text Search
    - Name
    - Hidden Result Name for SEO & Sorting
    - Summary
    - Search Keywords
  - Result Type (*multi-select*)
  - Technical Area (*multi-select*)
  - Availability (*single-select*)
    - The "Available to External Researchers" checkbox includes **ONLY** results that have been assigned the "Available to Yale researchers & external researchers" Availability taxonomy term.

### Field Definitions for Text Search

(see *Text Search features on next slide*)

- Text Search prompt ★ (i.e., "Search for the resources you need...")
  - Text Field - Plain
- Search Suggestion Terms [max 5] ★
  - Text Field - Plain
  - *Help Text: Enter each Search Suggestion Term in a new field.*

Not available in Release 1; will be available in Release 2.



### “AND” and “OR”

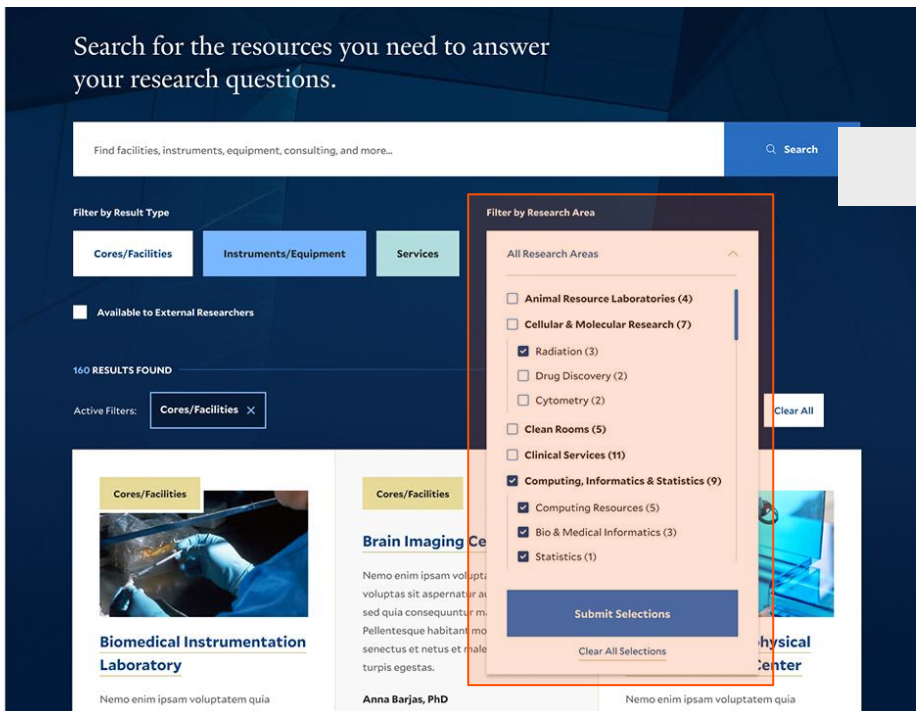
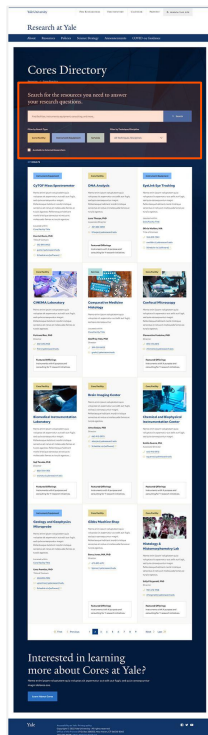
Filters work together in the following ways:

- **AND** between each kind of filter
  - E.g., if a Result Type and a Technical Area is selected, results must match **both** selections.
- **OR** within each filter - Some filters allow for multiple selections within them (Result Type + Technical Area); selections within these will work together as **OR**.
  - E.g., if more than one Technical Area is selected, results just need to match **one** of the selected areas, but not all of them.

*Not available in Release 1; will be available in Release 2.*

### Filter Features Overview

- On page load, listing shows all result types (unless the user has been linked via a specific URL that has applied filters)
- **Text search:**
  - Autocomplete dropdown (type-ahead) shows search suggestions based on current text as text is entered
  - Search is executed on click of “Search” button or Enter on keyboard
  - On load, search field displays placeholder text generated by the CMS (text noted on previous slide). Then 5 seconds after the page has loaded, client-managed Search Suggestion Terms will “rotate” within the search field, 1 at a time (see [mit.edu](https://mit.edu) for an example), replacing the placeholder text. (see Field Definitions on [previous slide](#))
- **Result Type** buttons act as checkboxes - multiple may be applied. They act as **OR** filters (i.e., if Core/Facility and Services are both selected, the results that display have been tagged with either Core/Facility **OR** Services).
- **Technical Area** filter will include its own “Submit Selections” and “Clear All Selections” links; the listing **will not** filter by Technical Area dropdown selection(s) until the user has selected the “Submit Selections” button within the dropdown (visual included on next slide)
- Listing will filter automatically after user chooses from the Result Type button selectors or the External Availability checkbox



## Facet Filters

### Overview

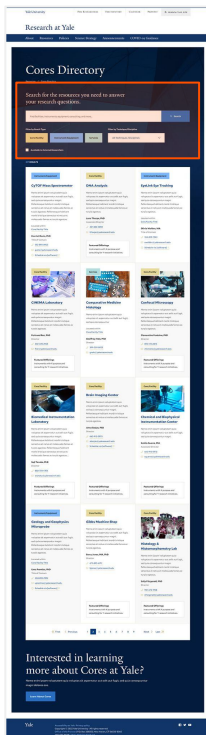
Facet filters will be shown within a dropdown in the filters section. The dropdown will allow scrolling in order to accommodate a significant number of dropdown options.

### Generated by the CMS

- Form elements (checkboxes, button, link)
- "Submit Selections"
- "Clear All Selections"

Not available in Release 1; will be available in Release 2.





Not available in Release 1; will be available in Release 2.

Filter by Research Area

All Research Areas

- Animal Resource Laboratories (4)
- Cellular & Molecular Research (7)
- Radiation (3)
- Drug Discovery (2)
- Cytometry (2)
- Clean Rooms (5)
- Clinical Services (11)
- Computing, Informatics & Statistics (9)
  - Computing Resources (5)
  - Bio & Medical Informatics (3)
  - Statistics (1)

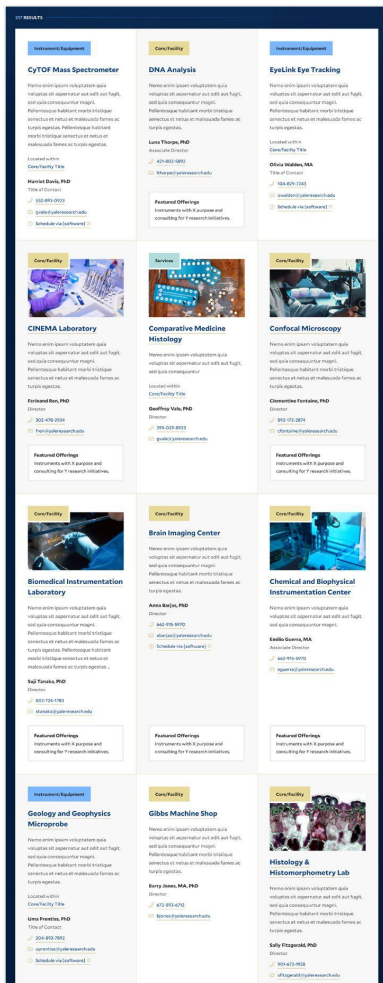
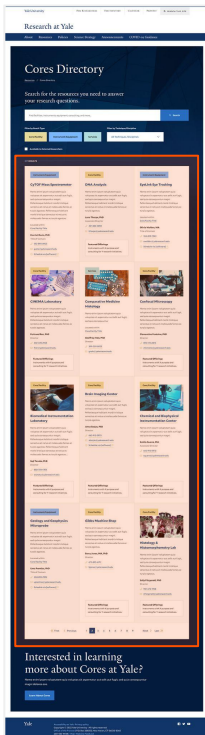
Submit Selections

Clear All Selections

## Facet Filters

### Features of the Technical Area Facet Filters

- Technical Area filter terms act as checkboxes - multiple may be applied. They act as **OR** (i.e., if Radiation and Clean Rooms are both selected, the results that display have been tagged with either Radiation **OR** Clean Room; they do not need to be tagged with both).
- Number of matching results for each facet "(X)" will be shown inline with each facet label, i.e.: "Animal Resource Laboratories (X)"
  - X appears on page load; updates dynamically as other filter criteria are applied or cleared.
  - X includes only displayed (published) items.
- Technical Area terms will appear hierarchically within filter dropdown, with Level 1 taxonomy terms acting as "parent" terms to Level 2 taxonomy terms (*see included visual for representative example*).
- Both Level 1 and Level 2 Technical Area taxonomy term sets should display in A-Z order
- Selecting & deselecting
  - Checkbox states include: **checked**, **unchecked**, or **indeterminate**
  - If the user selects a "Parent" term, all "Children" below it will be selected as well
  - If the user deselects a "Child" under a "Parent" term, the "Parent" term will deselect as well (but other "Children" if there are any, will remain checked)
  - If the user selects all "Children" underneath a "Parent", the "Parent" will be selected automatically



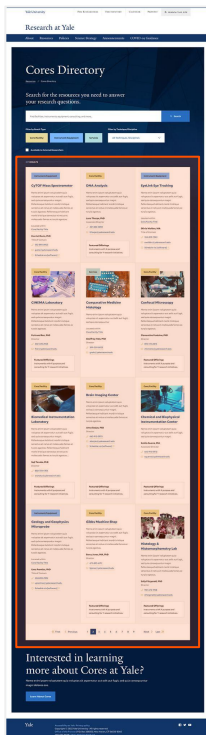
### Listing Features

- Content from both Core/Facility Details and Offering Details will display in the listing
  - a. All items display in the listing by default/on page load
- Items Per Page: 12
- Sorting:
  - a. On load: Core/Facility or Offering Name (A-Z) using the text from “Hidden Result Name for SEO and Sorting”
    - i. *Hidden Result Name for SEO and Sorting* can allow “Yale Center for Biomedical Data Science” to appear with results starting with “B” rather than with “Y”.
  - b. After search: Relevance (per Solr search weighting) is the primary sort; secondary sort is by “Hidden Result Name for SEO and Sorting” text.
- No Results Behavior: “No results found matching your search.”

### Features / Generated by the CMS

- “X Results Found” where X is the number of Core/Facility and Offering results.
  - “X Results Found” displays on load, prior to search execution
- “Active Filters”
- Active filter buttons with “X” to clear individual filters
- “Clear All Filters”





**B** Core/Facility

**A** 

**C** **DNA Analysis**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant.

**D**

**EF** **Ferinand Ren, PhD**  
Director  
302-478-2934  
fren@yaleresearch.edu

**J** **Featured Offerings**  
Instruments with X purpose and consulting for Y research initiatives.

**B** Instrument/Equipment

**A** 

**C** **CyTOF Mass Spectrometer**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada.

**D**

**J** Located within  
Core/Facility Title

**EF** **Harriet Davis, PhD**  
Title of Contact  
552-893-0923  
gvale@yaleresearch.edu  
Schedule via [software]

**GHI**

**B** Services

**A** 

**C** **Comparative Medicine Histology**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni.

**D**

Located within  
Core/Facility Title

**J** **Geoffrey Vale, PhD**  
Director  
399-029-8923  
gvale@yaleresearch.edu  
Schedule via [software]

**EF**  
**GHI**

### Pulling from **Core/Facility Detail**

- A.** Featured Image
- B.** Result Type
- C.** Core/Facility Name (*linked to Core/Facility Detail*)
- D.** Summary
- E.** Contact Name
- F.** Contact Title(s)
- G.** Phone Number
- H.** Email
- I.** Schedule or Order Link (*not shown in Design, but will display if available*)
- J.** Featured Offerings

### Pulling from **Offering Detail**

- A.** Featured Image
- B.** Result Type
- C.** Offering Name (*linked to Offering Detail*)
- D.** Summary
- E.** Contact Name
- F.** Contact Title(s)
- G.** Phone Number
- H.** Email
- I.** Schedule or Order Link
- J.** Parent Core/Facility (*linked to Core/Facility Detail specified on Offering Detail page*)

### Features

- If no “Schedule or Order Link” is present on a given detail page, the “Schedule or Order Information” content **DOES NOT** pull into these cards; scheduling information is simply not displayed in this situation.

### Generated by the CMS

- Icons
- “Located within” label (*for Parent Core/Facility link displayed on Offering type results ONLY*)
- “Featured Offerings” label (*for Featured Offerings copy displayed on Core/Facility results ONLY*)

# 2.0

# Core/Facility Detail

Yale University

FOR RESEARCHERS FOR INDUSTRY CALENDAR PROVOST SEARCH THIS SITE

## Research at Yale

About Resources Policies Science Strategy Announcements COVID-19 Guidance

Core/Facility: [Yale Center for Molecular Imaging](#)

# Confocal Microscopy

[Cores Directory](#) // [Current Page Title](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Curabitur eget iaculis quam, vitae fermentum felis. Etiam efficitur lorem elit, sodales accumsan risus accumsan ac. Fusce ut lacinia arcu. Maecenas vel ante dignissim, lobortis massa nec, mollis dui. In pretium, arcu in ullamcorper vulputate, urna lectus consectetur eros.

Internal/external research availability differs across offerings

[# imaging](#) [# microscopy](#)

[Core Website](#)

**Olivia Walden, MA**  
Title of Contact

📞 104-829-7243

✉️ [owalden@yaleresearch.edu](mailto:owalden@yaleresearch.edu)

Schedule or Order

🕒 [Schedule via \[software\]](#)

Hours & Location

**Office Hours:** Mon-Fri, 8-6

**Building:** Kent Hall, 2nd Floor

📍 [View on Campus Map](#)



## Overview

Introduces users to the capacity/offerings of a Core/Facility, including key contact information, available resources, and more.

## Page Elements

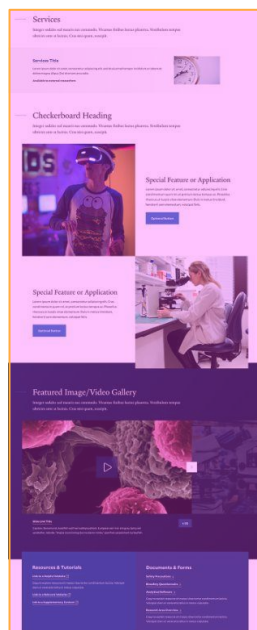
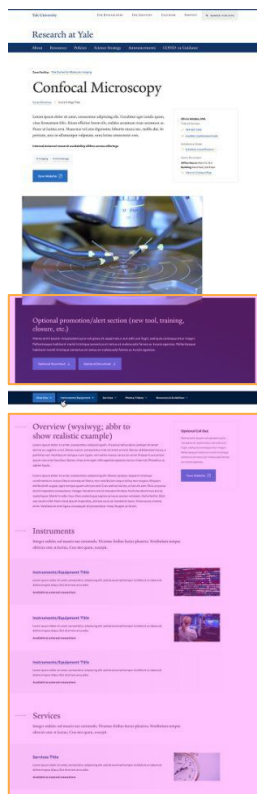
1. **Header** ★
2. **Breadcrumbs** ★
3. **Name & Result Information** ★
4. **Image & Result Type Assignment** ★
5. **Promo Banner**
6. **On-page Sticky Navigation** ★
7. **Body Section** (a.k.a., *Overview*) ◆
8. **Contacts Section** (not shown in design visual) ◆
9. **Rates Section** ◆
10. **Instruments/Equipment List** ◆
11. **Services List** ◆
12. **Checkerboard** ◆
13. **Featured Media Gallery** (a.k.a. *Photos/Videos*) ◆
14. **Additional Resources** (a.k.a. *Resources & Guidelines*) ◆
15. **Related Cores/Facilities** ★
16. **Sock & Footer** ★

## Key

Unique to this page    Recurring Component    Navigation    Subcomponents

◆ = included in the On-page Sticky Navigation

★ = required element on the page



## Optional Components Area

Each component is:

- Optional

### Available Components

- [Promo Banner](#)
- [Body Section](#)
- [Instruments/Equipment List](#)
- [Services List](#)
- [Contacts Section](#)
- [Checkerboard](#)
- [Featured Media Gallery](#)
- [Additional Resources](#)

## Overview

Introduces a Core/Facility alongside valuable context, including Technical Area tags, a summary, availability status, and a CTA to the external site, as well as additional information such as contact, scheduling, and hours.

Core/Facility: [Yale Center for Molecular Imaging](#)

# Confocal Microscopy

[Cores Directory](#) // [Current Page Title](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Curabitur eget iaculis quam, vitae fermentum felis. Etiam efficitur lorem elit, sodales accumsan risus accumsan ac. Fusce ut lacinia arcu. Maecenas vel ante dignissim, lobortis massa nec, mollis dui. In pretium, arcu in ullamcorper vulputate, urna lectus consectetur eros.

Internal/external research availability differs across offerings

[#imaging](#) + [#microscopy](#)

[Core Website](#)

**Olivia Walden, MA**

Title of Contact

[104-829-7243](#)

[owalden@yaleresearch.edu](mailto:owalden@yaleresearch.edu)

Request Services or Equipment Access

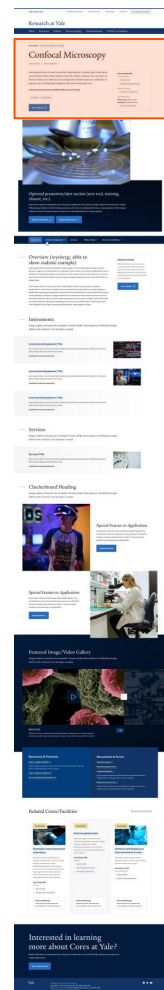
[Schedule via \[software\]](#)

Hours & Location

**Office Hours:** Mon-Fri, 8-6

**Building:** Kent Hall, 2nd Floor

[View on Campus Map](#)



Core/Facility: [Yale Center for Molecular Imaging](#)


# Confocal Microscopy

[Cores Directory](#) // [Current Page Title](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Curabitur eget iaculis quam, vitae fermentum felis. Etiam efficitur lorem elit, sodales accumsan risus accumsan ac. Fusce ut lacinia arcu. Maecenas vel ante dignissim, lobortis massa nec, mollis dui. In pretium, arcu in ullamcorper vulputate, urna lectus consectetur eros.

**Internal/external research availability differs across offerings**

[# imaging](#) [# microscopy](#)

[Core Website](#) 

## Field Definitions

- Name ★ (i.e., “Confocal Microscopy”)
  - Text Field - Plain
- Hidden Result Name for SEO & Sorting ★
  - Text Field - Plain
    - *Help Text: As an example, “Yale Center for Biomedical Data Science” should include a Hidden Result Name of “Biomedical Data Science” to facilitate focus-driven sorting.*
    - *Does not display on the page.*
- Technical Areas [max 5] ★
  - Term Select - **Technical Area**
  - *Linked to Research Cores Directory, pre-filtered by term*
- Summary ★
  - Text Area - Simple HTML
  - *Help Text: Copy should contain 200 characters or less.*
- Search Keywords [no max] (do not display; used only for search & sorting purposes)
  - Text Field - Plain Text
  - *Help Text: Enter each Search Keyword in a new field. All keywords should be targeted; a surplus of keywords will dilute search efficiency.*
- Featured Offerings
  - Text Field - Plain
  - *Help Text: This text does not display on detail pages; it is only displayed in the Directory.*
- Availability [max 1] ★ (e.g. “Internal/external research availability...”)
  - Term Select - **Availability**
- External URL
  - URL Field

## Generated by the CMS

- “Core Website” text for the External URL button
- Icon (external site)



# Microscopy

adipiscing elit. Curabitur eget iaculis quam, em elit, sodales accumsan risus accumsan ac. dignissim, lobortis massa nec, mollis dui. In urna lectus consectetur eros.

## across offerings

### Olivia Walden, MA

Title of Contact

 [104-829-7243](tel:104-829-7243)

 [owalden@yaleresearch.edu](mailto:owalden@yaleresearch.edu)

### Request Services or Equipment Access

 [Schedule via \[software\]](#) 

Schedule or order information in a Simple HTML text area here under the Schedule or Order label.

### Hours & Location

**Office Hours:** Mon-Fri, 8-6

**Building:** Kent Hall, 2nd Floor

 [View on Campus Map](#)

## Field Definitions

- Contact Information ★
  - Contact Name ★ (may include level of education)
    - i. Text Field - Plain
  - Contact Titles [no max]
    - i. Text Field - Plain
  - Phone Number
    - i. Phone Number
    - ii. *Help Text: If you do not include a phone number, you must include an email address.*
  - Email
    - i. Email
    - ii. *Help Text: If you do not include an email address, you must include a phone number.*
- Schedule or Order Link (e.g., "Schedule via [Software]")
  - Title + URL Field
- Schedule or Order Information
  - Text Area - Simple HTML
- Hours & Location
  - Office Hours
    - i. Text Area - Simple HTML
  - Building
    - i. Text Field - Plain
  - Campus Map Link
    - i. URL Field

# Microscopy

adipiscing elit. Curabitur eget iaculis quam, em elit, sodales accumsan risus accumsan ac dignissim, lobortis massa nec, mollis dui. In urna lectus consectetur eros.

across offerings

**Olivia Walden, MA**

Title of Contact

[104-829-7243](tel:104-829-7243)

[owalden@yaleresearch.edu](mailto:owalden@yaleresearch.edu)

Request Services or Equipment Access

[Schedule via \[software\]](#)

Schedule or order information in a Simple HTML text area here under the Schedule or Order label.

**Office Hours:**

mon 1-2

tue 3-4

**Building:** Kent Hall, 2nd Floor

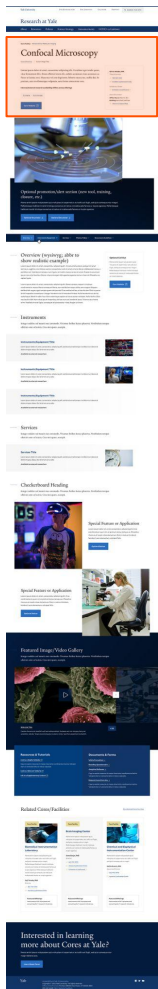
[View on Campus Map](#)

## Generated by the CMS

- Labels
  - “Request Services or Equipment Access” (previously, “Schedule or Order”)
  - ~~“Hours & Location”~~
  - “Office Hours:”
  - “Building:”
  - “View on Campus Map” Campus Map Link title
- Icons
  - ~~If “Schedule or Order Link” is not filled in, the following text displays: “Software varies per offering. Visit this Core/Facility’s external site for collaboration information.”~~

## Features

- Contact Titles will stack in a vertical list under Contact Name



Core/Facility: Yale Center for Molecular Imaging

# Confocal Microscopy

Cores Directory // Current Page Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Curabitur eget iaculis quam, vitae fermentum felis. Etiam efficitur lorem elit, sodales accumsan risus accumsan ac. Fusce ut lacinia arcu. Maecenas vel ante dignissim, lobortis massa nec, mollis dui. In pretium, arcu in ullamcorper vulputate, urna lectus consectetur eros.

Internal/external research availability differs across offerings

# imaging # microscopy

Core Website

Olivia Walden, MA

Title of Contact

104-829-7243

owalden@yaleresearch.edu

Request Services or Equipment Access

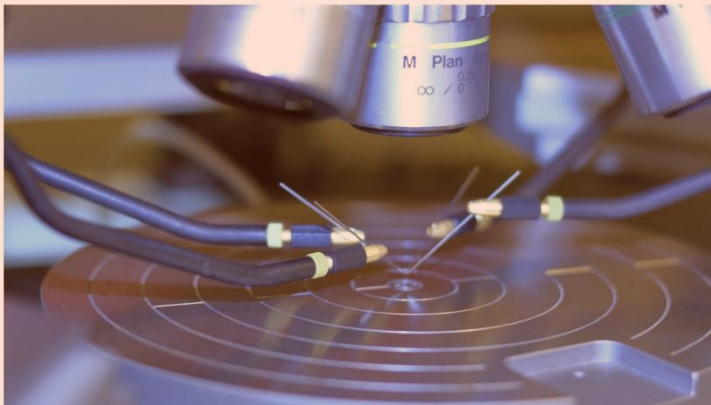
Schedule via [software]

Hours &amp; Location

Office Hours: Mon-Fri, 8-6

Building: Kent Hall, 2nd Floor

View on Campus Map

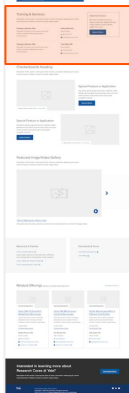


## Field Definitions

- Featured Image
  - Image upload (.png or .jpg)
- Result Type [max 1] ★
  - Term Select - **Result Type**
  - *Note: Only the "Core/Facility" term will be presented as a valid option, and it will always be selected.*
- Core/Facility Location (i.e., "Yale Center for Molecular Imaging")
  - Title + URL Field

## Generated by the CMS

- Result Type taxonomy term is assigned automatically as: **Core/Facility**
  - This term prints automatically in front of the "Core/Facility Location" link.
  - *This page can be automatically tagged because all of the Core/Facility Detail pages will be of this Result Type (unlike Offerings which could be one of two different Result Types)*



## Contacts

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

### Scheduling Assistance

Help with booking time to visit the Department of Zebrafish or reserving cell lines.

#### Ursula Pagne, PhD

Title/Role

📞 892-748-9023

✉️ upagne@yaleresearch.edu

### Contact Role

Description of training contact assistance dolor sit amet, consectetur adipiscing elit, sed do.

#### Benjamin Corey, MA

Title/Role

📞 267-823-8934

✉️ bcorey@yaleresearch.edu

### Contact Role

Description of training contact assistance dolor sit amet, consectetur adipiscing elit, sed do.

#### Annie Daly, MA

Title/Role

📞 612-632-3672

✉️ adaly@yaleresearch.edu

### Optional Callout

Blue shark swordtail zebra pleco bigeye, pencilsmelt, daggertooth pike conger, yellow-and-black triplefin dogfish shark sand.

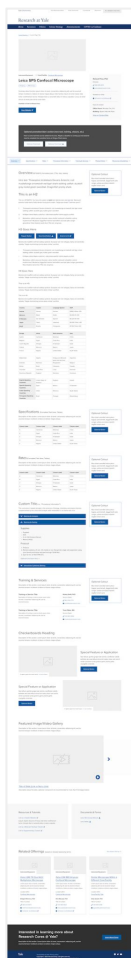
Optional Button

## Field Definitions

- Description
  - Text Area - Simple HTML
- Contact Items [no max] ★
  - Service Title ★
    - i. Text Field - Plain
  - Service Description
    - i. Text Area - Plain Text
  - Contact Information ★
    - i. Contact Name ★ *(may include level of education)*
      - 1. Text Field - Plain
    - ii. Contact Titles [no max]
      - 1. Text Field - Plain
    - iii. Contact Phone Number
      - 1. Phone Number
    - iv. Contact Email ★
      - 1. Email
- [Callout Block](#)

## Generated by the CMS

- On-page Navigation Name: “Contacts” *(this is also used as the visible component title)*
  - See annotations for [On-Page Sticky Navigation](#)



## Rates

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus tellus diam, semper sit amet lacinia ut, sagittis a nisi. Donec auctor consectetur erat sit amet ornare. Donec id bibendum lacus, a porttitor est. Vestibulum tempus nunc ligula, vel mattis massa varius sit amet. Praesent accumsan ipsum non ante faucibus. Donec vitae ante eget nibh egestas egestas luctus vitae nisl. Phasellus ac sapien ligula.

Europe	Austria	Belgium	Finland
Africa	Cameroon	Egypt	Ethiopia
North America	Bahamas	Costa Rica	Mexico
Asia	China	India	Japan

### Optional Call Out

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

[Core Website](#)

### Overview

Provides a flexible means of presenting rate information, including formatted text and modular table options.

### Field Definitions

- Rates ★ (e.g., all content under “Rates”)
  - Text Area - Tables
- [Callout Block](#)

### Generated by the CMS

- On-page Navigation Name: “Rates” (this is also used as the visible component title)
  - See annotations for [On-Page Sticky Navigation](#)

## → Instruments/Equipment

### Instruments/Equipment Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Dui id ornare arcu odio.

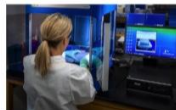
Available to external researchers



### Instruments/Equipment Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Dui id ornare arcu odio.

Available to external researchers



### Instruments/Equipment Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Dui id ornare arcu odio.

Available to external researchers

## Overview

Displays all instruments/equipment available to researchers through this Core/Facility.

## Field Definitions



## Features

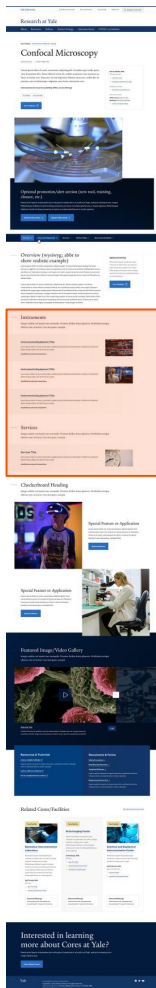
- Automatically pulls in all Offerings that have **BOTH**:
  - Result Type taxonomy term assignment is “Instrument/Equipment”
  - The Offering’s selected node for “Parent Core/Facility” is this Core/Facility node
- Items are listed A-Z by “Hidden Result Name for SEO & Sorting”
- If there are no instruments/equipment to display, this component will not appear.

## Pulling from Offering Detail

- Name (*linked to Offering Detail page*)
- Summary
- Availability
- Image

## Generated by the CMS

- On-page Navigation Name: “Instruments/Equipment” (this is also used as the visible component title)
  - See annotations for [On-Page Sticky Navigation](#)



## → Services

### Services Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Dui id ornare arcu odio.

Available to external researchers



### Overview

Displays all services available to researchers through this Core/Facility.

### Field Definitions



### Features

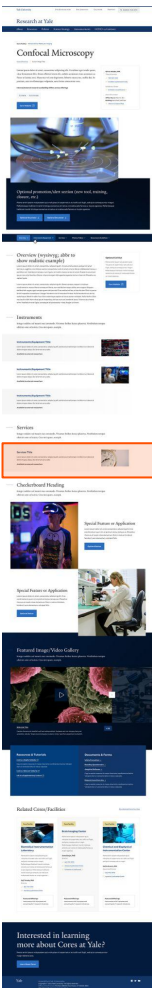
- Automatically pulls in all Offerings that have **BOTH**:
  - Result Type taxonomy term assignment is “Services”
  - The Offering’s selected node for “Parent Core/Facility” is this Core/Facility node
- Items are listed A-Z by Hidden Name for SEO & Sorting
- If there are no services to display, this component will not appear.

### Pulling from Offering Detail

- Name (*linked to Offering Detail page*)
- Summary
- Availability
- Image

### Generated by the CMS

- On-page Navigation Name: “Services” (this is also used as the visible component title)
  - See annotations for [On-Page Sticky Navigation](#)



## Related Cores/Facilities

More Related Cores/Facilities



### **B** Core/Facility

#### **A** **C** **D** **E** **F** **G** **H** **J**

### Biomedical Instrumentation Laboratory

**D** Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas ...

**E** **F** **G** **H** **J**

**Suji Tanaka, PhD**  
 Director  
 802-724-1783  
 stanaka@yaleresearch.edu

**J** **Featured Offerings**  
 Instruments with X purpose and consulting for Y research initiatives.

### Core/Facility

#### **Brain Imaging Center**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

**Anna Barjas, PhD**  
 Director  
 662-915-5970  
 abarjas@yaleresearch.edu  
 Schedule via [software]

**Featured Offerings**  
 Instruments with X purpose and consulting for Y research initiatives.



### Core/Facility

#### **Chemical and Biophysical Instrumentation Center**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni.

**Emilio Guerra, MA**  
 Associate Director  
 662-915-5970  
 eguerra@yaleresearch.edu

**Featured Offerings**  
 Instruments with X purpose and consulting for Y research initiatives.

### Overview

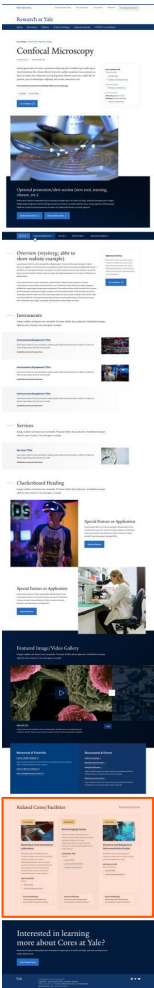
Promotes a selection of similar Cores/Facilities to encourage Core/Facility discovery and allow users to best select a Core/Facility most relevant to their needs.

### Features

- Automatically pulls in up to 3 Cores/Facilities based on shared **Technical Area (Level 2 only)** (OR) taxonomy terms.
- If fewer than 3 Cores/Facilities sharing **Technical Area (Level 2 only)** terms are found (including 0), the remaining spaces will pull in Cores/Facilities based on shared **Technical Area (Level 1 only)** (OR) taxonomy terms.
- If no Cores/Facilities with shared **Technical Area** taxonomy terms exist, component does not appear

### Sorting

- Cards appear ordered A-Z by “Hidden Result Name for SEO & Sorting”
  - If there are Cores/Facilities displaying with shared Technical Area (Level 2) taxonomy terms **AND** also shared Technical Area (Level 1) taxonomy terms, the Level 2 set will display first, ordered A-Z, followed by Level 1, ordered A-Z.





## Related Cores/Facilities

[More Related Cores/Facilities](#)

**A**

**C** **Biomedical Instrumentation Laboratory**

**D** Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas ...

**E** **Suji Tanaka, PhD**  
Director

**F** **G** **H** **I** **J** 802-724-1783

[stanaka@yaleresearch.edu](mailto:stanaka@yaleresearch.edu)

**J** **Featured Offerings**  
Instruments with X purpose and consulting for Y research initiatives.

Core/Facility

**Brain Imaging Center**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

**Anna Barjas, PhD**  
Director

662-915-5970

[abarjas@yaleresearch.edu](mailto:abarjas@yaleresearch.edu)

**I** [Schedule via \[software\]](#)

**Featured Offerings**  
Instruments with X purpose and consulting for Y research initiatives.

Core/Facility

**Chemical and Biophysical Instrumentation Center**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni.

**Emilo Guerra, MA**  
Associate Director

662-915-5970

[eguerra@yaleresearch.edu](mailto:eguerra@yaleresearch.edu)

**Featured Offerings**  
Instruments with X purpose and consulting for Y research initiatives.

## Pulling from Core/Facility Detail

- A.** Featured Image
- B.** Result Type
- C.** Core/Facility Name (*linked to Core/Facility Detail*)
- D.** Summary
- E.** Contact Name
- F.** Contact Titles
- G.** Phone Number
- H.** Email
- I.** Schedule or Order Link
- J.** Featured Offerings

## Generated by the CMS

- “Related Cores/Facilities” component title
- “More Related Cores/Facilities” (*links to Research Cores Directory filtered by the Technical Area taxonomy terms assigned to this Core/Facility Detail page*) **Not available in Release 1; will be available in Release 2.**
- “Featured Offerings” label
- Icons (*TBD in Design: phone, email, clock*)

3.0

# Offering Detail

Yale University

FOR RESEARCHERS | FOR INDUSTRY | CALENDAR | PROVOST

SEARCH THIS SITE

## Research at Yale

About | Resources | Policies | Science Strategy | Announcements | COVID-19 Guidance

[Cores Directory](#) > Current Page Title



Instrument/Equipment | Core/Facility [Confocal Microscopy](#)

### Leica SP5 Confocal Microscope

#imaging #Microscopy

Summary about function ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Odio facilisis mauris sit amet massa vitae tortor condimentum lacinia. Volutpat diam ut venenatis tellus in metus vulputate. Cursus sit amet dictum sit amet justo donec enim diam.

Available to External Researchers

**Richard Price, PhD**  
Director  
662-915-5970  
rprice@yaleresearch.edu

Schedule or Order

Schedule via [Software]

1 Research at Yale

2

3

4 Leica SP5 Confocal Microscope

5

6

7

8

9

10 Custom Title (Expanded)

11 Training & Services

12 Checkboards Heading

13 Featured Image/Video Gallery

14 Resources & Links

15 Related Offerings

16

## Overview

Introduces users to information about a specific Offering from within a Core/Facility, including key contact information, context, procedural instruction, and more.

## Page Elements

1. **Header** ★
2. **Breadcrumbs** ★
3. **Image & Result Type Assignment** ★
4. **Name & Result Information** ★
5. **Promo Banner**
6. **On-page Sticky Navigation** ★
7. **Body Section** (a.k.a., *Overview*) ◆
8. **Specifications Section** ◆
9. **Rates Section** ◆
10. **Expandable Section** ◆
11. **Training and Services Section** ◆
12. **Checkerboard** ◆
13. **Featured Media Gallery** (a.k.a. *Photos/Videos*) ◆
14. **Additional Resources** (a.k.a. *Resources & Guidelines*) ◆
15. **Related Offerings** ★
16. **Sock & Footer** ★

## Key

Unique to this page    Recurring Component    Navigation    Subcomponents

◆ = included in the On-page Sticky Navigation

★ = required element on the page

The screenshot shows a product page for the 'Leica SP5 Confocal Microscope'. The page is divided into several sections, with optional components highlighted in orange boxes:

- Product Overview:** A section at the top right with a 'Get Quote' button.
- Optional Components:** A section below the overview with a 'Get Quote' button.
- Specifications:** A table listing various specifications for the microscope.
- Related Offerings:** A section at the bottom showing other products like 'Zeiss LSM 700 Duo-NS' and 'Zeiss LSM 700 Duo-BS'.

The 'Optional Components Area' is highlighted in orange, showing various sections like 'Custom Title', 'Training & Services', 'Checkboards Heading', 'Special Feature or Application', 'Featured Image/Video Gallery', 'Resources & Tabs', 'Documents & Forms', and 'Related Offerings'.

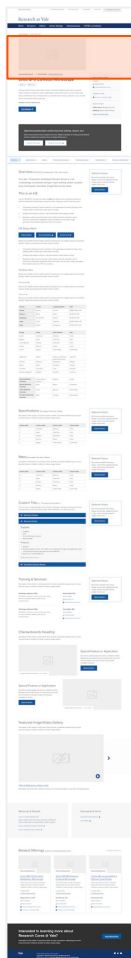
## Optional Components Area


Each component is:

- Optional

### Available Components

- [Promo Banner](#)
- [Body Section](#)
- [Specifications Section](#)
- [Rates Section](#)
- [Expandable Section](#)
- [Training and Services Section](#)
- [Checkerboard](#)
- [Featured Media Gallery](#)
- [Additional Resources](#)





Instrument/Equipment | [Core/Facility](#) [Confocal Microscopy](#)

## Leica SP5 Confocal Microscope

[#Imaging](#) [#Microscopy](#)

Summary about function ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Odio facilisis mauris sit amet massa vitae tortor condimentum lacinia. Volutpat diam ut venenatis tellus in metus vulputate. cursus sit amet dictum sit amet justo donec enim diam.

Available to External Researchers

[Core Website](#)

**Richard Price, PhD**  
 Director  
 ☎ 662-915-5970  
 ✉ [rprice@yaleresearch.edu](mailto:rprice@yaleresearch.edu)

---

**Request Services or Equipment Access**  
[Schedule via \[Software\]](#)

---

**Hours & Location**  
**Office Hours** Monday-Thu, 9-5  
**Building** Buyers Hall, 4th Floor  
[View on Campus Map](#)

### Field Definitions

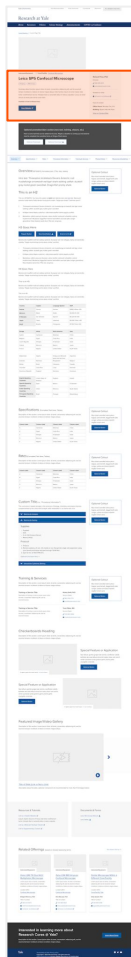
- Featured Image
  - Image upload (.png or .jpg)
- Result Type [max 1] ★
  - Term Select - **Result Type**
  - *Note: The term options are restricted. The "Core/Facility" Result Type term will not be presented as a valid option. All other terms will be presented for selection (e.g., "Services" and "Instrument/Equipment").*
- Parent Core/Facility [max 1] ★
  - Node Select - **Core/Facility**

### Pulling from Core/Facility

- Core/Facility Name (*linked to Core/Facility Detail page*)

### Generated by the CMS

- "Core/Facility:" label for parent Core/Facility link



## Overview

Introduces an Offering alongside valuable context, including Technical Area tags, a summary, availability status, and a CTA to the external site, as well as additional information such as contact, scheduling, and hours.

Instrument/Equipment | [Core/Facility](#) [Confocal Microscopy](#)

# Leica SP5 Confocal Microscope

[#Imaging](#)

[#Microscopy](#)

Summary about function ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Odio facilisis mauris sit amet massa vitae tortor condimentum lacinia. Volutpat diam ut venenatis tellus in metus vulputate. Cursus sit amet dictum sit amet justo donec enim diam.

Available to External Researchers

[Core Website](#) [↗](#)

**Richard Price, PhD**

Director

[📞 662-915-5970](tel:662-915-5970)

[✉ rprice@yaleresearch.edu](mailto:rprice@yaleresearch.edu)

**Request Services or Equipment Access**

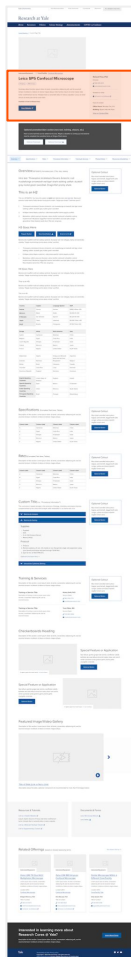
[🕒 Schedule via \[Software\]](#) [↗](#)

Hours & Location

**Office Hours** Monday-Thu, 9-5

**Building** Buyers Hall, 4th Floor

[View on Campus Map](#)



Instrument/Equipment | [Core/Facility](#) [Confocal Microscopy](#)

# Leica SP5 Confocal Microscope

[#Imaging](#) [#Microscopy](#)

Summary about function ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Odio facilisis mauris sit amet massa vitae tortor condimentum lacinia. Voluptat diam ut venenatis tellus in metus vulputate. Cursus sit amet dictum sit amet justo donec enim diam.

Available to External Researchers

[Core Website](#)

Richard  
Director  
662-5  
rprice

Schedule  
Schedule

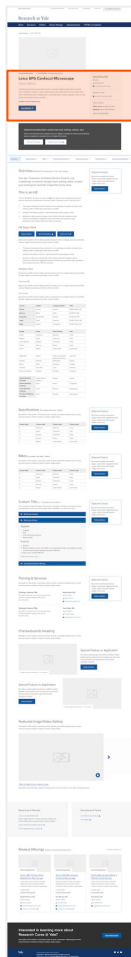
Hours &  
Office h  
Building  
[View or](#)

## Field Definitions

- Name ★ (i.e., “Leica SP5 Confocal Microscope”)
  - Text Field - Plain
- Hidden Result Name for SEO & Sorting ★
  - Text Field - Plain
  - *Help Text: As an example, “Yale Center for Biomedical Data Science” should include a Hidden Result Name of “Biomedical Data Science” to facilitate focus-driven sorting.*
- Technical Areas [max 5] ★ (links to the Research Cores Directory filtered by term)
  - Term Select - **Technical Area**
- Summary ★
  - Text Area - Simple HTML
  - *Help Text: Copy should contain 200 characters or less. All keywords should be targeted; a surplus of keywords will dilute search efficiency.*
- Search Keywords [no max] (do not display; used only for search & sorting purposes)
  - Text Field - Plain Text
  - *Help Text: Enter each Search Keyword in a new field.*
- Availability [max 1] ★
  - Term Select - **Availability**
- External URL
  - URL Field

## Generated by the CMS

- “Core Website” text for the External URL button
- Icon (external site)



[py](#)

# oscope

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## Richard Price, PhD

Director

[662-915-5970](tel:662-915-5970)

[rprice@yaleresearch.edu](mailto:rprice@yaleresearch.edu)

### Request Services or Equipment Access

[Schedule via \[Software\]](#)

### Hours & Location

**Office Hours** Monday-Thu, 9-5

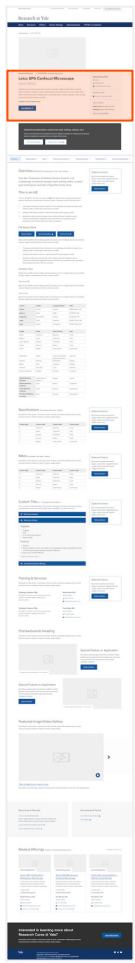
**Building** Buyers Hall, 4th Floor

[View on Campus Map](#)

## Field Definitions

- Contact Information ★
  - Contact Name ★ (may include level of education)
    - i. Text Field - Plain
    - ii. Help Text: This can be a name or a label for general contact, such as a Department name.
  - Contact Titles [no max]
    - i. Text Field - Plain
  - Phone Number
    - i. Phone Number
    - ii. Help Text: If you do not include a phone number, you must include an email address.
  - Email
    - i. Email
    - ii. Help Text: If you do not include an email address, you must include a phone number.
- Schedule or Order Link (e.g., "Schedule via [Software]")
  - Title + URL Field
- Schedule or Order Information
  - Text Area - Simple HTML
- Hours & Location
  - Office Hours
    - i. Text Area - Simple HTML
  - Building
    - i. Text Field - Plain
  - Campus Map Link
    - i. URL Field





[py](#)

# oscope

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 in metus vulputate. Cursus sit amet

**Richard Price, PhD**  
 Director  
 ☎ 662-915-5970  
 ✉ rprice@yaleresearch.edu

---

**Request Services or Equipment Access**

🕒 Schedule via [Software] ↗

---

Hours & Location

**Office Hours** Monday-Thu, 9-5  
**Building** Buyers Hall, 4th Floor

[View on Campus Map](#)

### Generated by the CMS

- Labels
  - “Request Services or Equipment Access” (previously, “Schedule or Order”)
  - “Hours & Location”
  - “Office Hours”
  - “Building”
  - “View on Campus Map” Campus Map Link title
- Icons
  - If “Schedule or Order Link” is not filled in, the following text displays: “Visit the Core/Facility’s external site for collaboration information.”

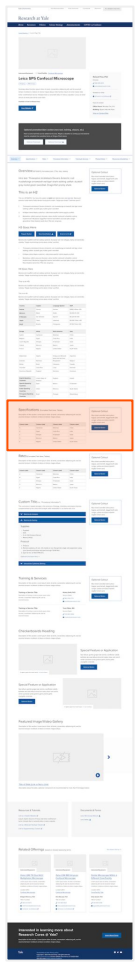
### Features

- Contact Titles will stack in a vertical list under Contact Name

**Olivia Walden, MA**  
 Title of Contact  
 Another Title  
 One last possible title

☎ 104-829-7243

✉ owalden@valeresearch.edu



### Specifications (Formatted Text Area, Tables)

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

Column Label	Column Label	Column Label	Column Label
A	Cameroon	Bahamas	China
B	Egypt	Costa Rica	India
C	Ethiopia	El Salvador	Israel
D	Morocco	Mexico	Japan
E	Nigeria	United States	South Korea

#### Optional Callout

Blue shark swordtail zebra pleco bigeye, pencilsmelt, daggertooth pike conger, yellow-and-black triplefin dogfish shark sand.



### Overview

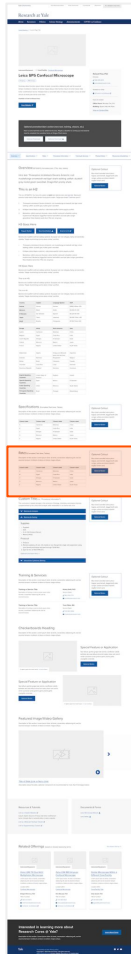
Provides a flexible means of presenting specification information, including formatted text and modular table options.

### Field Definitions

- Specifications ★ (e.g., all content under "Specifications")
  - Text Area - Tables
- Callout Block

### Generated by the CMS

- On-page Navigation Name: "Specifications" (this is also used as the visible component title)
  - See annotations for On-Page Sticky Navigation



## → Rates

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus tellus diam, semper sit amet lacinia ut, sagittis a nisi. Donec auctor consectetur erat sit amet ornare. Donec id bibendum lacus, a porttitor est. Vestibulum tempus nunc ligula, vel mattis massa varius sit amet. Praesent accumsan ipsum non ante faucibus. Donec vitae ante eget nibh egestas egestas luctus vitae nisl. Phasellus ac sapien ligula.

Europe	Austria	Belgium	Finland
Africa	Cameroon	Egypt	Ethiopia
North America	Bahamas	Costa Rica	Mexico
Asia	China	India	Japan

### Optional Call Out

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

[Core Website](#)

## Overview

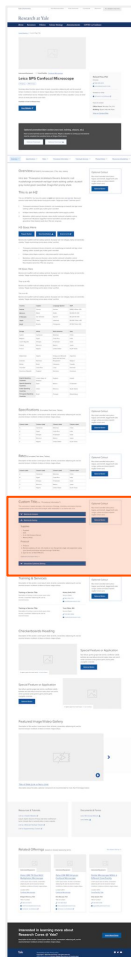
Provides a flexible means of presenting rate information, including formatted text and modular table options.

## Field Definitions

- Rates ★ (e.g., all content under “Rates”)
  - Text Area - Tables
- [Callout Block](#)

## Generated by the CMS

- On-page Navigation Name: “Rates” (this is also used as the visible component title)
  - See annotations for [On-Page Sticky Navigation](#)



→

## Custom Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus tellus diam, semper sit amet lacinia ut, sagittis a nisi. Donec auctor consectetur erat sit amet ornare.

Staining for Analysis
➤

Staining for Sorting
⌵

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus tellus diam, semper sit amet lacinia ut, sagittis a nisi. Donec auctor consectetur erat sit amet ornare. Donec id bibendum lacus, a porttitor est. Vestibulum tempus nunc ligula, vel mattis massa varius sit amet. Praesent accumsan ipsum non ante faucibus.

Intracellular Cytokines Sorting
➤

**Optional Call Out**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

Core Website
🔗

## Overview

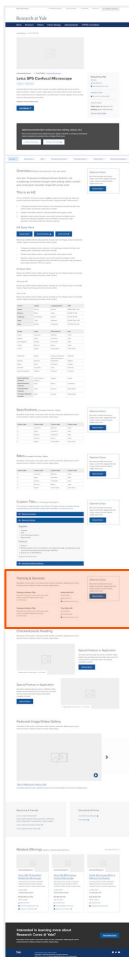
Flexible accordion component including a custom title field.

## Field Definitions

- Title ★
  - Text Field - Plain
  - *Note: The "Title" field from this is used as this component's On-page Navigation Name*
- Description
  - Text Area - Tables
- Expandable Items [no max]
  - Title ★
    - i. Text Field - Plain
  - Body ★
    - i. Text Area - Basic HTML
- Callout Block

## Generated by the CMS

- On-page Navigation Name: "[Copy entered in Title field]"
  - See annotations for [On-Page Sticky Navigation](#)



## → Training & Services

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus tellus diam, semper sit amet lacinia ut, sagittis a nisi. Donec auctor consectetur erat si.

### Training or Service Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua sed do eiusmod tempor incididunt ut labore et dolore.

#### Kelsey Swift, PhD

Service Expert

802-135-2774

kswift@yaleresearch.edu

### Training or Service Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua sed do eiusmod tempor incididunt ut labore et dolore.

#### Taran Mako, MA

Service Expert

802-135-2774

tmako@yaleresearch.edu

### Optional Call Out

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

Core Website [↗](#)

## Overview

Row-based component used to organize contact information for 1 or more distinct services (i.e., training for microscope usage)

## Field Definitions

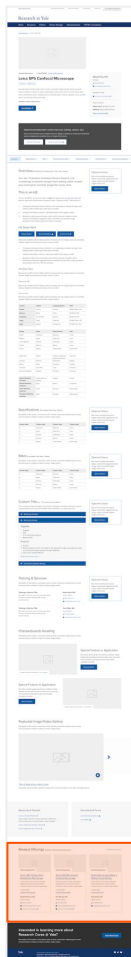
- Description
  - Text Area - Simple HTML
- Service & Contact Items [no max] ★
  - Service Title ★
    - Text Field - Plain
  - Service Description
    - Text Area - Plain Text
  - Contact Information ★
    - Contact Name ★ *(may include level of education)*
      - Text Field - Plain
    - Contact Titles [no max]
      - Text Field - Plain
    - Contact Phone Number
      - Phone Number
    - Contact Email ★
      - Email
- [Callout Block](#)

## Generated by the CMS

- On-page Navigation Name: “Training & Services” *(this is also used as the visible component title)*
  - See annotations for [On-Page Sticky Navigation](#)

## Features

- Contact Titles will stack in a vertical list under Contact Name



## Related Offerings based on shared taxonomy terms

[More Related Offerings >](#)

**A**

**B** Instrument/Equipment

**C** Zeiss LSM 710 Duo NLO/  
Multiphoton Microscope

**D** Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

**E** Located within  
[Confocal Microscopy](#)

**F** Bridget Whinnery, PhD

**G** Title of Contact

**H** 892-023-5673

**I** [bwhinnery@yaleresearch.edu](mailto:bwhinnery@yaleresearch.edu)

**J** [Schedule via \[Software\]](#)

**A**

**B** Instrument/Equipment

**C** [Zeiss LSM 880 Airyscan Confocal Microscope](#)

**D** Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

**E** Located within  
[Confocal Microscopy](#)

**F** Elvis Macada, PhD

**G** Title of Contact

**H** 702-800-9021

**I** [emacada@yaleresearch.edu](mailto:emacada@yaleresearch.edu)

**J** [Schedule via \[Software\]](#)

**A**

**B** Instrument/Equipment

**C** [Similar Microscope Within a Different Core/Facility](#)

**D** Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

**E** Located within  
[Core/Facility Title](#)

**F** Kelly Gestalt, PhD

**G** Title of Contact

**H** 094-891-0298

**I** [kgestalt@yaleresearch.edu](mailto:kgestalt@yaleresearch.edu)

### Pulling from Offering Detail

- A.** Featured Image
- B.** Result Type
- C.** Offering Name (*linked to Offering Detail*)
- D.** Summary
- E.** Parent Core/Facility (*linked to Core/Facility Detail specified on Offering Detail page*)
- F.** Contact Name
- G.** Contact Title(s)
- H.** Phone Number
- I.** Email
- J.** Schedule or Order Link

### Overview

Promotes a selection of similar Offerings to encourage Offering discovery and allow users to best select a Offering most relevant to their needs.

### Features

- Automatically pulls in up to 3 Offerings based on shared **Technical Area (Level 2 only)** (OR) taxonomy terms.
- If fewer than 3 Offerings sharing **Technical Area (Level 2 only)** terms are found (including 0), the remaining spaces will pull in Offerings based on shared **Technical Area (Level 1 only)** (OR) taxonomy terms.
- If no Offerings with shared Technical Area taxonomy terms exist, component does not appear

### Sorting

- Cards appear ordered A-Z by “Hidden Result Name for SEO & Sorting” content
  - If there are Offerings displaying with shared Technical Area (Level 2) taxonomy terms **AND** also shared Technical Area (Level 1) taxonomy terms, the Level 2 set will display first, ordered A-Z, followed by Level 1, ordered A-Z.

### Generated by the CMS

- “Related Offerings” component title
- “More Related Offerings” (*links to Research Cores Directory filtered by the Technical Area taxonomy terms assigned to this Offering Detail page*) **Not available in Release 1; will be available in Release 2.**
- “Located within” label above the Parent Core/Facility
- Icons (*TBD in Design: phone, email, clock*)

4.0

# Homepage

← Yale University


Announcements Yale News [Office of the Provost](#) [Calendar](#) [Q](#)

Research at Yale

Conduct Research [Find Support](#) [About](#)

## Poignant statement about Yale's commitment to research and innovation


Elaborate on statement above lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Mauris mattis nunc sed lacus.



### Conduct Research

Discover facilities, instruments, equipment, and services you can leverage for your research needs lorem ipsum sit dolor. Mention internal and **external availability**.

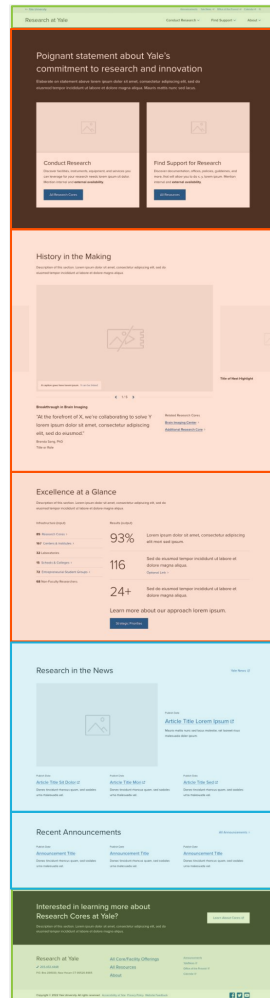
[All Research Cores](#)



### Find Support for Research

Discover documentation, offices, policies, guidelines, and more, that will allow you to do x, y, lorem ipsum. Mention internal and **external availability**.

[All Resources](#)



- 1
- 2
- 3
- 4
- 5
- 6
- 7

## Overview

Introduces users to Yale Research, including clear pathways to key resources, qualitative and quantitative storytelling elements, and featured news & announcements.

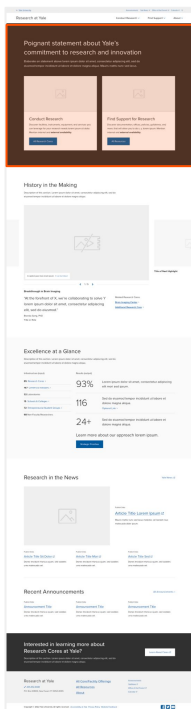
## Page Elements

1. Header ★
2. Hero Area ★
3. Media & Testimonial Feature ★
4. Stats & Numbers Feature ★
5. News Feature ★
6. Announcement Feature ★
7. Sock & Footer ★

## Key

Unique to this page    Recurring Component    Navigation    Subcomponents





# Statement about Yale's commitment to research

## Conduct Research

Discover facilities, instruments, equipment, and services you can leverage for your research needs lorem ipsum sit dolor. Mention internal and external availability.

All Research Cores

## Find Support for Research

Discover documentation, offices, policies, guidelines, and more, that will allow you to do x, y, lorem ipsum. Mention internal and external availability.

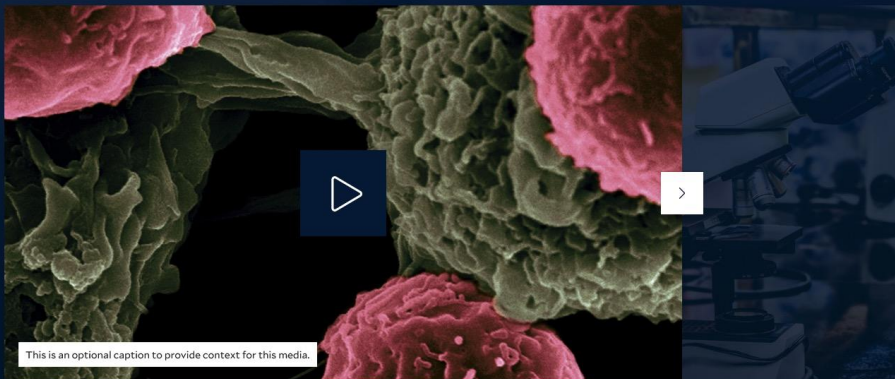
All Resources

## Field Definitions

- Hero Image ★
- Leading Statement ★ (“Statement about Yales commitment...” in design; “Poignant statement” in wireframe)
  - Text Field - Plain
- Statement Summary (not displayed in design; appears below “Poignant statement” in wireframe)
  - Text Area - Simple HTML
- Research & Support Cards [max 2] ★
  - Image ★
    - i. .png or .jpg upload
  - Title ★ (i.e., “Conduct Research”)
    - i. Text Field - Plain
  - Summary ★
    - i. Text Area - Simple HTML
  - CTA Button ★
    - i. Title + URL field

## History in the Making

Integer sodales sed mauris nec commodo. Vivamus finibus luctus pharetra. Vestibulum tempus ultricies ante at lacinia. Cras nisi quam, suscipit.



### Breakthrough in Brain Imaging

1 / 8

“At the forefront of X, we’re collaborating to solve Y lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod.”

Brenda Seng, PhD  
Title or Role

#### RELATED RESEARCH CORES

[Brain Imaging Center](#)

[Additional Research Core](#)

### Field Definitions

- [Component Heading](#) ★
- Media + Testimonial Slider [max 6] ★
  - Media ★
    - i. Image ★
      1. .png or .jpg upload
    - ii. Video
      1. URL
    - iii. Caption
      1. Text Field - Simple HTML
  - Testimonial ★
    - i. Title ★ (i.e., “Breakthrough in Brain Imaging”)
      1. Text Field - Plain
    - ii. Quote ★
      1. Text Area - Plain
    - iii. Person Name ★
      1. Text Field - Plain
    - iv. Title or Role ★
      1. Text Field - Plain
  - Related Cores [max 5] ★
    - i. Node Select - **Core/Facility Detail**

### Pulling from Core/Facility Detail

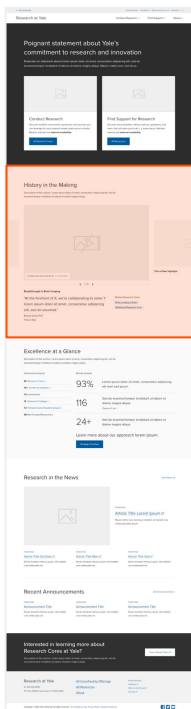
- “Name” (linked to Core/Facility Detail page)

### Features

- Video will be click-to-play, and will open in a lightbox on both desktop and mobile

### Generated by the CMS

- Slide Counter (i.e., “Current Slide # / Total # of Slides”)
- Play/pause icon (when video is used)
- “Related Research Cores” label



## Excellence at a Glance

Integer sodales sed mauris nec commodo. Vivamus finibus luctus pharetra. Vestibulum tempus ultricies ante at lacinia. Cras nisi quam, suscipit.

### INFRASTRUCTURE (INPUT)

**85** [Research Cores](#)

**167** [Centers & Institutes](#)

**32** [Laboratories](#)

**15** [Schools & Colleges](#)

**72** [Entrepreneurial Student Groups](#)

**68** [Non-Faculty Researchers](#)

### RESULTS (OUTPUT)

93%

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed posuere vitae odio.

116

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed posuere vitae amet, consectetur adipiscing elit. Sed posuere vitae odio.

[Optional Link](#)

24+

Lorem ipsum dolor sit amet, consectetur adipiscing.

Learn more about our approach lorem ipsum.

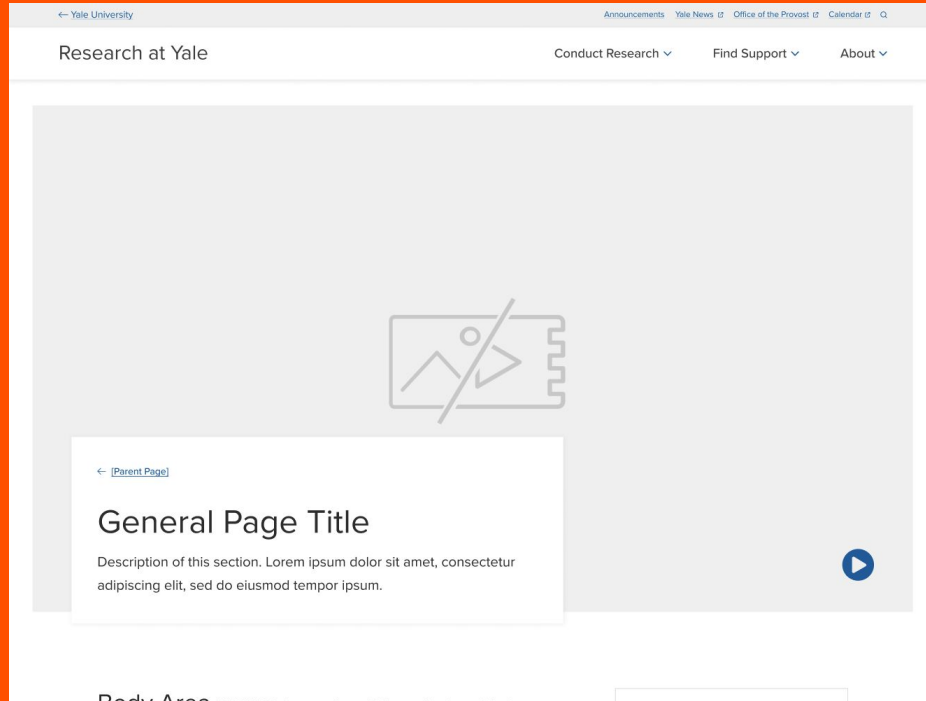
[Strategic Priorities](#)

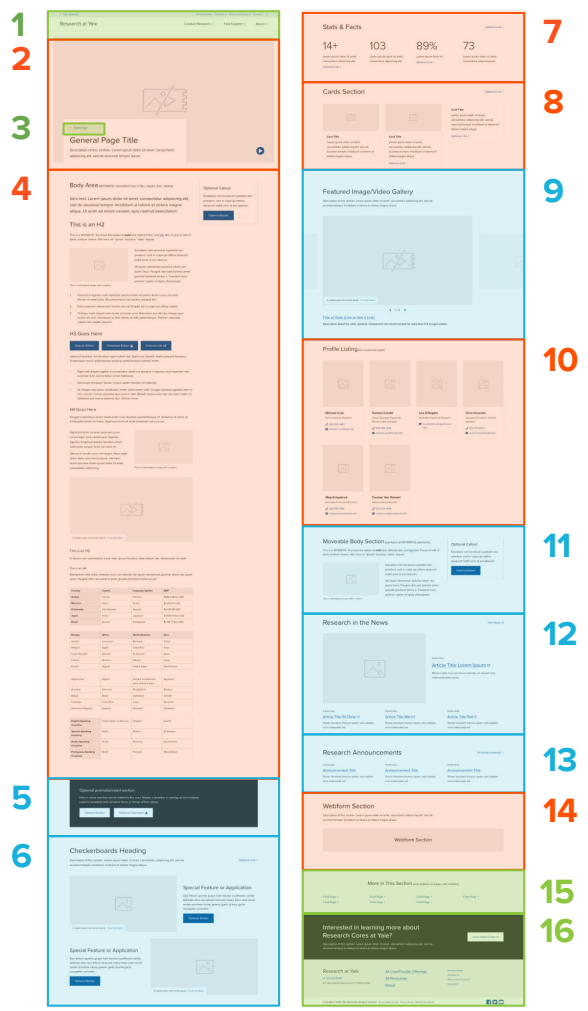
## Field Definitions

- [Component Heading](#) ★
- Infrastructure Section Label ★ (i.e., "Infrastructure Inputs")
  - Text Field - Plain
- Infrastructure Data [max 8] ★
  - Number ★ (i.e., "85")
    - i. Text Field - Plain
  - Label ★ (i.e., "Research Cores")
    - i. Text Field - Plain
  - Label Link
    - i. URL
      - ii. *Help Text: Add a URL if the label has associated or relevant content*
- Results Section Label ★ (i.e., "Results Output")
  - Text Field - Plain
- Results Data ★ [max 4]
  - Number ★ (i.e., "93%")
    - i. Text Field - Plain
  - Description ★
    - i. Text Field - Simple HTML
  - Link
    - i. URL + Title Field
- Strategic Priorities Statement ★ (i.e., "Learn more about...")
  - Text Field - Plain
- Strategic Priorities CTA ★
  - URL + Title Field

5.0

# General





### Overview

A flexible, brand-aligned template that can accommodate many different content goals based on its range of component options.

### Page Elements

1. Header ★
2. Hero Area ★
3. Breadcrumbs ★
4. Body Section (fixed)
5. Promo Banner
6. Checkerboards
7. Stats Feature
8. Cards Feature
9. Featured Media Gallery
10. Profile Feature
11. Body Section
12. News Feature
13. Announcement Feature
14. Webform Section
15. Section Navigation ★
16. Sock & Footer ★

### Key

Unique to this page   Recurring Component   Navigation   Subcomponents

The image displays a wireframe of a research website layout, divided into two main vertical sections. The left section is a white background with a grey header and footer, containing a 'General Page Title', a 'Body Area' with a 'Webform Section', and a table. The right section is a yellow background with a white header and footer, containing a 'Stats & Facts' section with four data points (14+, 103, 89%, 73), a 'Cards Section' with three cards, a 'Featured Image Video Gallery' with a large image and video, a 'Profile Listings' section with four profile cards, a 'Research in the News' section with a featured article and a list of news items, a 'Research Announcements' section with a list of announcements, and a 'Webform Section' with a form and a 'Webform Section' heading. A 'Checkboards Heading' section is also visible at the bottom left of the yellow area.

## Flexible Components Area

Each component is:

- Reorderable
- Repeatable
- Optional

The flexible components area allows for unlimited components.

The area below the Promo Banner and above the Section Navigation is built using the following components placed in any order.

### Available Components

- [Checkerboards](#)
- [Stats Feature](#)
- [Cards Feature](#)
- [Featured Media Gallery](#)
- [Profile Feature](#)
- [Body Section](#)
- [News Feature](#)
- [Announcement Feature](#)
- [Webform Section](#)

## Hero with Media



## Hero without Media



## Field Definitions

- Media
  - Image
    - i. .png or .jpg upload
  - Video (*autoplay, muted, ambient*)
    - i. URL
    - ii. *Help Text: If you include video, you must also upload an image to the "Image" field to serve as a poster image*
- Page Title ★ (*"General Page Title" in screenshot*)
  - Text Field - Plain
- Intro Text
  - Text Field - Simple HTML

## Generated by the CMS

- Play/pause icon (when video is used)



Body Area (WYSIWYG, formatted text, CTA, media, table, table)

Interis text. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation.

This is an H2

This is a WYSIWYG. You have the option to bold text, italicize text, and link text. Please do not use the option to underline text. You can also use the option to insert a link to an external website.

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

1. Please use the option to bold text. It is used to emphasize important information.
2. Do not use the option to underline text. It is not supported in this editor.
3. Please do not use the option to insert a link to an external website. It is not supported in this editor.

H3 Goes Here

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

- Example text in a list item. This is a list item. It is used to provide a list of items. It can be used for a variety of purposes, including providing instructions, listing items, or providing a list of options.
- Example text in a list item. This is a list item. It is used to provide a list of items. It can be used for a variety of purposes, including providing instructions, listing items, or providing a list of options.

H4 Goes Here

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

A table with 2 columns and 10 rows. The first column contains text and the second column contains a small image icon.

This is an H5

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

Example text in a callout box. This is a callout box. It is used to highlight important information or to provide a warning. It has a light background and a thin border. It can be used for a variety of purposes, including highlighting key points, providing instructions, or warning users of potential risks.

Country	State	Language	Capital
Austria	Vienna	German	Vienna
Belgium	Brussels	Dutch	Brussels
Canada	Ottawa	English	Ottawa
France	Paris	French	Paris
Germany	Berlin	German	Berlin

Country	State	Language	Capital
Spain	Madrid	Spanish	Madrid
Italy	Rome	Italian	Rome
Japan	Tokyo	Japanese	Tokyo
USA	Washington	English	Washington

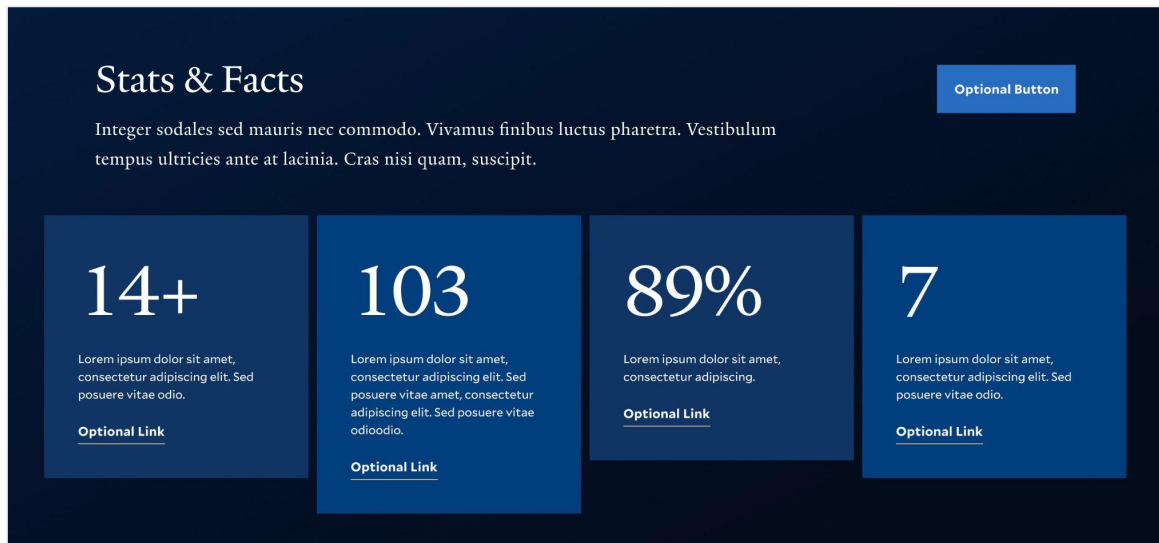
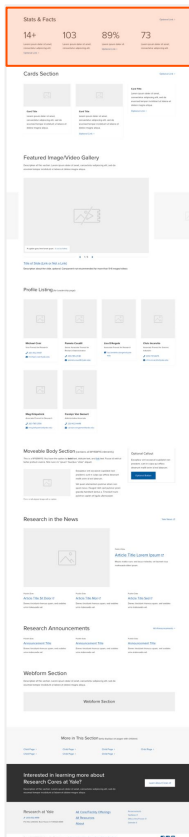
Country	State	Language	Capital
UK	London	English	London
India	New Delhi	Hindi	New Delhi
China	Beijing	Mandarin	Beijing
South Korea	Seoul	Korean	Seoul

Country	State	Language	Capital
USA	Washington	English	Washington
Canada	Ottawa	English	Ottawa
France	Paris	French	Paris
Germany	Berlin	German	Berlin

Field Definitions

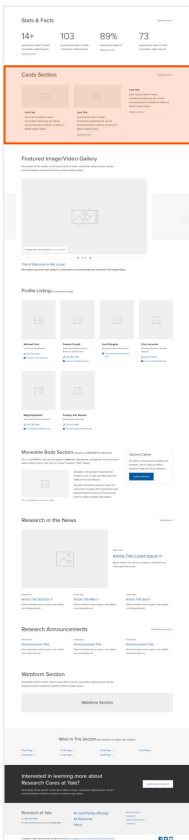
- [Text Area - Full HTML \(WYSIWYG\)](#) ★
- [Callout Block](#)





### Field Definitions

- **Component Heading** ★
- **Cards [max 4]** ★
  - **Number** ★
    - i. Text Field - Plain
  - **Superscript (i.e., “th” in “5th” - not shown in screenshot)**
    - i. Text Field - Plain
  - **Summary** ★
    - i. Text Field - Simple HTML
  - **Link**
    - i. URL + Title Field



## Cards Section

Integer sodales sed mauris nec commodo. Vivamus finibus luctus pharetra. Vestibulum tempus ultricies ante at lacinia. Cras nisi quam, suscipit.

Optional Button



### Card Title

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur



### Card Title

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur

[Optional Link](#)

### Card Title

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur

[Optional Link](#)

## Field Definitions

- [Component Heading](#) ★
- Cards [max 3] ★
  - Image
    - i. .png or .jpg upload
  - Title ★
    - i. Text Field - Plain
  - Summary ★
    - i. Text Field - Simple HTML
  - Link
    - i. URL + Title Field

## Profile Listing

Integer sodales sed mauris nec commodo. Vivamus finibus luctus pharetra. Vestibulum tempus ultricies ante at lacinia. Cras nisi quam, suscipit.

Optional Button

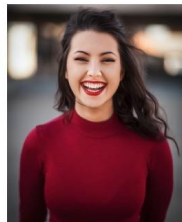


### John A Doe

Vice Provost for Research

203-432-4447

emailaddy@yaleresearch.edu



### Jane A Doe

Senior Associate Provost for Research Administration

203-785-2518

emailaddy@yaleresearch.edu



### Jane B Doe

Associate Provost for Research

203-4324447

emailaddy@yaleresearch.edu



### Jane C Doe

Associate Provost for Research

203-785-2518

emailaddy@yaleresearch.edu



### Jane D Doe

Administrative Associate

203-432-4448

emailaddy@yaleresearch.edu

## Field Definitions

- **Component Heading** ★
- Profile Cards [no max] ★
  - Image ★
    - i. .png or .jpg upload
  - Name ★
    - i. Text Field - Plain
  - Link
    - i. URL
      - ii. *Help Text: Use this field to link to more information for each profile on the Office of the Provost site*
  - Title or Role [max 1] ★
    - i. Text Field - Plain
  - Phone Number
    - i. Phone Number Field
  - Email
    - i. Email Field

## Features

- Cards will display in rows of 3 (to be confirmed in design)

## Webform Section

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

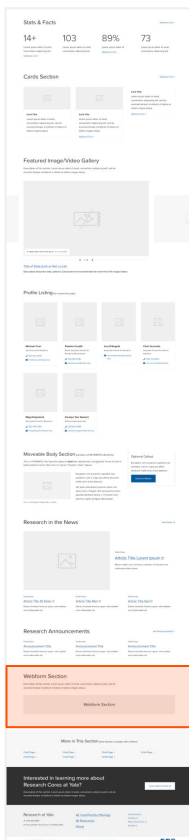
Webform Section

### Overview

Used to create the form that intakes feedback on the “Website Feedback” page.











### Field Definitions

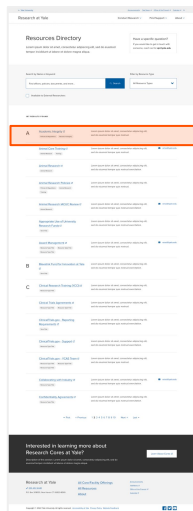
- [Component Heading](#) ★
- Webform Embed ★
  - Webform entity select
  - *Note: Webforms will be created using Drupal webform, and results will be stored in the back end.*



6.0

# Resource Node

A	<a href="#">Academic Integrity</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.
	<a href="#">Policies &amp; Regulations</a> <a href="#">Research Integrity</a>	
	<a href="#">Animal Care Training</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.  <a href="mailto:email@yale.edu">email@yale.edu</a>
	<a href="#">Animal Research</a> <a href="#">Training</a>	
	<a href="#">Animal Research</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud exercitation.
	<a href="#">Animal Research</a>	
	<a href="#">Animal Research Policies</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.
	<a href="#">Policies &amp; Regulations</a> <a href="#">Animal Research</a>	
	<a href="#">Training</a>	
	<a href="#">Animal Research IACUC Review</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud exercitation.  <a href="mailto:email@yale.edu">email@yale.edu</a>
	<a href="#">Animal Research</a>	
	<a href="#">Appropriate Use of University Research Funds</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud exercitation.
	<a href="#">Term Title</a>	
	<a href="#">Award Management</a> 	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.  <a href="mailto:email@yale.edu">email@yale.edu</a>
	<a href="#">Resource Type Title</a> <a href="#">Resource Type Title</a>	



## Academic Integrity

Policies & Regulations

Research Integrity

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

 [202-600-4824](tel:202-600-4824)

 [email@yale.edu](mailto:email@yale.edu)

### Field Definitions

- Resource Title ★ (i.e., "Academic Integrity")
  - Text Field - Plain
- External Link ★
  - URL
- Hidden Result Name for SEO & Sorting ★
  - Text Field - Plain
  - *Help Text: As an example, "Yale Library: Policies" should include a Hidden Result Name of "Library Policies" to facilitate focus-driven sorting.*
- Resource Type(s) [max 4] ★
  - Term Select - **Resource Type**
  - *Help Text: If you select the Policies & Regulations term, you must also select a Policies & Regulations child term.*
- Summary ★
  - Text Area - Plain Text
- Availability [max 1] ★ (does not display; used only for search & sorting purposes)
  - Term Select - **Availability**
- Search Keywords (do not display; used only for search & sorting purposes)
  - Text Field - Plain Text
  - *Help Text: Enter each Search Keyword in a new field. All keywords should be targeted; a surplus of keywords will dilute search efficiency.*
- Phone Number
  - Phone Number Field
- Email
  - Email Field

### Overview

The fields entered in this node directly populate the [Resource Directory](#).

### Generated by the CMS

- External link icon
- Icons (phone, envelope)

7.0

# Resource Directory

The screenshot shows the Yale University Resource Directory page. At the top, there is a navigation bar with links for '← Yale University', 'Announcements', 'Yale News', 'Office of the Provost', and 'Calendar'. Below this is a secondary navigation bar with 'Research at Yale' and three dropdown menus: 'Conduct Research', 'Find Support', and 'About'. The main content area features a 'Resources Directory' heading, a placeholder text block, and a contact box for 'vpr@yale.edu'. A search section includes a text input field with the placeholder 'Find offices, policies, documents, and more...', a 'Search' button, and a 'Filter by Resource Type' dropdown menu currently set to 'All Resource Types'. A checkbox for 'Available to External Researchers' is also present. Below the search section, it indicates '167 RESULTS FOUND' and shows the start of a list item for 'Academic Integrity' with sub-links for 'Policies & Regulations' and 'Research Integrity'.

← Yale University      Announcements    Yale News    Office of the Provost    Calendar

Research at Yale      Conduct Research    Find Support    About

## Resources Directory

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

Have a specific question?  
If you would like to get in touch with someone, reach out to [vpr@yale.edu](mailto:vpr@yale.edu)

Search by Name or Keyword      Filter by Resource Type

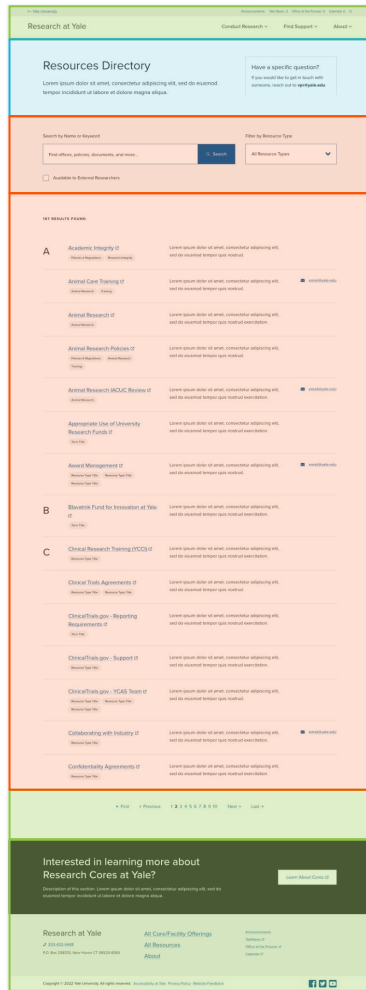
Find offices, policies, documents, and more...    Search    All Resource Types

Available to External Researchers

**167 RESULTS FOUND**

**A**    [Academic Integrity](#)    Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.

[Policies & Regulations](#)    [Research Integrity](#)



### Overview

Dynamic, filterable listing of all published resources (created via **Resource Node** entries).

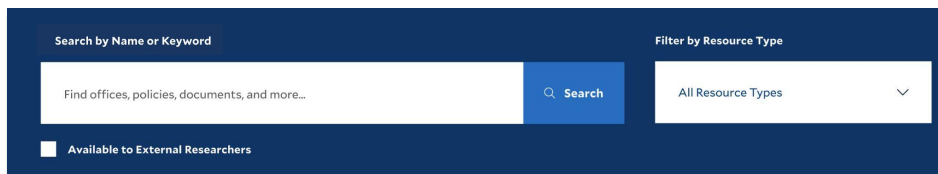
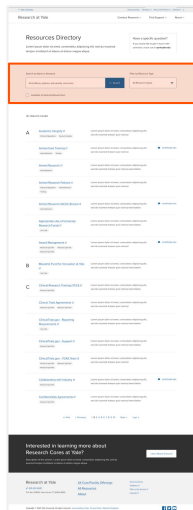
### Page Elements

1. **Header** ★
2. **Listing Intro** ★
3. **Search & Filters** ★
4. **Listing Area** ★
5. **Pagination** ★
6. **Sock & Footer** ★

### Key

Unique to this page   Recurring Component   Navigation   Subcomponents





### Generated by the CMS

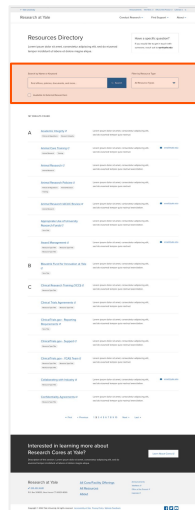
- Form elements (buttons, dropdowns, checkboxes)
- Icons (dropdown arrows, search icon)
- Filter labels:
  - "Search by Name or Keyword"
  - "Filter by Resource Type"
  - "Available to External Researchers"
- Filter placeholder/default text:
  - "Find offices, policies, documents, and more..."
  - "All Resource Types"
- Filter buttons:
  - "Search"

### Filter Elements

- Filters (**AND**) (*learn about "AND" and "OR" filters on the following slide*):
  - Search - fields searched:
    - Resource Title
    - Summary
    - Search Keywords
  - Resource Type (*multi-select*)
  - Availability (*single-select*)
    - The "Available to External Researchers" checkbox includes **ONLY** results that have been assigned the "Available to Yale researchers & external researchers" Availability taxonomy term.

### Filter Features

- On page load, listing shows all resource types (unless the user has been linked via a specific URL that has applied filters)
- **Text search:**
  - Search is executed on click of "Search" button or Enter on keyboard
- **Resource Type** filter will include its own "Submit Selections" and "Clear Selections" links; the listing **will not** filter by Resource Type dropdown selection(s) until the user has selected the "Submit Search" button within the dropdown (visual included on next slide)
- Listing will filter automatically after user chooses from the External Availability checkbox
- Once listing has been filtered (via open search or filter), implemented filters will appear below the search area (above the listing) and may be removed individually **OR** all at once via a "Clear All" button (see *visual on [this slide](#)*)



### Search by Name or Keyword

Find offices, policies, documents, and more...

🔍 Search

### Filter by Resource Type

All Resource Types

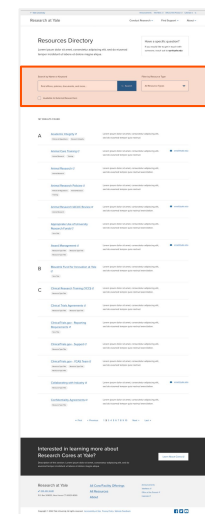


Available to External Researchers

### “AND” and “OR”

Filters work together in the following ways:

- **AND** between each kind of filter
  - E.g., if a Resource Type and the Available to External Researchers checkbox are both selected, results must match both filters
- **OR** within each filter - Some filters allow for multiple selections within them (Resource Type); selections within these will work together as **OR**.
  - E.g., if more than one Resource Type is selected, results only need to match one of the selected terms, not all of them.



### Search by Name or Keyword

🔍 Search

### Filter by Resource Type

All Resource Types ⌵

- Animal Research (2)
- Cores & Facilities (5)
- Community Outreach & Entrepreneurship (18)
- Computer Assistance & Data Security (12)
- Clinical Trials (8)
- Faculty Resources (12)
- Funding, Awards & Grands (12)
- Grievances (1)
- Human Research (9)
- Libraries, Archives & Databases (9)

**Submit Selections**

[Clear All Selections](#)

**167 RESULTS FOUND**

A

#### Animal Care Training 🔗

Animal Research
Training

Lorem ipsum dolor sit amet, consectetur acip elit. Vivamus dignissim faucibus enim, vel tinc tristique non.

#### Animal Research 🔗

Animal Research

Lorem ipsum dolor sit amet, consectetur acip elit. Vivamus dignissim faucibus enim, vel tinc tristique non.

#### Animal Research Policies 🔗

Policies & Regulations
Animal Research

Training

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

✉
email@yale.edu

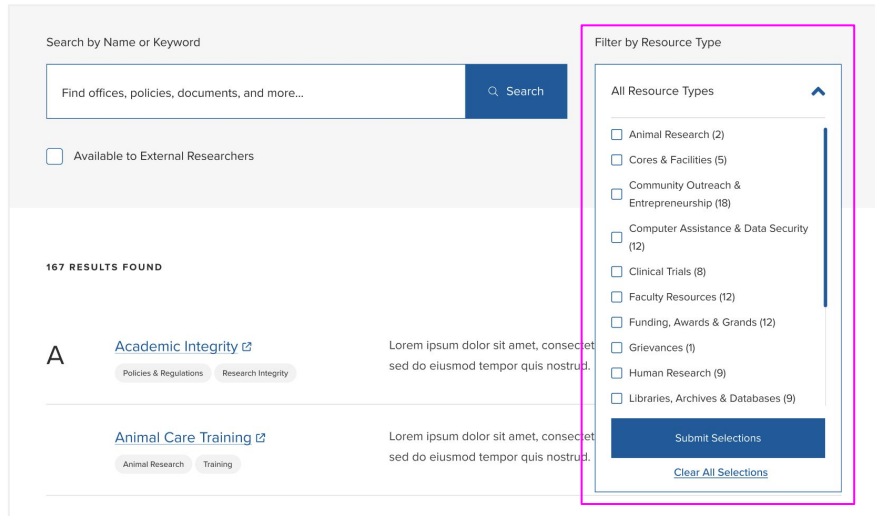
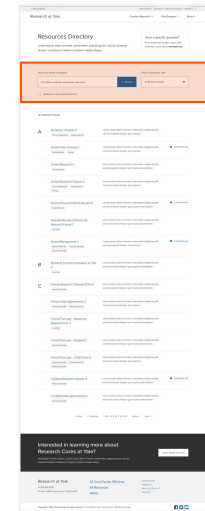
## Facet Filters

### Overview

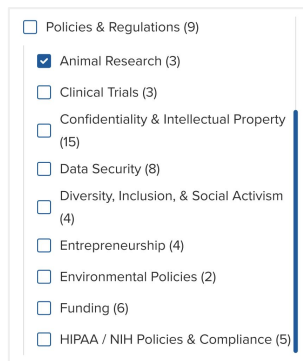
Facet filters will be shown within a dropdown in the filters section. The dropdown will allow scrolling in order to accommodate a significant number of dropdown options.

### Generated by the CMS

- Form elements (checkboxes, button, link)
- "Submit Selections"
- "Clear All Selections"



## Level 1 / Level 2 hierarchy



## Facet Filters

### Features of the Resource Type Facet Filters

- Resource Type filter terms act as checkboxes - multiple may be applied. They act as **OR** (i.e., if Human Research and Software are both selected, the results that display have been tagged with either Human Research **OR** Software; they do not need to be tagged with both).
- Number of matching results for each facet “(X)” will be shown inline with each facet label, i.e.: “Human Research (X)”
  - X appears on page load; updates dynamically as other filter criteria are applied or cleared.
  - X includes only displayed (published) items.
- Resource Type terms will appear hierarchically within filter dropdown, with Level 1 taxonomy terms acting as “parent” terms to Level 2 taxonomy terms (see included visual left for representative example).
- Both Level 1 and Level 2 Resource Type taxonomy term sets should display in A-Z order
- Selecting & deselecting
  - Checkbox states include: **checked**, **unchecked**, or **indeterminate**
  - If the user selects a “Parent” term, all “Children” below it will be selected as well
  - If the user deselects a “Child” under a “Parent” term, the “Parent” term will deselect as well. Other “Children” if there are any, will remain checked
  - If the user selects all “Children” underneath a “Parent”, the “Parent” will be selected automatically



167 RESULTS FOUND

Active Filters: Animal Research X Research Integrity X Training X Clear All

**A**

**Animal Care Training** [🔗](#)

Animal Research Training

email@yale.edu

Animal Research [🔗](#)

Animal Research

Animal Research Policies [🔗](#)

Policies & Regulations Animal Research

Training

Animal Research IACUC Review [🔗](#)

Animal Research

Award Management [🔗](#)

Research Type Title Research Type Title

Research Type Title

**B**

Blavatnik Fund for Innovation at Yale [🔗](#)

Term Title

**C**

Clinical Research Training (YCCI) [🔗](#)

Research Type Title

167 RESULTS FOUND

Active Filters: Animal Research X Research Integrity X Training X Clear All

**A**

**Animal Care Training** [🔗](#)

Animal Research Training

email@yale.edu

Animal Research [🔗](#)

Animal Research

Animal Research Policies [🔗](#)

Policies & Regulations Animal Research

Training

Animal Research IACUC Review [🔗](#)

Animal Research

Award Management [🔗](#)

Research Type Title Research Type Title

Research Type Title

**B**

Blavatnik Fund for Innovation at Yale [🔗](#)

Term Title

**C**

Clinical Research Training (YCCI) [🔗](#)

Research Type Title

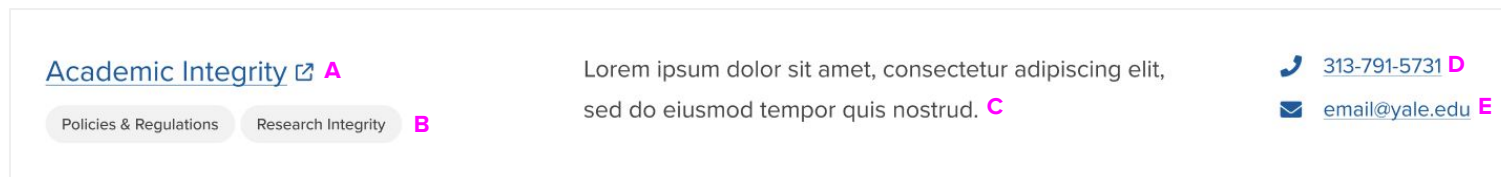
## Listing Features

- All items display in the listing by default/on page load
- Letters will appear next to the first listing item with a “Hidden Result Name for SEO and Sorting” that begins with that letter.
- Sorting:
  - Name (A-Z) using the text from “Hidden Result Name for SEO and Sorting”
    - *Hidden Result Name for SEO and Sorting* can allow “Yale Library: Policies” to appear with results starting with “L” rather than with “Y”.
- Items Per Page: 15
- No Results Behavior: “No results found matching your search.”

## Features / Generated by the CMS

- “X Results Found” where X is the number of results.
  - “X Results Found” displays on load, prior to search execution
- “Active Filters”
- Active filter buttons with “X” to clear individual filters
- “Clear All”

## Wireframe visual



Academic Integrity [↗](#) **A**

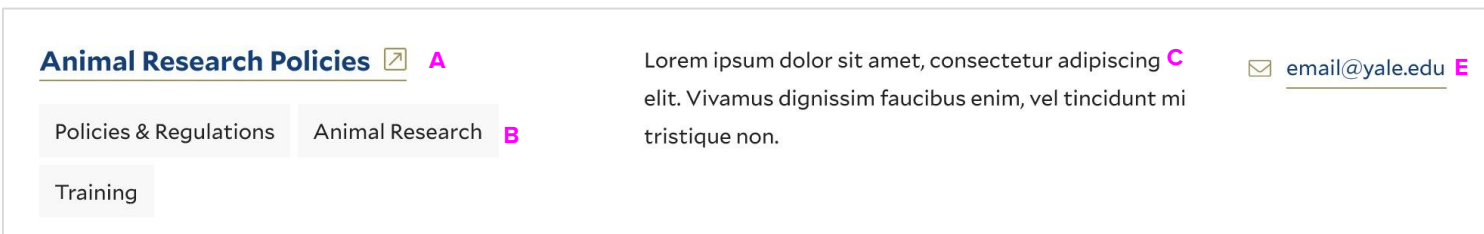
Polices & Regulations    Research Integrity **B**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud. **C**

[313-791-5731](#) **D**

[email@yale.edu](mailto:email@yale.edu) **E**

## Design



Animal Research Policies [↗](#) **A**

Polices & Regulations    Animal Research **B**

Training

Lorem ipsum dolor sit amet, consectetur adipiscing **C** elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

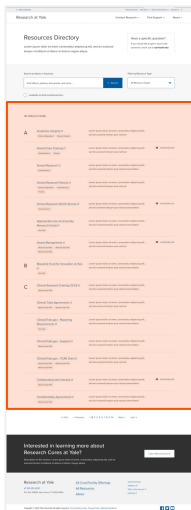
[email@yale.edu](mailto:email@yale.edu) **E**

## Pulling from Resource Node

- A.** Resource Title
- B.** Resource Type(s) (no link)
- C.** Summary
- D.** Phone Number
- E.** Email

## Generated by the CMS


- Icons




8.0

# Center/Institute Node


91 RESULTS FOUND

A [A Center/Institute Name](#)  Arts, Humanities & Social Sciences Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.


---

[A Center/Institute Name](#)  Medical & Health Sciences Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.


---

[A Center/Institute Name](#)  Science & Engineering Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.


---

[A Center/Institute Name](#)  Arts, Humanities & Social Sciences Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.

---

[A Center/Institute Name](#)  Science & Engineering Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.

---

[A Center/Institute Name](#)  Science & Engineering Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud.

---

A

[A Center/Institute Name](#) 

Arts, Humanities &amp; Social Sciences

Lorem ipsum dolor sit amet, consectetur adipiscing elit,  
sed do eiusmod tempor quis nostrud.

### Field Definitions

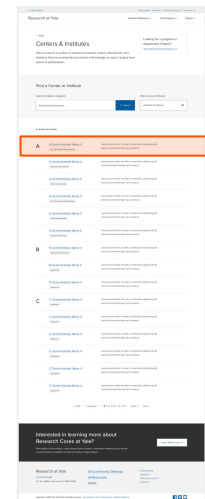
- Center/Institute Name ★
  - Text Field - Plain
- External Link ★
  - URL
- Hidden Result Name for SEO & Sorting ★
  - Text Field - Plain
  - *Help Text: As an example, "Yale Quantum Institute" should include a Hidden Result Name of "Quantum Institute" to facilitate focus-driven sorting).*
- Area(s) of Interest [max 1] ★
  - Term Select - **Area of Interest**
- Summary ★
  - Text Area - Plain
- Search Keywords (*do not display; used only for search & sorting purposes*)
  - Text Field - Plain Text
  - *Help Text: Enter each Search Keyword in a new field. All keywords should be targeted; a surplus of keywords will dilute search efficiency.*

### Overview

The fields entered in this node directly populate the [Center/Institute Listing](#).

### Generated by the CMS

- External link icon





9.0

# Center/Institute Listing

The screenshot shows the 'Centers & Institutes' page on the Yale University website. At the top, there is a navigation bar with '← Yale University' on the left and 'Announcements', 'Yale News', 'Office of the Provost', and 'Calendar' on the right. Below this is a secondary navigation bar with 'Research at Yale' on the left and 'Conduct Research', 'Find Support', and 'About' on the right. The main content area features a breadcrumb link '← About', a heading 'Centers & Institutes', and a paragraph: 'Yale is home to a number of renowned research centers, laboratories, and institutes that are pushing the boundaries of knowledge on topics ranging from autism to globalization.' To the right of this text is a call-to-action box: 'Looking for a program or department instead? Yale Departments & Programs'. Below the text is a search section titled 'Find a Center or Institute' with a search bar containing 'Find Centers & Institutes...', a 'Search' button, and a 'Filter by Area of Interest' dropdown menu set to 'All Areas of Interest'. At the bottom, it indicates '91 RESULTS FOUND' and shows the start of a list item with the letter 'A' and a link 'A Center/Institute Name'.

← Yale University

Announcements Yale News Office of the Provost Calendar

Research at Yale Conduct Research Find Support About

← About

## Centers & Institutes

Yale is home to a number of renowned research centers, laboratories, and institutes that are pushing the boundaries of knowledge on topics ranging from autism to globalization.

Looking for a program or department instead?  
[Yale Departments & Programs](#)

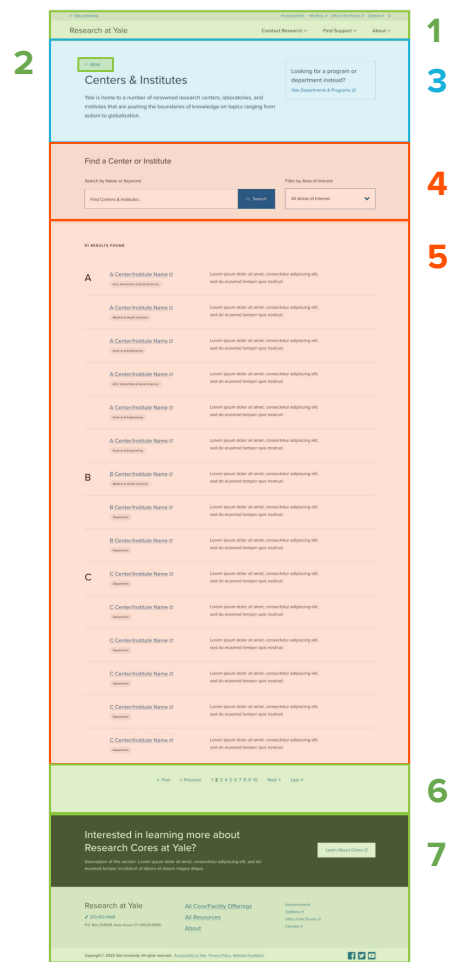
### Find a Center or Institute

Search by Name or Keyword Filter by Area of Interest

Find Centers & Institutes... Search All Areas of Interest

91 RESULTS FOUND

A [A Center/Institute Name](#) Lorem ipsum dolor sit amet, consectetur adipiscing elit,



## Overview

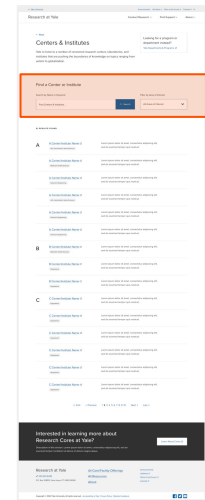
Dynamic, filterable listing of all published centers and institutes (created via [Center/Institute Node](#) entries).

## Page Elements

1. [Header](#) ★
2. [Breadcrumbs](#) ★
3. [Listing Intro](#) ★
4. [Search & Filters](#) ★
5. [Listing Area](#) ★
6. [Pagination](#) ★
7. [Sock & Footer](#) ★

## Key

Unique to this page
Recurring Component
Navigation
Subcomponents



### Search by Name or Keyword

Find Centers & Institutes...

Search

### Filter by Area of Interest

All Areas of Interest

### Generated by the CMS

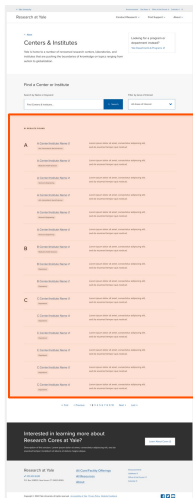
- Form elements (buttons, dropdowns)
- Icons (dropdown arrows, search icon)
- Filter labels:
  - "Search by Name or Keyword"
  - "Filter by Area of Interest"
- Filter placeholder/default text:
  - "Find centers & institutes..."
  - "All Areas of Interest"
- Filter buttons:
  - "Search"

### Filter Elements

- Filters (**AND**) (*learn about "AND" and "OR" filters on [this](#) side*):
  - Search - fields searched:
    - Center/Institute Name
    - Summary
    - Search Keywords
  - Area of Interest (*single-select*)

### Filter Features

- On page load, listing shows centers/institutes of all areas of interest (unless the user has been linked via a specific URL that has applied filters)
- **Text search:**
  - Search is executed on click of "Search" button or Enter on keyboard
- **Area of Interest dropdown:**
  - Listing will filter automatically after user chooses from Area of Interest dropdown
  - Area of Interest is a Facet which gives counter results
    - Number of matching results for each facet "(X)" will be shown inline with each facet label, i.e.: "Science & Engineering (X)"
      - X appears on page load; updates dynamically as other filter criteria are applied or cleared.
      - X includes only displayed (published) items.
- Once listing has been filtered (via open search or filter):
  - Page reloads and anchors user to the top of the results
  - Implemented filters will appear below the search area (above the listing) and may be removed individually OR all at once via a "Clear All" button (*see active filters visual on [this](#) slide*)



91 RESULTS FOUND

A

[A Center/Insitute Name](#)

Arts, Humanity &amp; Social Sciences

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

[A Center/Insitute Name](#)

Medical &amp; Health Sciences

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

[A Center/Insitute Name](#)

Science &amp; Engineering

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

[A Center/Insitute Name](#)

Arts, Humanity &amp; Social Sciences

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

[A Center/Insitute Name](#)

Science &amp; Engineering

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

[A Center/Insitute Name](#)

Science &amp; Engineering

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

B

[B Center/Insitute Name](#)

Medical &amp; Health Sciences

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

[B Center/Insitute Name](#)

Department

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus dignissim faucibus enim, vel tincidunt mi tristique non.

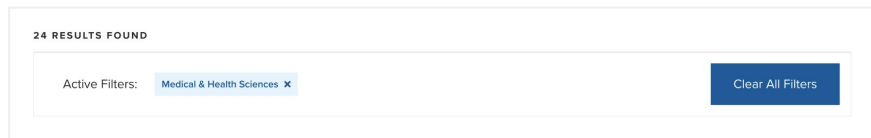
## Listing Features

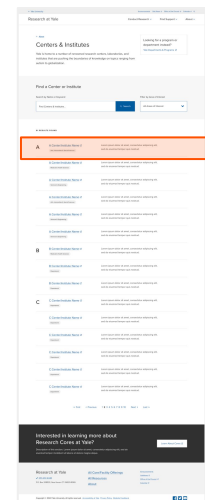
- All items display in the listing by default/on page load
- Letter – A starting letter will appear next to the first listing item in a set. (Sets are based on the 1st letter in the item’s “Hidden Result Name for SEO and Sorting”.)
- Sorting:
  - Resource Title (A-Z) using the text from “Hidden Result Name for SEO and Sorting”
    - *Hidden Result Name for SEO and Sorting* can allow “Yale Quantum Institute” to appear with results starting with “Q” rather than with “Y”.
- Items Per Page: 15
- No Results Behavior: “No results found matching your search.”

## Features / Generated by the CMS

- “X Results Found” where X is the number of results.
  - “X Results Found” displays on load, prior to search execution
- “Active Filters”
- Active filter buttons with “X” to clear individual filters
- “Clear All Filters”

## Active Filters:





**A Center/Institute Name**  **A**

**B** Medical & Health Sciences **B**

Lorem ipsum dolor sit amet, consectetur adipiscing  
elit. Vivamus dignissim faucibus enim, vel tincidunt mi  
tristique non. **C**

### Pulling from Center/Institute Node

- A.** Center/Institute Title (*linked to "External Link" URL*)
- B.** Area(s) of Interest (*static, no link*)
- C.** Summary

### Generated by the CMS

- External link icon

10.0

# Announcement Detail

The screenshot shows a web page for 'Research at Yale'. At the top left is a navigation link '← Yale University'. At the top right is a secondary navigation menu with links for 'Announcements', 'Yale News', 'Office of the Provost', and 'Calendar'. Below this is a main header with 'Research at Yale' on the left and three dropdown menus: 'Conduct Research', 'Find Support', and 'About'. A breadcrumb trail shows '← Announcement Listing'. The main content area features a large 'Announcement Title' followed by a description: 'Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor ipsum.' Below the description is a date 'March 10, 2022' with a calendar icon. The main body text starts with 'Body Area' followed by a note '(WYSIWYG; formatted text, CTAs, media, lists, tables)'. The text continues: 'Intro text. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation.' This is followed by an H2 heading 'This is an H2' and a paragraph: 'This is a WYSIWYG. You have the option to **bold** text, *italicize* text, and [link](#) text. Fusce id velit ut tortor pretium viverra. Nisi nunc mi "ipsum" faucibus "vitae" aliquet.' To the right of the main text is a callout box titled 'Optional Callout' containing the text 'Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.' and a blue button labeled 'Optional Button'.

← Yale University

Announcements Yale News Office of the Provost Calendar

Research at Yale Conduct Research Find Support About

← [Announcement Listing](#)

## Announcement Title

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor ipsum.

March 10, 2022

### Body Area (WYSIWYG; formatted text, CTAs, media, lists, tables)

Intro text. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation.

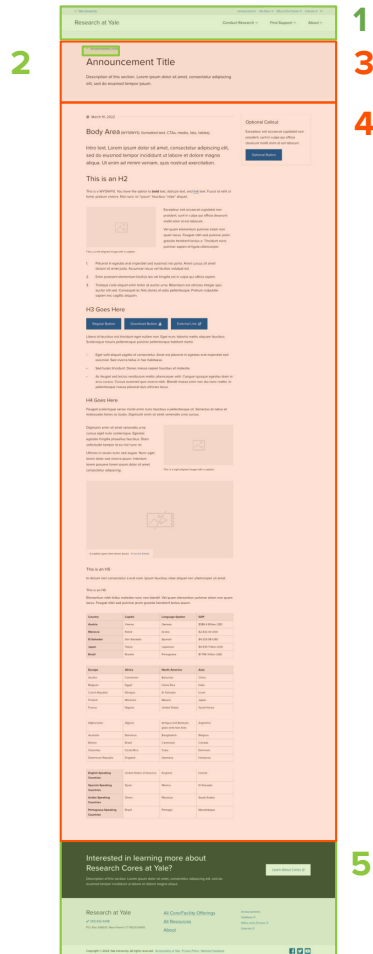
## This is an H2

This is a WYSIWYG. You have the option to **bold** text, *italicize* text, and [link](#) text. Fusce id velit ut tortor pretium viverra. Nisi nunc mi "ipsum" faucibus "vitae" aliquet.

Optional Callout

Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Optional Button



## Overview

A brand-aligned template that presents announcement content. Automatically populates the **Announcement Listing**.

## Page Elements

1. **Header** ★
2. **Breadcrumbs** ★
3. **Page Title & Intro** ★
4. **Body Section (fixed)** ★
5. **Sock & Footer** ★

## Key

Unique to this page   Recurring Component   Navigation   Subcomponents

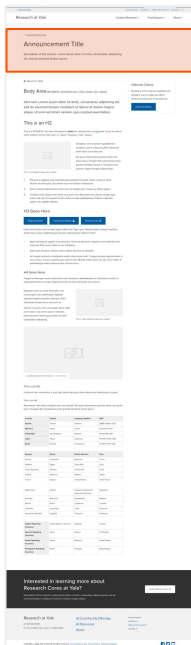
# Announcement Title

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor ipsum.

[Announcement Listing](#) // Current Page Title

## Field Definitions

- Announcement Title ★ (*"Announcement Title" in screenshot*)
  - Text Field - Plain
- Summary
  - Text Field - Simple HTML







11.0

# Announcement Listing

← Yale University      Announcements   Yale News   Office of the Provost   Calendar   Q

Research at Yale      Conduct Research   Find Support   About

## Announcements

■ September 21, 2022  
[Announcement Title](#)  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud exercitation ullamco laboris.

---

■ August 17, 2022  
[Announcement Title](#)  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud exercitation ullamco laboris.

---

■ August 1, 2022  
[Long Announcement - Updated COVID-19 Guidance for Research During July](#)  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor quis nostrud exercitation ullamco laboris.

---

■ July 29, 2022



1  
2  
3

4  
5

## Overview

Dynamic, paginated listing of [Announcement Detail](#) content.

## Page Elements

1. [Header](#) ★
2. [Listing Intro](#) ★
3. [Listing Area](#) ★
4. [Pagination](#) ★
5. [Sock & Footer](#) ★

## Key

Unique to this page   Recurring Component   Navigation   Subcomponents



📅 Oct 10, 2022

### Announcement Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed quis accumsan turpis, a accumsan nulla. Praesent tempus vulputate ex, sit amet lacinia erat vulputate nec

📅 Oct 10, 2022

### Cras dapibus dignissim odio, eget dictum eros

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed quis accumsan turpis, a accumsan nulla. Praesent tempus vulputate ex, sit amet lacinia erat vulputate nec. Nullam ex nunc, luctus non ultricies accumsan, porta sed est. In sit amet dolor vitae sapien efficitur elementum nec a leo.

📅 Oct 10, 2022

### Dignissim odio, eget dictum eros

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed quis accumsan turpis.

📅 Oct 10, 2022

### Announcement Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed quis accumsan turpis, a accumsan nulla. Praesent tempus vulputate ex, sit amet lacinia erat vulputate nec

📅 Oct 10, 2022


### Announcement Title

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed quis accumsan turpis, a accumsan nulla. Praesent tempus vulputate ex, sit amet lacinia erat vulputate nec

#### Listing Features

- Sorting:
  - a. On load: Publish Date (most recent to least recent)
- Items Per Page: 15



 Oct 10, 2022 **A**

## **Announcement Title** **B**

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed quis accumsan turpis, a accumsan nulla.

Praesent tempus vulputate ex, sit amet lacinia erat vulputate nec **C**

### **Pulling from Announcement Detail**

- A.** Publish Date
- B.** Announcement Title (*links to Announcement Detail page*)
- C.** Summary or trimmed Body (*add "..."* if Body text is used and trimmed)

### **Generated by the CMS**

- Icon (calendar)

# RECURRING COMPONENTS

	<u>Core/Facility Detail</u>	<u>Offering Detail</u>	<u>Homepage</u>	<u>General</u>
<a href="#">Additional Resources</a>	X	X		
<a href="#">Announcement Feature</a>			X	X
<a href="#">Body Section</a>	X	X		X
<a href="#">Checkerboard</a>	X	X		X
<a href="#">Featured Media Gallery</a>	X	X		X
<a href="#">News Feature</a>			X	X
<a href="#">Promo Banner</a>	X	X		X

# Additional Resources



**Used on:**

[Core/Facility Detail](#)  
[Offering Detail](#)

**Features**

- Documents
  - A download icon will automatically appear next to a downloadable item.
- Links
  - An external link icon will automatically appear next to a link that takes a user off of the .edu.
- Downloads and links will appear by order of upload, regardless of the type.

**Overview**

Presents linked resources including page links, downloads, and external links that provide supplemental information relevant to a Core/Facility or Offering.

**Field Definitions**

- Resource Boxes [max 2] ★
  - Title ★
    - Text Field - Plain
  - Documents [no max]
    - Document
      - Document Upload (.docx, .pdf, TBD)
    - Description
      - Text Field - Plain
  - Resource Links [no max]
    - Resource Link
      - Title + URL Field
    - Description
      - Text Field - Plain

**Generated by the CMS**

- On-page Navigation name: “Resources & Guidelines”
  - See annotations for [On-Page Sticky Navigation](#)

# Announcement Feature

Used on:

[Homepage](#)

[General](#)

# Research Announcements

All Announcements

 Oct 10, 2022

[Announcement Title](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

 Oct 10, 2022

[Announcement Title](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

 Oct 10, 2022

[Announcement Title](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

### Pulling from Announcement Detail

- Announcement Title (*links to Announcement Detail*)
- Publish Date
- Summary or trimmed Body (*add “...” if Body text is used and trimmed*)

### Overview

Presents the 3 most recent announcements.

### Field Definitions

- Component Title ★ (*i.e., “Recent Announcements”*)
  - Text Field - Plain

### Features

- Pulls in the 3 most recently published announcements, ordered by Publish Date (*most recent first*)

### Generated by the CMS

- “All Announcements” (*links to Announcements Listing page*)
- Icon (calendar)

# Body Section

**Used on:**[Core/Facility Detail](#)[Offering Detail](#)[General](#)**Contains Subcomponents:**[Text Area - Full HTML \(WYSIWYG\)](#)[Callout Block](#)

—→ **Overview (wysiwyg; abbr to show realistic example)**

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus tellus diam, semper sit amet lacinia ut, sagittis a nisi. Donec auctor consectetur erat sit amet ornare. Donec id bibendum lacus, a porttitor est. Vestibulum tempus nunc ligula, vel mattis massa varius sit amet. Praesent accumsan ipsum non ante faucibus. Donec vitae ante eget nibh egestas egestas luctus vitae nisl. Phasellus ac sapien ligula.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec semper, neque in tristique condimentum, massa libero consequat libero, non vestibulum neque tellus non magna. Aliquam eleifend elit augue, eget tempus quam ultrices sed. Cras sed lacinia leo, at iaculis sem. Duis ut purus id elit imperdiet consectetur. Integer hendrerit nisi id interdum finibus. Nulla hendrerit non dui ut scelerisque. Morbi in odio risus. Duis scelerisque sapien eu lacus auctor volutpat. Nulla facilisi. Duis nec iaculis nibh. Nam vitae ipsum imperdiet, ultrices nunc et, hendrerit lacus. Vivamus eu viverra enim. Vestibulum erat ligula, consequat id consectetur vitae, feugiat ut lorem.

**Optional Call Out**

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

[Core Website](#) ↗

**Overview**

Provides the ability to have a callout alongside the WYSIWYG in order to provide a pathway to a related, important user goal.

**Field Definitions**

- Title ★ (e.g. “Overview”)
  - Text Field - Plain
- Body ★
  - [Text Area - Full HTML \(WYSIWYG\)](#)
- [Callout Block](#)

**Generated by the CMS**

- On-page Navigation Name: “Overview”
  - See annotations for [On-Page Sticky Navigation](#)

**Checkerboard**

**Used on:**

[Core/Facility Detail](#)  
[Offering Detail](#)  
[General](#)

**Contains Subcomponent:**  
[Component Heading](#)

## — Checkerboard Heading

Integer sodales sed mauris nec commodo. Vivamus finibus luctus pharetra. Vestibulum tempus ultricies ante at lacinia. Cras nisi quam, suscipit.



### Special Feature or Application

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras condimentum quam mi, at pretium lectus tempus ac. Phasellus rhoncus ut turpis vitae elementum. Duis in metus tincidunt, hendrerit sem elementum, volutpat felis.

Optional Button

### Special Feature or Application

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras condimentum quam mi, at pretium lectus tempus ac. Phasellus rhoncus ut turpis vitae elementum. Duis in metus tincidunt, hendrerit sem elementum, volutpat felis.

Optional Button

**Overview**

A flexible, multimedia way to showcase important and evergreen information.

**Field Definitions**

- [Component Heading](#) ★
- Checkerboard Items [no max] ★
  - Image ★
    - i. Image upload (.png or .jpg)
  - Caption
    - i. Text Area - Simple HTML
  - Title ★
    - i. Text Field - Plain
  - Description
    - i. Text Area - Basic HTML
  - CTA Button
    - i. Title + URL Field

**Features**

- If there are multiple checkerboard items, the media and text content layout alternates using CSS.

**Generated by the CMS**

- On-page Navigation Name: “[Copy entered in Component Heading’s Title field]”
  - See annotations for [On-Page Sticky Navigation](#)

# Featured Media Gallery



Used on:

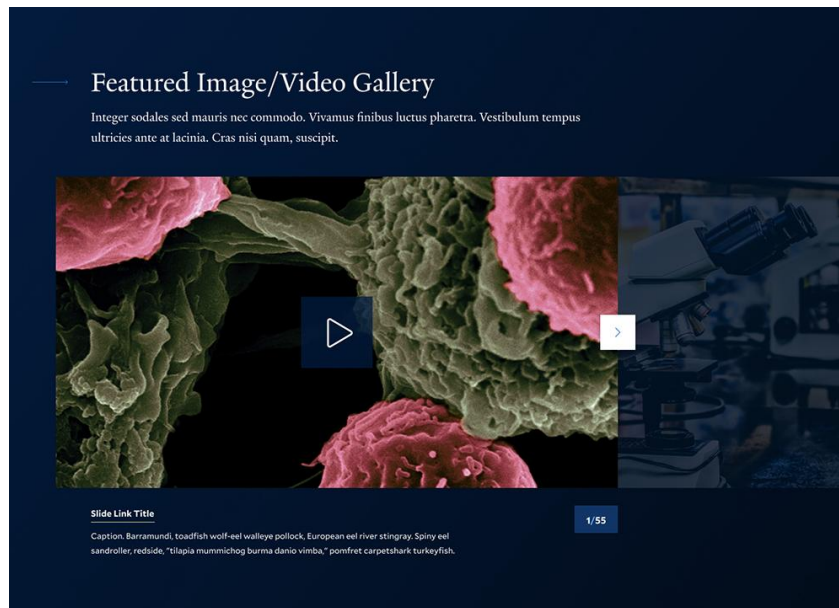
[Core/Facility Detail](#)

[Offering Detail](#)

[General](#)

Contains Subcomponent:

[Component Heading](#)



## Overview

Showcases a range of rich, multimedia content.

## Field Definitions

- [Component Heading](#) ★
- Gallery Items [no max] ★
  - Image ★
    - i. Image upload (.png or .jpg)
  - Video
    - i. Video
  - Title
    - i. Text Field - Plain
  - Title Link
    - i. URL Field
  - Caption
    - i. Text Area - Simple HTML

## Generated by the CMS

- On-page Navigation name: “Photos/Videos”
  - See annotations for [On-Page Sticky Navigation](#)
- Slide Counter (i.e., “Current Slide # / Total # of Slides”)
- Play/pause icon (when video is used)

## Features

- Video will be click-to-play, and will open in a lightbox on both desktop and mobile

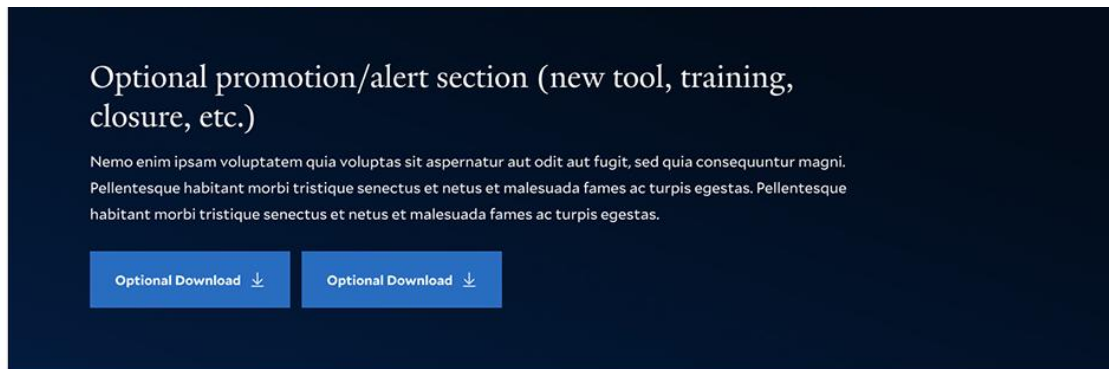
**Promo Banner**

Used on:

[Core/Facility Detail](#)

[Offering Detail](#)

[General](#)



### Overview

Good for highlighting something important and time sensitive.

### Field Definitions

- Title ★
  - Text Field - Plain
- Description
  - Text Area - Plain Text
- Button [max 1]
  - Title + URL Field
- Document [max 1] (*i.e.*, "Optional Download")
  - Document Title
    - Text Field - Plain
  - Document
    - Document upload (DOC and DOCX, PDF, XLS and XLSX, PPT and PPTX, CSV, JPEG, PNG)


# News Feature

Used on:

[Homepage](#)  
[General](#)

## Research in the News

Yale News [🔗](#)



📅 Oct 10, 2022

**Article Title Sit Dolor** [🔗](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

📅 Oct 10, 2022

**Article Title Lorem Ipsum** [🔗](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae leo ut ullamcorper.

📅 Oct 10, 2022

**Article Title Sit Dolor** [🔗](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

### Overview

Presents noteworthy news articles from the Yale News site.

### Field Definitions

- Component Title ★ (i.e., "Research in the News")
  - Text Field - Plain
- Yale News Link ★
  - Title + URL
  - *Help Text: On site launch, use the Yale News homepage URL. Once Yale News incorporates a "Research" topic, update this URL to a view of news filtered by "Research"*
- Large News Feature [max 1]
  - Image
    - .png or .jpg upload
  - Article Link
    - URL + Title Field
  - Summary
    - Text Field - Plain
  - Publish Date
    - Date Picker
- Small News Feature [max 3] ★
  - Article Link ★
    - URL + Title Field
  - Summary ★
    - Text Field - Plain
  - Publish Date ★
    - Date Picker

### Generated by the CMS

- Icons (calendar, external link)

Used on:

[Homepage](#)

[General](#)

Example of News Feature using only Small items (no “Large” item):

# Research in the News

[Yale News](#)

 Oct 10, 2022

[Article Title Sit Dolor](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

 Oct 10, 2022

[Article Title Sit Dolor](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

 Oct 10, 2022

[Article Title Sit Dolor](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Phasellus posuere vitae.

# Listing Intro

**Used on:**

[Announcement Listing](#)  
[Research Cores Directory](#)  
[Resource Directory](#)  
[Center/Institute Listing](#)

The screenshot shows a web page layout. At the top left, there is a link labeled '← About'. The main heading is 'Centers & Institutes'. Below the heading is a paragraph of text: 'Yale is home to a number of renowned research centers, laboratories, and institutes that are pushing the boundaries of knowledge on topics ranging from autism to globalization.' To the right of the main content is a callout box with the heading 'Optional Call Out' and a paragraph of placeholder text: 'Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.' At the bottom of the callout box is a blue button with the text 'Core Website' and an external link icon.

**Field Definitions**

- Page Title ★ (*"Centers & Institutes" in screenshot*)
  - Text Field - Plain
- Intro Text
  - Text Area - Simple HTML
- [Callout Block](#)

**Notes**

- Built as a block, because views with facets must be their own pages.



# Subcomponents

🏠 [Core/Facility](#) | [Yale Center for Molecular Imaging](#)

## Confocal Microscopy

[#Imaging](#) [#Microscopy](#)

Summary about function ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Odio facilisis mauris sit amet massa vitae tortor condimentum lacinia. Voluptat diam ut venenatis tellus in metus vulputate. cursus sit amet dictum sit amet justo donec enim diam.

Internal/external research availability differs across offerings

[Core Website](#)

Primary Contact

**Clementine Fontaine, PhD**

Director

📞 892-172-2874

✉ [cfontaine@yaleresearch.edu](mailto:cfontaine@yaleresearch.edu)

Schedule or Order

🕒 [Schedule via \[Software\]](#)

Hours & Location

**Office Hours** Monday-Fri, 8-6

**Building** Kent Hall, 2nd Floor

[View on Campus Map](#)

Intro text. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail. Dragonfish prickly shark.

### This is an H2

This is a WYSIWYG. You have the option to **bold** text, *italicize* text, and [link](#) text. Slipmouth piranha rocket danio Dolly Warden trout grunt sculpin, "large-eye bream," shell-ear, perch."

1. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
2. Knifejaw zebra tilapia, eulachon, calla telescopfish trahira pygmy sunfish.
3. Barbelless catfish peacock flounder; zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchettfish sea toad pike conger graveldiver New Zealand sand diver. Pike eel, longnose.

### H3 Goes Here

[Regular Button](#)

[Download Button](#)

[External Link](#)

Barramundi, toadfish wolf-eel walleye pollock, European eel river stringray. Spiny eel sandroller, reidside, "tilapia mummichog burma danio vimba," pontfret.

- Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
- Knifejaw zebra tilapia, eulachon, calla telescopfish trahira pygmy sunfish.
- Barbelless catfish peacock flounder; zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchettfish sea toad pike conger graveldiver New Zealand sand diver. Pike eel, longnose.

### H4 Goes Here

Barramundi, toadfish wolf-eel walleye pollock, European eel river stringray. Spiny eel sandroller, reidside, "tilapia mummichog burma danio vimba," pontfret.

This is an H5

## Optional Callout

Blue shark swordtail zebra p  
bigeye, pencilsmelt, dagger  
conger, yellow-and-black tri  
dogfish shark sand.

[Optional Button](#)

**Callout Block**

Used on:

[Core/Facility Detail](#)

[Offering Detail](#)

Used in:

[Body Section](#)

[Rates](#)

[Specifications](#)

[Training & Services](#)

[Contacts Section](#)

### Optional Call Out

Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

[Core Website](#) 

### Field Definitions

- Title ★
  - Text Field - Plain
- Body
  - Text Area - Plain Text
- Links [max 2]
  - Title + URL Field

# Component Heading

## Used on:

[Core/Facility Detail](#)[Offering Detail](#)[Homepage: Media & Testimonial Feature](#)[Homepage: Stats & Numbers Feature](#)[General: Stats Feature](#)[General: Cards Feature](#)[General: Profile Feature](#)[General: Webform Section](#)

## Used in:

[Checkerboard](#)[Featured Media Gallery](#)

## All Options Used

## Heading

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

[Optional Link >](#)

## No Link

## Heading

Description of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

## No Description

## Heading

[Optional Link >](#)

## Minimum

## Heading

## Field Definitions

- Title ★
  - Text Field - Plain
- Description
  - Text Area - Simple HTML
- Link
  - Title + URL Field

# **Text Area - Full HTML (WYSIWYG)**

## Used on:

[Core/Facility Detail](#)[Offering Detail](#)[General: Body Section](#)[Announcement Detail:](#)[Body Section](#)

## Used in:

[Body Section](#)

1 Intro text. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail. Dragonfish prickly shark.

2 This is an H2

3 This is a WYSIWYG. You have the option to **bold** text, *italicize* text, and [link](#) text. Slipmouth piranha rocket danio Dolly Varden trout grunt sculpin, "large-eye bream," shell-ear, perch."

1. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
2. Knifefaw zebra tilapia, eulachon, catla telescopfish trahira pygmy sunfish.
3. Barbelless catfish peacock flounder, zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchetfish sea toad pike conger graveldiver New Zealand sand diver. Pike eel, longnose.

2 H3 Goes Here

4 [Regular Button](#) [Download Button](#) [External Link](#)

Barramundi, toadfish wolf-eel walleye pollock, European eel river stingray, Spiny eel sandroller, reidside, "tilapia mummichog burma danio vimba," pomfret.

- Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
- Knifefaw zebra tilapia, eulachon, catla telescopfish trahira pygmy sunfish.
- Barbelless catfish peacock flounder, zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchetfish sea toad pike conger graveldiver New Zealand sand diver. Pike eel, longnose.

2 H4 Goes Here

Barramundi, toadfish wolf-eel walleye pollock, European eel river stingray. Spiny eel sandroller, reidside, "tilapia mummichog burma danio vimba," pomfret.

2 This is an H5

Barramundi, toadfish wolf-eel walleye pollock, European eel river stingray. Spiny eel sandroller, reidside, "tilapia mummichog burma danio vimba," pomfret.

2 This is an H6

Barramundi, toadfish wolf-eel walleye pollock, European eel river stingray. Spiny eel sandroller, reidside, "tilapia mummichog burma danio vimba," pomfret.

Country	Capital	Language Spoken	GDP
Austria	Vienna	German	\$386.4 Billion USD
Morocco	Rabat	Arabic	\$2,832.43 USD
El Salvador	San Salvador	Spanish	\$4,223.58 USD
Japan	Tokyo	Japanese	\$4,939 Trillion USD
Brazil	Brasilia	Portuguese	\$1796 Trillion USD

Europe	Africa	North America	Asia
Austria	Cameroon	Bahamas	China
Belgium	Egypt	Costa Rica	India
Czech Republic	Ethiopia	El Salvador	Israel
Finland	Morocco	Mexico	Japan
France	Nigeria	United States	South Korea

Afghanistan	Algeria	Antigua and Barbuda goes onto two lines.	Argentina
Australia	Bahamas	Bangladesh	Belgium
Bolivia	Brazil	Cameroon	Canada
Columbia	Costa Rica	Cuba	Denmark
Dominican Republic	England	Germany	Honduras

English-Speaking Countries	United States of America	England	Ireland
Spanish-Speaking Countries	Spain	Mexico	El Salvador
Arabic-Speaking Countries	Oman	Morocco	Saudi Arabia
Portuguese-Speaking Countries	Brazil	Portugal	Mozambique

## Overview

These are the styles available to apply in the "Full HTML" WYSIWYG.

## Available Styles

1. Intro Text
2. H2 - H6
3. Bold, Link, Italic text styles
4. Buttons, Download Links, External Links
5. Unordered and Ordered lists
6. Tables

### Intro Text

Intro text. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail. Dragonfish prickly shark.

### H2 - H6

# This is an H2

## H3 Goes Here

### H4 Goes Here

#### This is an H5

##### This is an H6

### Bold, Link, Italic Text Styles

This is a WYSIWYG. You have the option to **bold text**, *italicize text*, and [link text](#). Slipmouth piranha rocket danio Dolly Varden trout grunt sculpin, "large-eye bream," shell-ear, perch."

### Overview

These are the styles available to apply in the "Full HTML" WYSIWYG.

### Available Styles

1. **Intro Text**
2. **H2 - H6**
3. **Bold, Link, Italic text styles**
4. Buttons, Download Links, External Links
5. Unordered and Ordered lists
6. Tables



## Buttons, Download Links, External Links



## Unordered and Ordered Lists

- Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
  - Knifejaw zebra tilapia, eulachon, catla telescopefish trahira pygmy sunfish.
  - Barbelless catfish peacock flounder, zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchetfish sea toad pike conger graveldiver New Zealand sand diver. Pike eel, longnose.
1. Threespine stickleback Devario Antarctic cod muskellunge arrowtooth eel tiger shark walking catfish: duckbill gray mullet green swordtail.
  2. Knifejaw zebra tilapia, eulachon, catla telescopefish trahira pygmy sunfish.
  3. Barbelless catfish peacock flounder, zebra lionfish redmouth whalefish central mudminnow? Mustache triggerfish marine hatchetfish sea toad pike conger graveldiver New Zealand sand diver. Pike eel, longnose.

## Overview

These are the styles available to apply in the “Full HTML” WYSIWYG.

## Available Styles

1. Intro Text
2. H2 - H6
3. Bold, Link, Italic text styles
4. **Buttons, Download Links, External Links**
5. **Unordered and Ordered lists**
6. Tables

## Tables

Afghanistan	Algeria	Antigua and Barbuda goes onto two lines	Argentina
Australia	Bahamas	Bangladesh	Belgium
Bolivia	Brazil	Cameroon	Canada
Columbia	Costa Rica	Cuba	Denmark
Dominican Republic	England	Germany	Honduras

<b>English-Speaking Countries</b>	United States of America	England	Ireland
<b>Spanish-Speaking Countries</b>	Spain	Mexico	El Salvador
<b>Arabic-Speaking Countries</b>	Oman	Morocco	Saudi Arabia
<b>Portuguese-Speaking Countries</b>	Brazil	Portugal	Mozambique

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Europe	Africa	North America	Asia
Austria	Cameroon	Bahamas	China
Belgium	Egypt	Costa Rica	India
Czech Republic	Ethiopia	El Salvador	Israel
Finland	Morocco	Mexico	Japan
France	Nigeria	United States	South Korea

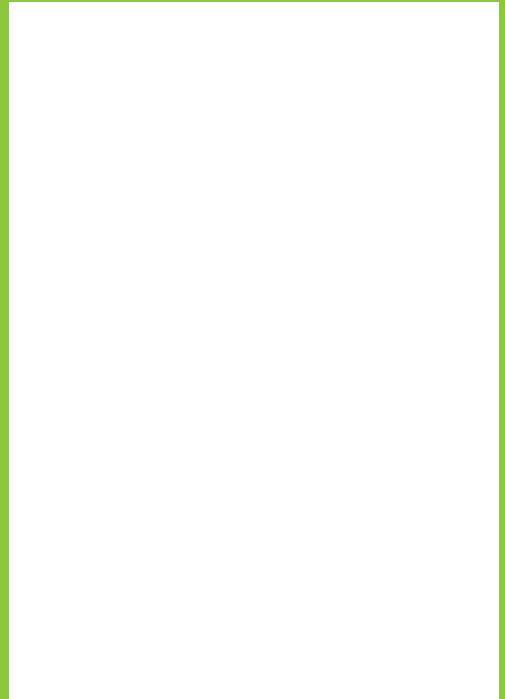
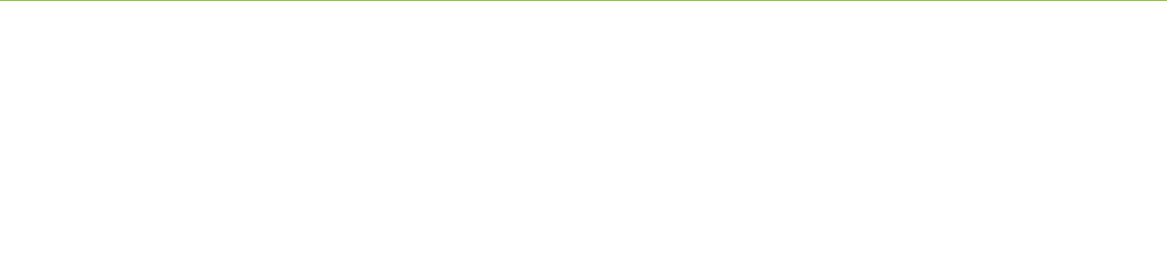
## Overview

These are the styles available to apply in the “Full HTML” WYSIWYG.

### Available Styles

1. Intro Text
2. H2 - H6
3. Bold, Link, Italic text styles
4. Buttons, Download Links, External Links
5. Unordered and Ordered lists
6. **Tables**

# TAXONOMIES, BLOCKS, WRAPPER & NAVIGATION



# Taxonomies

	<u>Research Cores Directory</u>	<u>Core/Facility Detail</u>	<u>Offering Detail</u>	<u>Resource Directory</u>	<u>Center/Institute Listing</u>
<b>Technical Area</b>	X	X	X		
<b>Result Type</b>	X	X	X		
<b>Availability</b>	X	X	X		
<b>Resource Type</b>				X	
<b>Area of Interest</b>					X

## Taxonomies for Research Cores Directory

### Technical Area (2 levels of depth only)

*For display of Level 2 items, only the Level 2 item text will display, e.g., it will display "Histology" not "History & Pathology: Histology"*

- Animal Resource Laboratories
- Cellular & Molecular Research
  - Radiation
  - Drug Discovery
  - Cytometry
- Clean Rooms
- Clinical Services
- Computing, Informatics & Statistics
  - Computing Resources
  - Bio and Medical Informatics
  - Statistics
- Engineering & Design
- Histology & Pathology
  - Histology
  - Pathology
- Imaging
  - Cellular & Molecular Imaging
  - Medical Imaging
  - Nuclear Magnetic Resonance (NMR)
- Keck Biotechnology Resource Laboratories
  - Keck Genomic Services
  - Keck MS & Proteomics Services
  - Keck Biophysics Services
  - Keck Computation Services

### Technical Area, cont.

- Omics
  - Genomics
  - Proteomics
- Physical Science Research
  - Chemical
  - Geological
  - Light Scattering
  - Interdisciplinary Physical Science
- Research Support Services

### Result Type

- Core/Facility
- Instrument/Equipment
- Services

### Availability

- Available to Yale researchers & external researchers
- Availability differs per offering
- Available to Yale researchers only

[Technical Area Taxonomy Audit Spreadsheet](#)

## Taxonomy for Resource Directory

### Resource Type (2 levels of depth only)

*Used for Resources & Resource Directory*

- Animal Research
- Cores & Facilities
- Community Outreach & Entrepreneurship
- Computer Assistance & Data Security
- Clinical Trials
- Faculty Resources
- Funding, Awards & Grants
- Grievances
- Human Research
- Libraries, Archives & Databases
- Policies & Regulations
  - Confidentiality & Intellectual Property
  - HIPAA / NIH Policies & Compliance
  - Research Integrity
  - Animal Research
  - Clinical Trials
  - Data Security
  - Human Research
  - Environmental Policies
  - Entrepreneurship
  - Funding
  - Information Technology
  - Training & Certification
  - International Agreements
  - Diversity, Inclusion & Social Activism

### Resource Type, cont.

- Research Administration & Collaboration
- Research Agreements & Contracts
- Software
- Training

## Taxonomy for Center/Institute Listing

### Area of Interest (Center/Institute)

- Arts, Humanities & Social Sciences
- Medical & Health Sciences
- Sciences & Engineering

# Navigation

More in [Current Page Title] (only displays on pages with children)

[Child Page >](#)

[Child Page >](#)

[Child Page >](#)

[Child Page >](#)

[Child Page >](#)

[Child Page >](#)

[Child Page >](#)

[← Yale University](#)

[Announcements](#) [YaleNews](#) [Office of the Provost](#) [Calendar](#) [Q](#)

Research at Yale

[Conduct Research](#) ▾

[Find Support](#) ▾

[Learn More](#) ▾

Interested in learning more about  
Research Cores at Yale?

[Learn About Cores](#)

ation of this section. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do  
d tempor incididunt ut labore et dolore magna aliqua.

[← Yale.edu](#)

Research at Yale



Conduct Research



Find Support



[Policies & Regulations](#)

[Faculty Resources](#)

[Fundraising, Awards & Grants](#)

[Research Administration &  
Collaboration](#)

[Research Agreements & Contracts](#)

[All Resources](#)



**Header**

Used on:  
All templates



### Header Elements

- Research at Yale (*links to Homepage*) ★
- Main navigation sections ★ (*labels only - see next slide for "child" links*)
  - Conduct Research
  - Find Support
  - Learn More
- Utility Navigation ★
  - Yale University (*shown left, links to Yale.edu*)
  - Announcements
  - YaleNews (*links to news.yale.edu*)
  - Office of the Provost (*links to provost.yale.edu*)
  - Calendar (*links to calendar.yale.edu/cal/main/showEventList.rdo*)
- Site Search ★

### Features

- Header appears on all site pages universally
- Main Navigation sections display section pages on rollover
- Search opens a search bar on click
- Header is "sticky". As user scrolls down the page, the header is hidden. It is shown again and pinned to the top of the viewport when a user scrolls up.

Used on:  
All templates

## Research at Yale

Conduct Research ▾

Find Support ▾

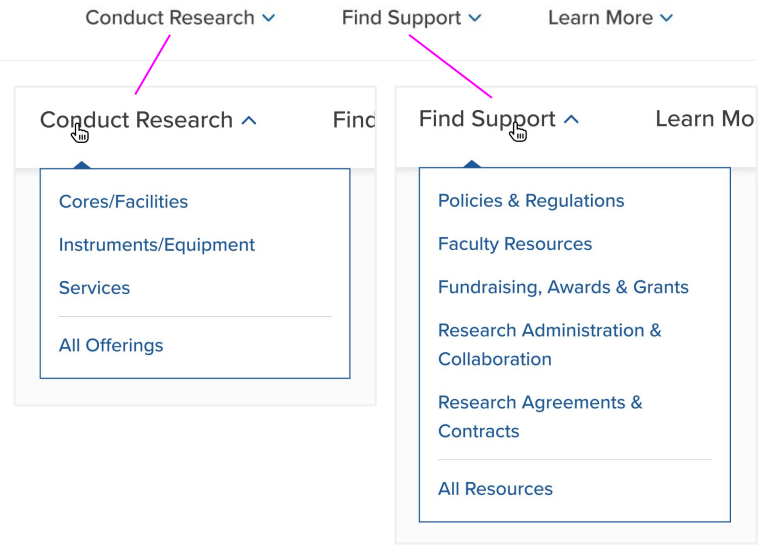
Learn More ▾

### Important Note

Main navigation sections are not links, as they do not represent pages; instead, they are labels for key user paths.

### Generated by the CMS

- “Conduct Research” links (*Core/Facility Directory* views):
  - Cores/Facilities (*filtered by “Core/Facility” Result Type*)
  - Instruments/Equipment (*filtered by “Instrument/Equipment” Result Type*)
  - Cores/Facilities (*filtered by “Services” Result Type*)
  - All Offerings (*unfiltered view*)
- “Find Support” links (*Resource Directory* views):
  - Policies & Regulations (*filtered by “Policies & Regulations” Resource Type*)
  - Faculty Resources (*filtered by “Faculty Resources” Resource Type*)
  - Fundraising, Awards & Grants (*filtered by “Fundraising, Awards & Grants” Resource Type*)
  - Research Administration & Collaboration (*filtered by “Research Administration & Collaboration” Resource Type*)
  - Research Agreements & Contracts (*filtered by “Research Agreements & Contracts” Resource Type*)
  - All Resources (*unfiltered view*)

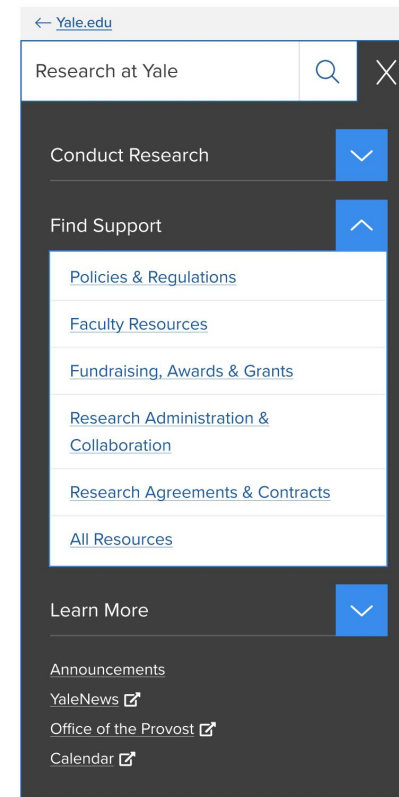
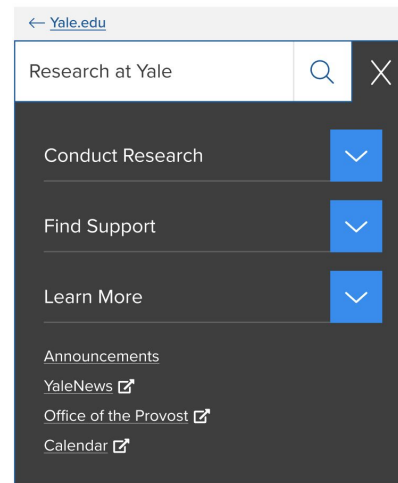
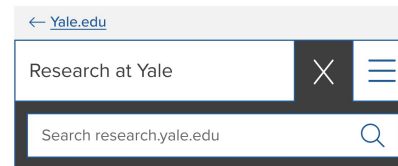
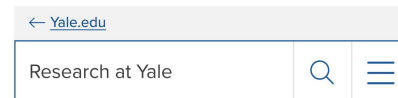
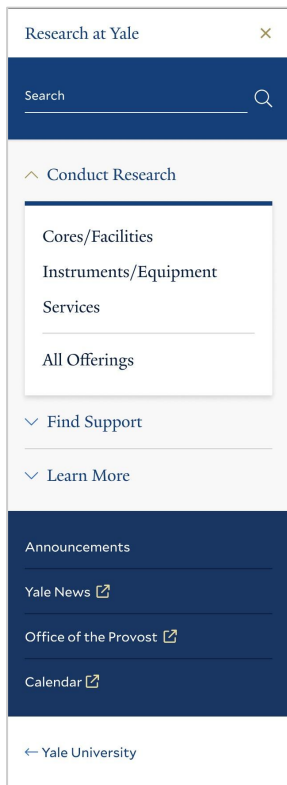


**Used on:**

All templates

**Mobile Features**

- Navigation is concealed within hamburger menu
- On click of search icon, search bar appears below navigation
- On click of hamburger menu, menu opens, and main navigation sections and utility navigation links display
- On click of dropdown beside main navigation sections, section page links appear in a list



**Sock & Footer**

**Used on:**

All templates

The screenshot shows a dark blue footer section. At the top, there is a large white heading: "Interested in learning more about Cores at Yale?". Below this is a short paragraph of placeholder text: "Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni dolores eos." A blue button with the text "Learn About Cores" is positioned below the text. The footer is divided into three columns. The left column contains the text "Research at Yale" followed by a phone icon and the number "203-785-2518", and the address "P.O. Box 208333, New Haven CT 06520-8365". The middle column contains three links: "All Core/Facility Offerings", "All Resources", and "About Research at Yale". The right column contains four links: "Announcements", "YaleNews", "Office of the Provost", and "Calendar". At the bottom of the footer, there is a copyright notice: "Copyright © 2022 Yale University. All rights reserved." followed by links for "Accessibility at Yale", "Privacy Policy", and "Website Feedback". On the far right, there are social media icons for Facebook, Twitter, and YouTube.

**Fields Needed**

- Statement ★ (i.e., "Interested in learning more...")
  - Text Field - Plain
- Description ★
  - Text Field - Plain

**Generated by the CMS**

- CTA Button (links to the "Research Cores" page (under the "Learn More" section))

Used on:  
All templates



### Generated by the CMS

- Research at Yale logo (*links to Homepage*)
- Utility Navigation (*Announcements, YaleNews, etc.*)
- Icons (external, contact)
- “Copyright © [current year] Yale University. All rights reserved.”

### Fields Needed

- Links [max 3] ★
  - URL + Title Field
  - *Help Text: Use this field to link to the Core/Facility Directory, the Resources Directory, and “About Research at Yale”*
- Phone Number ★
  - Phone Number Field
- Address ★
  - Text Field - Simple HTML
- Social Media Links [no max]
  - Icon
    - Font Awesome Select
  - Title
    - Text Field - Plain
  - Link
    - URL Field
- Legal Links [max 3] ★
  - URL + Title Field

# Section Navigation



Used on:

[General](#)

## More in {Current Page Title}

[Child Page Navigation](#)

[Very Long Child Page Navigation](#)

[Child Page Navigation](#)

[Child Page Navigation](#)

[Very Long Child Page Navigation](#)

[Child Page Navigation](#)

[Child Page Navigation](#)

### Navigation

- Navigation Items
  - Display the title (linked) of all child pages of the current page.

### Generated by the CMS

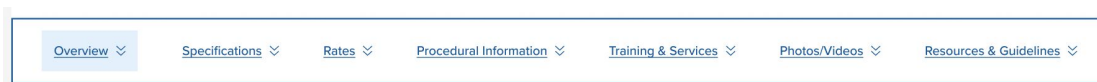
- “More in [Current Page Title]”

# On-page Sticky Navigation

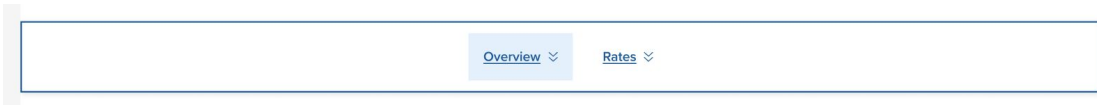
### Core/Facility Detail, including all available components



### Offering Detail, including all available components



### Offering Detail, including 2 available components



### Features

- Appears when 2 or more components are leveraged (see full list of components on following slides; also labeled in the list of Page Elements for the [Core/Facility template](#) and [Offering template](#)).
  - *If no Optional Components are leveraged (or only one), this navigation will not display*
- Uses the On-page Navigation Name from each component (as defined on that component's slide) to create a navigational list reflecting page content
- On-page Navigation Names serve as anchor links, linking the user down (or up) the page to its corresponding component
- If an Optional Component is not leveraged on a given page, its On-page Navigation Name will not appear in this navigation

### Mobile Features

- Once the viewport width becomes too narrow to include all anchor links in a single line, UI changes to display an abbreviated navigation, displaying a single [Current Section] alongside a menu that may be expanded to display remaining navigable sections.

Used on:

[Core/Facility Detail](#)

### Core/Facility Detail, including some of the available components



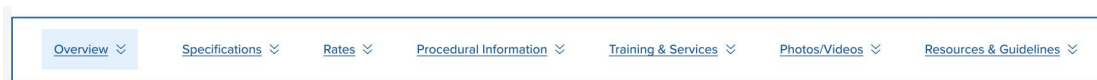
#### Core/Facility Components used to create Sticky Nav + their name in the navigation bar:

- Body Section – “Overview”
- Contacts – “Contacts”
- Rates Section – “Rates”
- Instrument/Equipment List – “Instruments/Equipment”
- Services List – “Services”
- Checkerboard – *Component Heading’s Title field content*
- Featured Media Gallery – “Photos/Videos”
- Additional Resources – “Resources & Guidelines”

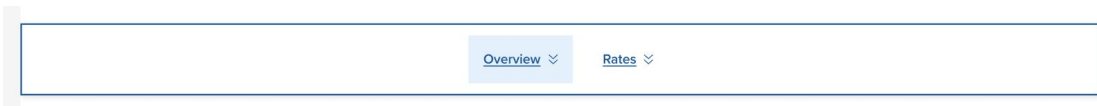
Used on:

[Offering Detail](#)

### Offering Detail, including all available components



### Offering Detail, including 2 available components



### Offering Components used to create Sticky Nav + their name in the navigation bar::

- Body Section – “Overview”
- Specifications Section – “Specifications”
- Rates Section – “Rates”
- Expandable Section – *Title field content, e.g., “s”*
- Training & Services Section – “Training & Services”
- Checkerboard – *Component Heading’s Title field content*
- Featured Media Gallery – “Photos/Videos”
- Additional Resources – “Resources & Guidelines”

# Sitewide Alerts

## Overview

The sitewide alerts appear on all pages of the site, before everything else on the page, including the main navigation.

This functionality is provided by a module; the field definitions are not alterable.

## Fields in the Module

- Sitewide Alert [no max]
  - Name ★ *(for administrative purposes only)*
    - Text Field - Plain
  - Alert Style [max 1] ★
    - Options:
      - Long-Term Banner
      - Notice
      - Warning
  - Alert Message
    - [Text Area - Full HTML](#)
  - Dismissible
    - Checkbox - Dismissible
    - Checkbox - Ignore previous dismissals *(appears only after the alert is initially saved)*
  - Scheduling
    - Checkbox: Schedule Alert - *Triggers start/end date fields if checked*
      - Start Date - date & time fields
      - End Date - date & time fields
  - Page Visibility
    - Checkbox: Limit by Page - *Triggers a "Pages" field and "Negate for listed pages" if checked*
      - Pages - plain text area
      - Negate for listed pages - Off/On radio button
  - Active
    - Checkbox

## Alert of style "Warning" (not dismissible):

## Alert of style "Long-Term Banner" (not dismissible):

## Alerts of style "Long-Term Banner" + "Warning" (both are dismissible):

### Alerts of style “Long-Term Banner” + “Notice” (only the Banner is dismissible):



#### Features

- Anywhere the admin theme is visible (e.g., back end), the alerts will not display.
- Long-Term Banner item/s will display above Notice and Warning items, no matter what.
- All active items will appear, no matter how many there are. Client to manage the number of active items.

#### Hardcoded

- The “Alert Style” selection—Long-Term Banner, Notice, Warning—alters design specific visual cues (e.g. icon, color).

##### Notice icon example



##### Warning icon example





### Functionality of Alert Options

- Dismissible *(default = unchecked)*
  - Dismissible
    - Unchecked - Alert will appear on expected pages if it's active; no X to close it
    - Checked - Alert will appear on expected pages if it's active, X appears to close it
  - Ignore previous dismissals - This option only appears once the Alert has been created; doesn't matter if it's active or not.
    - Checked - Next time page is loaded where alert should appear, alert will appear again even if it's been dismissed previously. User can dismiss it again.
    - *Note: The Ignore previous Dismissals flag will only be valid until the next time the Alert is dismissed.*
- Scheduling *(default = unchecked)*
  - Unchecked - Alert will appear on expected pages if it's active
  - Checked - Alert will appear on expected pages if it's active AND it's within the designated Start & End Date day/time window.
- Page Visibility *(default = unchecked)*
  - Unchecked - Alert will be displayed site wide
  - Checked - Alert will be visible on specified pages (Negate for listed pages = 'off')
  - Negate for listed pages (Off = limit to those pages, On= all pages except listed)
- Active *(default = checked)*
  - Unchecked - Alert will not display
    - *Note: Being unchecked allows multiple Alerts to exist without being displayed. Alerts can be done in advance for certain conditions (snow day information), or be relevant to current needs. A bunch of inactive alerts can be waiting in the wings to be tweaked (if needed) and made active on short notice.*
  - Checked - Alert will appear if all other criteria is aligned to allow it to appear (for example, if Scheduling is checked and it's in the schedule window)

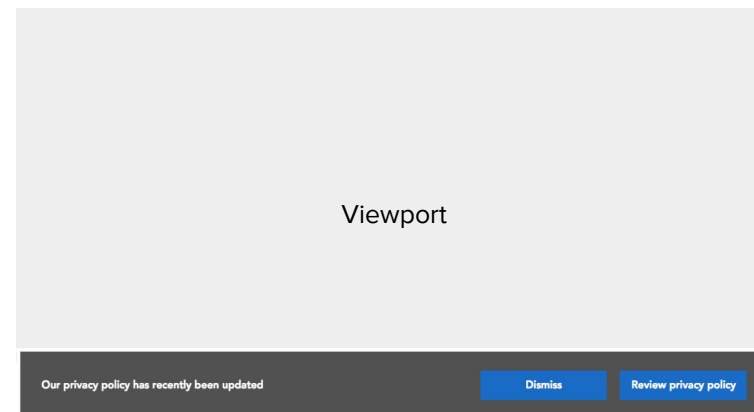
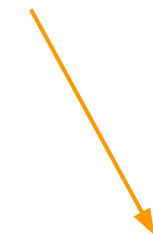
# Privacy Policy

## Configurable Options

- Notice text
  - Text Field - Plain
- Dismiss button label
  - Text Field - Plain
- Review privacy policy link
  - Text + URL field
- Activate/Deactivate checkbox
  - Checkbox

## Features

- When activated, this element is displayed as a sticky footer element on every page of the site until “Dismiss” is selected.
- “Dismiss” closes the module and removes it across site (sets a cookie).
  - Dismiss label may be edited, for example, to “Agree” or “OK, I understand”
- “Review Privacy Policy” link opens up a new browser window of a general page below the homepage with privacy policy content. It does not dismiss the panel. Panel continues to appear on every page of the site until “Dismiss” is selected.
- This is for GDPR compliance.



# Breadcrumbs

[Parent Page](#) > Current Page

#### Features

- Show immediate (1 level up) parent page of the current page (linked) and the current page (static).
- Do not show breadcrumbs on level 1 pages or pages that do not have parents (i.e., pages that live at the root).
- Do not include homepage

# Pagination

« First    < Previous    1 **2** 3 4 5 6 7 8 9 10    Next >    Last »

### Features

- Allows users to browse easily from page to page. Informs the user about how many elements are in the list
- Should identify what page is active and how many pages are included in the listing
- Includes numbers of pages along with next/previous links and first/last links